

**URBANDALE COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS' MEETING
MONDAY, OCTOBER 13, 2014
BOARD WORK SESSION – 5:30 P.M.
URBANDALE CITY HALL, 3600 86TH STREET
BOARD MEETING – 7:00 P.M.
URBANDALE CITY HALL, 3600 86TH STREET
CHRIS GUNNARE, PRESIDENT**

Call to Order and Roll Call

Roll call was taken at 5:35 P.M. with the following members present: Directors Graham Giles, Kyle Kruidenier, Mark Wierson, and Adam Obrecht and Vice President Cate Newberg. President Chris Gunnare was absent and Director Aaron Applegate arrived later.

Approval of Agenda

Director Giles moved, and Director Wierson seconded the motion to approve the agenda as posted. Motion carried with all ayes 5-0.

Discussion of Board Effectiveness and The Lighthouse Project

Aaron Applegate arrived at 5:40.

Mark Lane, Human Resource Director, facilitated the work of Board Members and Administrators to identify the attributes within the Eight Characteristics of an Effective Board Member. Cate Newberg, Board Vice President, and Denise Wood, Quality/Continual Improvement Coordinator, led discussions on the learning requirements of an effective board member and how this aligns to District quality improvement initiatives and student achievement.

At 6:30 P.M. Vice President Newberg announced a Recess until 7:00 P.M.

Call to Order and Roll Call

Vice President Cate Newberg called the board meeting to order at 7:00 P.M. Upon roll call, the following members were present: Directors Aaron Applegate, Kyle Kruidenier, Mark Wierson, Adam Obrecht, and Vice President Cate Newberg. President Gunnare was absent.

Approval of Agenda

Director Kruidenier moved, and Director Applegate seconded the motion to approve the agenda, amended to change the order of topics. Other Discussion Items will be moved to the beginning of the Superintendent's report, and will include an update and discussion about Elementary Facility Planning. Motion passed with all ayes 6-0.

Student Senate Report

High School Teachers Amy Luke and Abby Sheehan reported that they are new Student Senate Sponsors, and updated the Board of Directors about recent High School Student Senate activities and the upcoming Winter Warmth Drive, and Hat and Glove Day. Lori Russell, Middle School Student Senate Sponsor also shared her group's planned activities, including the Nike Program shoe donations and Toys for Tots.

Consent Agenda Items

- A. Minutes of the Monday, September 29, 2014 Board meeting as submitted,
- B. Open Enrollment of four students into the district, and two students enrolling out for the 2014 – 2015 school year. Open Enrollment of four students into the district, and two students enrolling out for the 2015 – 2016 school year.
- C. Personnel Report as submitted,
- D. Elementary School Lunch Price Increases,
- E. Adoption of the Polk County Multi-Jurisdictional Local Hazard Mitigation Plan,
- F. Right of Entry Agreement with Verizon Wireless,
- G. Purchase of Copiers for Activities Department,
- H. Out-of-State Travel Request – Show Choir, Competition in Fridley, MN on March 6-8, 2015.

Director Obrecht moved, and Director Wierson seconded the motion to table action on item G, Copier Purchases, until the next meeting to allow for additional discussion. Motion passed with all ayes 6-0. Director Kruidenier moved, and Director Applegate seconded the motion to approve the consent agenda items A through F, and item H. Motion passed with all ayes 6-0.

Report of the Superintendent of Schools

Other Discussion Items

Superintendent Dr. Doug Stilwell shared the results of Elementary Facility Planning feasibility analysis by the Finance and Facilities Committee. Adam Obrecht reported about the rationale the committee used to arrive at facility plan recommendations. The Board discussed the committee's analysis and recommendation, which is to continue Elementary programming at each of the District's six Elementary school buildings, with additions or remodel work at several of the buildings. Rob Collins, DLR Group, introduced a timeline for decision-making, design work, bidding, and contract approval for summer 2015 construction projects at the Elementary buildings.

A. Adequate Yearly Progress (AYP) Presentation

Crista Carlile, Director of Teaching and Learning, presented the district's 2013-2014 Adequate Yearly Progress information, and the district's AYP Notification Status for the 2014-2015 school year. Several student achievement gains were made in the Reading, Math, and Science programs. Ms. Carlile presented information on the District in Need of Assistance designation and the improvement plans in place, including a high focus on Literacy programming.

B. Teacher Leadership and Compensation Grant Update

In January, a committee of building administrators, teachers, and central office staff worked together to develop a plan and application for the Teacher Leadership and Compensation Grant. Mark Lane, Director of Human Resources, provided Board members with an update on committee efforts to improve the TLC Grant application for resubmission on October 31.

C. Board Policy Timeline Review and Discussion

Dr. Doug Stilwell, Superintendent, presented a Board policy review timeline for policies in Series 800 – Business Procedures and Series 900 – Building and Sites.

D. Review of Board Policies as Identified

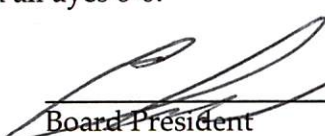
Board members reviewed changes to Board Policies 306 – Succession of Authority, Board Policy 413 – Vacations, and Board Policy 916 – Tobacco Prohibited.

E. Authorization to Pay Bills

Shelly Clifford, Chief Financial Officer, requested approval to pay the bills as submitted, totaling \$387,074.28. Director Obrecht moved, and Director Applegate seconded the motion to approve the payment of bills as submitted. Motion passed with all ayes 6-0.

Adjourn

Director Wierson moved, and Director Giles seconded the motion to adjourn the meeting at 9:30 P.M. Motion passed with all ayes 6-0.


Board President 10/27/14
Date

ATTEST:


Board Secretary 10/27/14
Date

These minutes are unofficial until approved by the Board of Directors at their meeting on October 27, 2014.