

**URBANDALE COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS' MEETING
URBANDALE CITY HALL – 3600 86th STREET
MONDAY, OCTOBER 17, 2011
WORK SESSION 5:30 P.M.
BOARD MEETING – 7:00 P.M.**

I. Call to Order and Roll Call

President Ryan Judas called the work session to order at 5:30 P.M. Upon roll call, the following members were present: Directors Jeff Farrell, Kyle Kruidenier, Shawn St. John, Mark Wierson, Vice President Adam Obrecht and President Ryan Judas. Director Cate Newberg arrived later.

II. Approval of Agenda

Director Wierson moved, and Director St. John seconded the motion to approve the agenda as posted. Motion carried with all ayes 6-0.

Director Newberg arrived at 5:34 P.M.

III. Discussion of Elementary Demographics and Facilities

Rob Schwarz from RSP & Associates spoke to board members about a demographics study to project future District enrollment trends. Vince Ward from DLR Group spoke about a review of District facilities as an extension of the demographics study, in order to configure facilities appropriate to projected student populations.

At 6:47 P.M., President Judas announced a recess until the start of the Board Meeting at 7:00 P.M.

I. Call to Order and Roll Call

President Ryan Judas called the meeting to order at 7:00 P.M. Upon roll call, all members were present: Directors Jeff Farrell, Kyle Kruidenier, Cate Newberg, Shawn St. John, Mark Wierson, Vice President Adam Obrecht and President Ryan Judas.

II. Communication from the Public

John Hollebrands, 4217 86th Street, inquired about whether more information about the Governor's proposed School Reform Plan could be shared at a future meeting. Mr. Hollebrands also questioned whether the Governor may mandate the plan or if Legislative action would be required.

III. Good News

Dr. Stilwell shared the video of Olmsted Elementary School 2nd grader, Autumn Sheppard, while he was at the Deming Conference. On October 17th 100 UHS students shared how they would improve the High School. This is the 10th year that Clive and Preferred Storage have donated storage units for the Annual ESL Clothing Drive in Urbandale; a big thank you goes out to Clive and Preferred Storage for their continued support of our ESL Clothing Drive. Urbandale High School Band received its 27th consecutive 1 Rating. The Head Start program is up and running fine. October 3 – 7, Webster Elementary School hosted over 30 people for Heartland AEA's Autism Training. Webster Elementary School received notice of a \$4,999 grant from the Iowa Department of Natural Resources for the purchase and planting of 40 trees on school grounds; October 18th will be the school-wide planting day; thanks to Urbandale Education Foundation and board member Adam Obrecht for all of their hard work on

this grant. Pictures were shared of the Urbandale Middle School's Get Healthy Walk on October 7th.

IV. Consent Agenda Items

- A. Monday, October 3, 2011 Board Minutes,
 - B. Open Enrollment Report, with one student denied open enrollment in for 2011-12 due to late application; one student enrolling into the District for 2012-13, and with one student enrolling out of the District for 2012-13.
 - C. Personnel Report as submitted,
 - D. Agreement with Employee and Family Resources, Inc. for professional services at an annual rate of \$1.00 per student and \$10 per employee from September 1, 2011 through August 31, 2012,
 - E. Contract for Services with Langford International, Inc. for a three-day seminar on November 14 – 16, 2011 and a one-day seminar on February 20, 2012 at a rate of \$4,500.00 per day plus materials and expenses,
 - F. Sale of Building Trades Constructed House at 4016 138th Street for \$470,000.00 to Gary Sorensen and Lisa Goodman, according to terms of the purchase agreement, with possession and closing on October 31, 2011,
 - G. Changes to Facility Use Guidelines, including use of protective floor coverings on PAC stage, price increases for technical support, and aligning UMS kitchen rentals with other District production kitchen rental pricing,
 - H. Request from Urbandale Girls Track for an overnight stay to conduct a Team Building Session,
 - I. Dr. John Amspaugh as Team Medical Volunteer for 2011-2012 School Year, and
 - J. Approval of an Amendment to the Piper Jaffray Dissemination Agreement.
- Vice President Obrecht moved, and Director St. John seconded the motion to approve items A through J of the consent agenda. Motion passed with all ayes 7-0.

V. Report of the Superintendent of Schools

A. Karen Acres SINA Update

Patty Schlotterbeck, Principal at Karen Acres Elementary School provided an update with regard to the school's status as a School in Need of Assistance. Two student subgroups, English as Second Language and Special Education students, did not meet adequate yearly progress through assessments according to Federal No Child Left Behind Act guidelines.

B. Process for Board Policy Revisions

Dr. Doug Stilwell, Superintendent, discussed the process for Board Policy revisions. Policies in Series 300 – Administration and Series 400 – Staff Personnel are currently scheduled for review.

C. Certified Enrollment Update

Superintendent Stilwell updated board members on the Certified Enrollment, still preliminary, showing a decrease in resident enrollment and an increase in net open enrollment into the District. The net effect is an increase in the total students served by approximately 14 students.

Director St. John left the meeting at 7:45 PM.

D. Certified Annual Report (CAR) and Other Financial Highlights

Shelly Clifford, Director of Business Services, presented the Certified Annual Report (CAR) highlights for fiscal year 2010-11 along with other key financial trends. General Fund solvency ratio is 9.4% and the unspent balance of spending authority is 11.4% of

expenditures. Both indicators rose during 2010-11 to meet or exceed financial targets established by the Board of Directors.

E. Accept the Financial Report

Shelly Clifford, Director of Business Services, submitted the financial report for September 2011 and requested acceptance. Vice President Obrecht moved, and Director Newberg seconded the motion to accept the financial reports for September 2011. Motion passed with all ayes 6-0.

F. Authorization to Pay Bills

Shelly Clifford, Director of Business Services, requested Board authorization to pay bills as submitted. Director Wierson moved, and Vice President Obrecht seconded the motion to pay the bills as submitted, totaling \$445,125.10. Motion passed with all ayes 6-0.

VI. Report of the President

President Ryan Judas reminded attendees about the October 24th UCAN simulation event, "Life in a Second Language;" the IASB Annual Convention November 16-17th; and suggested additional discussion for possible policy revision on use of facilities.

VII. Discussion of Other Matters

VIII. Adjourn

Vice President Obrecht moved, and Director Wierson seconded the motion to adjourn the meeting at 8:36 P.M. Motion passed with all ayes 6-0.

Ryan M. Judas 10/31/11
Board President Date

ATTEST:

Linda Baltley 10/31/11
Board Secretary Date

These minutes are unofficial until approved by the Board of Directors at their meeting on October 31, 2011.