

**URBANDALE COMMUNITY SCHOOL DISTRICT  
BOARD OF DIRECTORS' MEETING  
URBANDALE CITY HALL – 3600 86<sup>th</sup> STREET  
MONDAY, NOVEMBER 14, 2011  
WORK SESSION 5:30 P.M.  
BOARD MEETING – 7:00 P.M.**

**I. Call to Order and Roll Call**

President Ryan Judas called the work session to order at 5:43 P.M. Upon roll call, the following members were present: Directors Jeff Farrell, Kyle Kruidenier, Cate Newberg, Shawn St. John, Mark Wierson, Vice President Adam Obrecht and President Ryan Judas.

**II. Approval of Agenda**

Director St. John moved, and Director Newberg seconded the motion to approve the agenda as posted. Motion carried with all ayes 7-0.

**III. Discussion with David Langford – Quality and Improvement**

Dr. Doug Stilwell welcomed David Langford, Langford International Inc., to share his experiences of quality and improvement as he traveled through the District. Mr. Langford also answered questions from board members and talked to them about how board members can remove barriers and provide support for Quality and Improvement at all levels.

David Langford will join, by Skype, interested staff on December 8, 2011, 5:30-6:30, for dinner and to celebrate successes.

At 6:35P.M. President Judas announced a recess until the start of the Board Meeting at 7:00 P.M.

**I. Call to Order and Roll Call**

President Ryan Judas called the board meeting to order at 7:00 P.M. Upon roll call, the following members were present: Directors Jeff Farrell, Kyle Kruidenier, Cate Newberg, Shawn St. John, Mark Wierson, Vice President Adam Obrecht and President Ryan Judas.

**II. Communication from the Public**

None.

**III. Good News**

Jan Herke, Director of Urbandale Parks and Recreation; Molly Wilhite, Recreation Supervisor; from Urbandale Parks and Recreation Department; and Zachary Maertens, Camp Leader (and teacher at Karen Acres) were presented with the Dan Chavez Beyond the Horizon Award at the Iowa Culture and Language Conference for their work with the Making a Connection Camp over the past two summers. Congratulations on a very successful fall production of "Snow White" done by UHS students.

**IV. Consent Agenda Items**

A. Monday, October 31, 2011 Board Minutes,

B. Open Enrollment report, including three students open enrolling into the District and one denied enrollment in due to late application, and two students open enrolling out of the District for 2011-12; three students open enrolling into the District and one student open enrolling out of the District for 2012-12,

C. Personnel Report as submitted, and

D. Show Choir Overnight Stay request.

Vice President Obrecht moved, and Director Newberg seconded the motion to approve items A through D of the consent agenda. Motion passed with all ayes 7-0.

**V. Report of the Superintendent of Schools**

A. Student Services Update

Brenda Auxier-Mailey, Director of Student Services; Jason Volmer, Coordinator of Special Education; and Denise Wood, Coordinator of Instructional Support; presented updates to board members and answered questions on the five departments that make up the Student Services Department.

1) At-Risk – Brenda Auxier-Mailey

Family Outreach, Alternative Credit Option, Language Literature/Reading, Metro West Learning Academy, OASIS, RECESS, School to Work, Summer School, and J-Hawk Diploma are all programs serving students at-risk in our District. Historically the District has seen a drop in our dropout rate. 19% 2010-11 from 2009-10 rate of .44%.

2) 504 – Brenda Auxier-Mailey

A 504 plan serves students needing health or disability accommodations. Historical enrollment shows a drop of 10 students served in 2010-11 from the previous year.

3) English Language Learners (ELL) – Brenda Auxier-Mailey

ELL in this District serves 33 different languages, 45 if all of the different dialects are included. This year Mrs. Auxier-Mailey will write a corrective plan to help students meet their Adequate Yearly Progress goals because students did not meet the District's AYP goals for years 2010-11 and 2009-10.

4) Special Education – Jason Volmer

Enrollment in Special Education has stayed pretty constant over the last couple of years, and the district is serving an increasing number of tuition-in students in the special education program. The department's aim continues to be to "accelerate student learning, make them independent and prepare them for adult life."

5) Talented and Gifted (TAG) – Denise Wood

TAG program is becoming more diverse and this is mostly due to the changes made in the identification process. In 2010-11 four teachers served 410 students with Personalized Education Plans (PEPs), and TAG teachers are doing a great job collaborating with other teachers.

B. Discussion of Board Policies as Identified – Series 300 - Administration and 400 – Personnel

Dr. Stilwell asked board members to continue to review Board Policies in Series 300 – Administration and Policies in Series 400 – Personnel, and bring any questions, additions and revisions to the meeting on December 12<sup>th</sup> for discussion.

C. Approval of the Official Statement for General Obligation Refunding Bonds

Vice President Obrecht moved, and Director Farrell seconded the motion to approve Electronic Bidding procedures and preparation of Official Statement for the \$10,000,000 General Obligation School Refunding Bonds, Series 2011 and \$10,000,000 General Obligation School Refunding Bonds, Series 2012. Full motion attached. Motion passed with all ayes 7-0.

