

**URBANDALE COMMUNITY SCHOOL DISTRICT  
BOARD OF DIRECTORS' MEETING  
URBANDALE CITY HALL – 3600 86<sup>th</sup> STREET  
MONDAY, NOVEMBER 26, 2012  
BOARD MEETING – 7:00 P.M.  
ADAM OBRECHT, PRESIDENT**

**I. Call to Order and Roll Call**

President Adam Obrecht called the board meeting to order at 7:00 P.M. At roll call, the following Directors were present: Jeff Farrell, Kyle Kruidenier, Shawn St. John, Mark Wierson, Vice President Ryan Judas, and President Obrecht. Director Cate Newberg was absent.

**II. Approval of Agenda**

Vice President Judas moved, and Director St. John seconded the motion to approve the agenda as posted. Motion passed with all ayes 6-0.

**III. Communication from the Public**

John Hollebrands, 4217 86<sup>th</sup> Street, mentioned that the Board of Directors' agenda for their meeting that night had not been posted to the website.

**IV. Good News**

Dr. Stilwell presented DIBBELS data showing student achievement increases.

**V. Consent Agenda Items**

A. Approval of the Open Enrollment report, including one student into the District, and two enrolling out for the 2012-2013 school year; and for two students open enrolling into the District and no students out of the district for the 2013-2014 school year;

B. Approval of the Personnel Report as submitted;

C. Approval of the Monday, November 12, 2012 Minutes as submitted;

D. Approval of the Out of State Travel request for the instrumental music students to Minneapolis, MN for the Vocal Music and Cultural Enrichment and Competition on March 14 – 17, 2013;

E. Approval of the Modified Allowable Growth request from the School Budget Review Committee in the amount of \$449,475 for enrollment increases, and \$121,460 for budgeted expenses in excess of funding for the English Language Learners program. Director Farrell moved, and Vice President Judas seconded the motion to approve the consent agenda items A through E as submitted. Motion passed with all ayes 6-0.

**VI. Report of the Superintendent of Schools**

A. Approval of Guiding Principles Page of District Strategic Plan

Dr. Doug Stilwell, Superintendent, led discussion about the District's Strategic Planning process and recommended approval of the proposed Guiding Principles of the Plan. Director Farrell moved, and Director Wierson seconded the motion to approve the proposed Guiding Principles Mission, Vision, and Values sections, with the option for the Vision for Learning and System Goals sections to be brought to a future meeting for the Board's consideration. Motion passed with all ayes 6-0.

**B. Discussion and Approval of a Fixed Asset Inventory and Valuation Services Project with Enterprise Asset Services, Inc.**

Shelly Clifford, Chief Financial Officer, discussed the need for an accurate valuation of the District's assets for insurance and accounting purposes. Ms. Clifford recommended approval of the agreement with Enterprise Asset Services, Inc. to perform the services discussed. Vice President Judas moved, and Director St. John seconded the motion to approve the agreement with Asset Services, Inc. for Physical Inventory and Valuation services. Motion passed with all ayes 6-0.

**C. Accept Financial Reports**

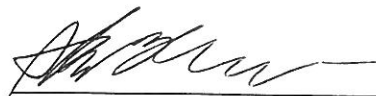
Shelly Clifford, Chief Financial Officer, requested acceptance of the financial report as submitted for October 2012. Director St. John moved, and Director Wierson seconded the motion to accept the financial reports as submitted. Motion passed with all ayes 6-0.

**D. Authorization to Pay Bills**

Shelly Clifford, Chief Financial Officer, requested the Board's authorization to pay the bills as submitted totaling \$276,634.35. Vice President Judas moved, and Director St. John seconded the motion to approve the bills as submitted. Motion passed with all ayes 6-0.

**VII. Adjourn**

Director Farrell moved, and Director St. John seconded the motion to adjourn the meeting at 8:28 P.M. Motion passed with all ayes 6-0.



Board President

Date

ATTEST:

Shelly O'Neil 12/10/12  
Board Secretary Date

These minutes are unofficial until approved by the Board of Directors at their meeting on December 10, 2012.