

**URBANDALE COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS' MEETING
URBANDALE CITY HALL – 3600 86TH STREET
MONDAY, OCTOBER 28, 2013
BOARD MEETING – 7:00 P.M.
ADAM OBRECHT, PRESIDENT**

Call to Order and Roll Call

President Adam Obrecht called the work session to order at 5:30 P.M. Upon roll call, the following members were present: Directors Graham Giles, Chris Gunnare, Mark Wierson, Vice President Kyle Kruidenier, and President Obrecht. Directors Aaron Applegate and Cate Newberg were absent.

Approval of Agenda

Director Wierson moved, and Director Giles seconded the motion to approve the agenda as posted. Motion passed with all ayes 5-0.

Communication from the Public

Shawn Nelson, 3233 68th Street, Urbandale, spoke to the Board of Directors about an incident at a recent football game, and urged the District to ban the person from attending school events for a longer period of time than one year.

Consent Agenda Items

- A. Minutes of the Monday, October 14, 2013 board meeting as submitted,
- B. Open Enrollment of five students into the district, and two students enrolling out for the 2013 – 2014 school year. Open Enrollment of two students into the district, and two students enrolling out for the 2014-2015 school year,
- C. Personnel Report,
- D. Approval of Imagining Technologies Maintenance Agreements for Administration Office and Olmsted Elementary,
- E. Approval of Master Services Agreement for Flexible Spending Account with Wellmark,
- F. Approval of Employee and Family Resources Addendums,
- G. Approval of Purchasing Cards (p-Cards) Resolution,
- H. Approval of Avaya Maintenance Agreement Renewal,

Director Wierson moved, and Director Kruidenier seconded the motion to approve the consent agenda items A through H, as submitted. Motion passed with all ayes 5-0.

Report of the Superintendent of Schools

A. Certified Annual Report (CAR) Highlights

Shelly Clifford, Chief Financial Officer, provided a report on the Certified Annual Report (CAR) and other financial highlights for FY 2012–2013. The

District had a 12.6% solvency ratio at fiscal year end, and projected unspent balance of spending authority at 14.2% of annual expenses.

B. Accept the Financial Report

Shelly Clifford, Chief Financial Officer, requested acceptance of the Fiscal Year-to-Date financial reports through September of 2013. Director Gunnare moved, and Director Wierson seconded the motion to accept the financial report as submitted. Motion passed with all ayes 5-0.

C. Authorization to Pay Bills

Shelly Clifford, Chief Financial Officer, requested approval to pay the bills as submitted, totaling \$329,231.88. Director Gunnare moved, and Director Kruidenier seconded the motion to approve the payment of bills as submitted. Motion passed with all ayes 5-0.

Report of the President


A. President Obrecht led discussion about the roles of committees and the Board members and Administrators appointed to them.

- Facilities and Finance Committee: Shelly Clifford, CFO; and Board Members Kyle Kruidenier, Chris Gunnare, and Mark Wierson.
- Systems Check Committee: Denise Wood, QCI Coordinator; and Board Members Cate Newberg, Aaron Applegate, and Graham Giles.

B. The Board discussed its goals for holding work sessions at different school buildings. It was consensus that the goals are two-fold: 1. To give board members an overview tour of the facility, and 2. To give parents and staff a chance to have a conversation with board members in a less formal setting than the regular meeting. Efforts will be made to openly invite more parents to attend building visits.

Adjourn

Director Gunnare moved, and Director Kruidenier seconded the motion to adjourn the meeting at 7:55 P.M. Motion passed with all ayes 5-0.


Board President

11/11/13
Date

ATTEST:

Shelly Orjial 11/11/13
Board Secretary Date

These minutes are unofficial until approved by the Board of Directors at their meeting on November 11, 2013.