D. Financial Report

1) Construction of Building Trades Student Built House

Shelly Clifford, Director of Business Services, provided a revenue summary on the house built by the Student Trades class, 4016 138<sup>th</sup> Street, indicating \$23,798.34 revenue in excess of expenses.

2) Change Orders for Middle School Additions and Renovation Project

Shelly Clifford, Director of Business Services, has provided a change order list through November 1, 2011 for the Middle School Additions and Renovation Project.

E. Authorization to Pay Bills

Shelly Clifford, Director of Business Services, requested Board authorization to pay bills as submitted. Vice President Obrecht moved, and Director St. John seconded the motion to pay the bills as submitted, totaling \$858,346.54. Motion passed with all ayes 7-0.

**VI. Report of the President**

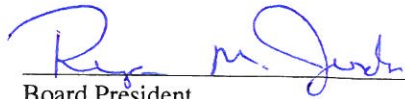
President Judas reminded board members of this week's Iowa Association of School Boards 66<sup>th</sup> Annual Conference on November 16<sup>th</sup> and 17<sup>th</sup>. The next work session meeting will be held on December 12<sup>th</sup> at Jensen Elementary School where there will be a building tour and meeting with the Jensen PTO and Quality discussion.

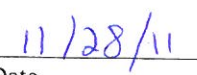
**VII. Discussion of Other Matters**

President Judas on behalf of the Board wanted to thank John Lees and Shelly Clifford for their diligence in keeping the use of the construction contingency so low.

**VIII. Adjourn**

Vice President Obrecht moved, and Director St. John seconded the motion to adjourn the meeting at 8:47 P.M. Motion passed with all ayes 7-0.

  
Board President

  
Date

ATTEST:

  
Board Secretary

  
Date

These minutes are unofficial until approved by the Board of Directors at their meeting on December 12, 2011.

Board Member Adam Obrecht introduced the following Resolution entitled "RESOLUTION APPROVING ELECTRONIC BIDDING PROCEDURES AND PREPARATION OF OFFICIAL STATEMENT FOR THE \$10,000,000 GENERAL OBLIGATION SCHOOL REFUNDING BONDS, SERIES 2011 AND \$10,000,000 GENERAL OBLIGATION SCHOOL REFUNDING BONDS, SERIES 2012" and moved its adoption. Board Member Jeff Farrell seconded the Resolution to adopt. The roll was called and the vote was,

AYES: Jeff Farrell, Ryan Judas, Kyle Kruidenier, Cate Newberg,

Adam Obrecht, Shawn St. John and Mark Wierson

NAYS: None

Whereupon, the President declared the resolution duly adopted as follows:

RESOLUTION APPROVING ELECTRONIC BIDDING  
PROCEDURES AND PREPARATION OF AN OFFICIAL  
STATEMENT FOR THE \$10,000,000 GENERAL  
OBLIGATION SCHOOL REFUNDING BONDS, SERIES  
2011 AND \$10,000,000 GENERAL OBLIGATION  
SCHOOL REFUNDING BONDS, SERIES 2012

WHEREAS, a preliminary form of Official Statement has been prepared for the purpose of covering the \$10,000,000 General Obligation School Refunding Bonds, Series 2011 and \$10,000,000 General Obligation School Refunding Bonds, Series 2012, to pay costs of the refunding of outstanding general obligation indebtedness of the Urbandale Community School District; and

WHEREAS, it is appropriate that the form of the Preliminary Official Statement be approved and deemed final and, upon completion of the same, that the Preliminary Official Statement be used in connection with the sale of the Bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF URBANDALE COMMUNITY SCHOOL, STATE OF IOWA:

Section 1. That the receipt of electronic bids by facsimile machine and through

the PARITY® competitive bidding system are hereby found and determined to provide reasonable security and to maintain the integrity of the bidding process, and to facilitate the delivery of bids by interested parties in connection with the offering at public sale.

Section 2. That General Obligation School Refunding Bonds, Series 2011 in an amount of \$10,000,000, to be dated December 1, 2011, and that General Obligation School Refunding Bonds, Series 2012 in an amount of \$10,000,000, to be dated January 1, 2012, shall be offered for sale.

Section 3. The use by Piper Jaffray & Co., of the Preliminary Official Statement and a final Official Statement (together "Official Statement") in connection with the sale of the Bonds is hereby authorized and approved. All actions heretofore taken with respect to the preparation and use of the Official Statement are hereby approved. The Secretary and other staff are authorized to cooperate in the completion of the Official Statement and the Secretary is authorized to sign the Official Statement and deliver necessary certificates to indicate such approval and to comply with SEC Rule 15c2-12.

The Official Statement as of its date is deemed final by the Issuer within the meaning of SEC Rule 15c2-12(b)(1). Piper Jaffray & Co. is directed to provide for the publication and circulation of the Official Statement in the form now before this Board of Members.

PASSED AND APPROVED this 14<sup>th</sup> day of November, 2011.

  
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President of the Board of Directors

ATTEST:

  
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Secretary of the Board of Directors