

**URBANDALE COMMUNITY SCHOOL DISTRICT  
BOARD OF DIRECTORS' MEETING  
URBANDALE CITY HALL – 3600 86<sup>TH</sup> STREET  
MONDAY, NOVEMBER 25, 2013  
BOARD MEETING – 7:00 P.M.  
ADAM OBRECHT, PRESIDENT**

**Call to Order and Roll Call**

President Adam Obrecht called the board meeting to order at 7:00 P.M. At roll call, all seven Directors were present: Directors Aaron Applegate, Graham Giles, Chris Gunnare, Cate Newberg, Mark Wierson, Vice President Kyle Kruidenier, and President Obrecht.

**Approval of Agenda**

Director Wierson moved, and Director Newberg seconded the motion to approve the agenda as posted. Motion passed with all ayes 7-0.

**Communication from the Public**

John Hollebrands, 4217 46<sup>th</sup> Street, spoke to the Board of Directors about the proposed middle school track project and urged the District to first make decisions about elementary school building upgrades before moving forward with the track project.

**Quality Update**

Erin Mushro, Third Grade Teacher at Karen Acres Elementary, updated the Board of Directors on the quality and continual improvement work occurring in her classroom. Students Sophia Huber, Samantha Marrs, and Megan Reinhardt, presented examples of their work and spoke about how the new learning strategies are improving student achievement.

**Consent Agenda Items**

- A. Approval of Monday, November 11, 2013 Board Minutes;
  - B. Approval of Open Enrollment;
  - C. Approval of the Personnel Report;
  - D. Approval of 2013-14 Budgets for Elementary Clicker and Middle School SWAT. Programs including payments to participants
- Director Gunnare moved, and Director Giles seconded the motion to approve the consent agenda items A through D as submitted. Motion passed with all ayes 7-0.

**Report of the Superintendent of Schools**

Flying Hippo Website Design Presentation

Dena Soenke, Communications Partner for the District, explained the Requests for Proposals process taken by the technology steering committee, and that Flying Hippo Web Technologies, Urbandale, was the vendor the

committee selected. Ryan Parlee, Principal Owner, and Joe Stevens, Senior Digital Analyst, of Flying Hippo, presented to the Board of Directors on their capabilities and expertise in website design and production and shared samples of education-based clients from their portfolio.

#### School Based Mental Health Services Update

Michele Hamilton, Coordinator of Student, Family and Community Services, updated the Board of Directors on the District's school based mental health services. Ms. Hamilton provided details of community services facilities that are utilized by the District.

#### Update of Self-Insurance Program

Mark Becker, of Mark Becker and Associates LLC, updated the Board of Directors about the District's new self-insurance program for employee health and dental insurances. As reported in District financial records, revenues in excess of actual claims for the insurance fund are over \$900,000 for its first twelve months. This success may allow the District to hold premium costs steady for next year, while continuing to hold adequate reserves for the self-insurance program.

#### Accept the Financial Report

Shelly Clifford, Chief Financial Officer, requested acceptance of the financial reports through October 2013. Her analysis shows expenses for the first four months of the fiscal year are within budget allowances in most line items. Director Wierson moved, and Director Newberg seconded the motion to accept the financial reports as presented. Motion passed with all ayes 7-0.

#### Authorization to Pay Bills

Shelly Clifford, Chief Financial Officer, requested approval to pay the bills as submitted, totaling \$393,255.58. Director Kruidenier moved, and Director Giles seconded the motion to approve the payment of bills, except for the payment to Flying Hippo which will be processed after their contract is presented and approved. Motion passed with all ayes 7-0.

#### **Report of the President**

President Obrecht inquired about the Board committees and whether any meetings had been scheduled.

#### **Closed Session**

Director Kruidenier moved, and Director Giles seconded the motion to enter into closed session as provided in Section 21.5 (1)(e) of the Code of Iowa to conduct a hearing to determine whether to suspend or expel a student. Upon roll call, the motion passed

with all ayes 7-0. The Board of Directors then entered into closed session to hear and discuss details of an incident with the parties involved.

#### **Action on the Recommended Student Discipline**

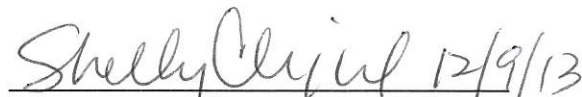
Later, in open session, Director Wierson moved, and Director Applegate seconded the motion to adopt the recommendation of the Superintendent and Administrative Team to suspend the student for a period of up to the end of the 2013-14 school year, subject to the following conditions: 1. During the period of suspension, the student shall not be on school property or attend school events unless provided written permission to do so by the High School Principal. 2. During the period of suspension, the school administration will provide the student with an opportunity to earn credits toward graduation, and shall work with the community resources to find an appropriate alternative educational setting. 3. The administration has the discretion to determine if portions of the suspension may be served as "in school" suspension. 4. No earlier than January 6, 2014, the student's parent(s) may request that the student be readmitted to the regular program if the student has been provided counseling which has addressed socially appropriate student behavior. The Superintendent of Schools shall present a recommendation to the Board of Directors regarding the readmission of the student to the regular school program. Upon roll call voting the motion passed 5-2, as Directors Applegate, Gunnare, Newberg, Obrecht, and Wierson voted in favor of the motion, and Directors Giles and Kruidenier voted against.

#### **Adjourn**

Director Gunnare moved, and Director Kruidenier seconded the motion to adjourn the meeting. Motion passed with all ayes 7-0.

 12-9-13  
Board President Date

ATTEST:

 12/9/13  
Board Secretary Date

These minutes are unofficial until approved by the Board of Directors at their meeting on December 9, 2013.