

URBANDALE COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS' MEETING
UCSD ADMINISTRATION OFFICE – 11152 AURORA AVENUE
WEDNESDAY, MARCH 13, 2013
BOARD MEETING – 5:30 P.M.
ADAM OBRECHT, PRESIDENT

Call to Order and Roll Call

President Adam Obrecht called the board meeting to order at 5:30 P.M. At roll call, the following Board Members were present: Directors Jeff Farrell, Kyle Kruidenier, Shawn St. John, Vice President Ryan Judas, and President Obrecht. Directors Cate Newberg and Mark Wierson attended by phone. No directors were absent.

Approval of Agenda

Director Farrell moved, and Director Kruidenier seconded the motion to approve the agenda, which was amended to move Superintendent Report item B – Award of Student Transportation Contracted Services, before item A – Approval of Proposed Budget for Publication. Motion passed with all ayes 7-0.

Good News

Valerius second graders wrote to Representatives Brad Zaun and John Forbes about their thoughts on extending the school year. Both of them responded to the students and commended the students for sharing their thoughts.

The Karen Acres PTO hosted a family game night and an afternoon of BINGO on a Saturday afternoon. They turned out to be great community building activities at no cost to families.

Consent Agenda Items

- A. Minutes of the Monday, March 4, 2013 board meeting as submitted,
- B. Open Enrollment of two students into the district, and one student enrolling out for the 2012-2013 school year. Six students into the district, and three students out of the district for the 2013-2014 school year,
- C. Personnel Report with an addendum
- D. Out of State Travel request for the 5th grade students at Webster Elementary to travel to Henry Doorly Zoo in Omaha, Nebraska.

Director Judas moved, and Director St. John seconded the motion to approve the consent agenda items A through D as submitted. Motion passed with all ayes 7-0.

Report of the Superintendent of Schools

- A. Approval of Proposed Budget for Publication
Shelly Clifford, Chief Financial Officer, and Dr. Doug Stilwell, Superintendent, presented the Administration's Certified Budget proposal for the Board of Directors' consideration. The Iowa Legislature has not voted

to set an allowable growth percentage for 2013-14 School Budgets. By law, the District must certify and deliver their 2013-14 Certified Budget to the Polk County Auditor and Iowa Department of Management by April 15, 2013. Two different budget and tax levy scenarios were prepared by the administration for discussion purposes.

Superintendent Dr. Doug Stilwell and Chief Financial Officer Shelly Clifford recommended a Certified Budget with 0% allowable growth, and a property tax levy rate of \$17.64 per \$1,000 of valuation. While this levy rate is the same as in the two prior years, it may fluctuate higher if the Iowa Legislature votes to provide budgetary allowable growth through the Foundation Formula after the District's budget certification date. The tax rate may fluctuate lower if the Legislature votes to provide Iowa schools with State Aid monies in place of budgetary allowable growth through the Foundation Formula.

School Boards have the authority to act before May 30, 2013 to lower a property tax levy rate; however School Boards cannot increase any of its tax levies after budget certification. Director St. John moved, and Director Farrell seconded the motion to approve the proposed budget for publication at 0% budgetary allowable growth and property tax rate of \$17.64 per \$1,000 valuation. Motion passed with all ayes 7-0.

B. Award of Student Transportation Contracted Services

Shelly Clifford, Chief Financial Officer, and Dr. Doug Stilwell, Superintendent, presented information with regard to a recent Request for Proposals and bidding process for Student Transportation Contracted Services in cooperation with the Waukee Community School District. Three bidders responded: Illinois Central, Durham, and the District's current vendor, First Student. The bids were evaluated and scored by Urbandale and Waukee officials using a pre-established point system. Ms. Clifford and Dr. Stilwell recommended a three-year contract award beginning July 1, 2013 to Durham School Services Company. Representatives from Durham were present to introduce their company and answer questions. Durham officials plan to meet with current bus drivers soon, and the company plans to locate their operations at the corner of Douglas Avenue and 100th Street in Urbandale. The actual contract document will be submitted for the Board of Directors' consideration at a future meeting. Director Farrell moved, and Director St. John seconded the motion to award a three-year contract for Student Transportation Services to the Durham School Services Company. Motion passed with all ayes 7-0.

C. Authorization to Pay Bills

Shelly Clifford, Chief Financial Officer, requested approval to pay the bills as submitted, totaling \$252,862.01. Director Farrell moved, and Director St. John seconded the motion to approve the payment of bills as submitted. Motion passed with all ayes 7-0.

Adjourn

Director St. John moved, and Director Kruidenier seconded the motion to adjourn the meeting at 6:00 P.M. Motion passed with all ayes 7-0.

Board President Date

ATTEST:

Board Secretary Date

These minutes are unofficial until approved by the Board of Directors at their meeting on April 1, 2013.