

**URBANDALE COMMUNITY SCHOOL DISTRICT  
BOARD OF DIRECTORS' MEETING**

**MONDAY, MARCH 5, 2012**

**WORK SESSION – 5:30 P.M.**

**Karen Acres Elementary School - 3500 74<sup>th</sup> Street**

**BOARD MEETING – 7:00 P.M.**

**URBANDALE CITY HALL – 3600 86<sup>th</sup> STREET**

**I. Call to Order and Roll Call**

President Ryan Judas called the board work session to order at 5:30 P.M. Upon roll call, the following members were present: Directors Jeff Farrell, Kyle Kruidenier, Shawn St. John, Mark Wierson, Vice President Adam Obrecht and President Ryan Judas. Director Cate Newberg arrived later.

**II. Approval of Agenda**

Director Obrecht moved, and Director Kruidenier seconded the motion to approve the agenda as posted. Motion carried with all ayes 6-0. Director Newberg arrived at 5:35.

**III. Tour of Karen Acres Elementary School**

Principal Patty Schlotterbeck led the Board of Directors on a tour of the Karen Acres Elementary School building. Teachers Deb Kadoun, Janelle Kerr, and Shannon Raisch-Room spoke to the Board about their classrooms and Student Activities. PTA President Brad Ortmeier updated Directors about the enriching activities supported by the Karen Acres PTA.

At 6:30 P.M. President Judas announced a 30-minute recess.

**I. Call to Order and Roll Call**

President Ryan Judas called the board meeting to order at 7:00 P.M. Upon roll call, the following members were present: Directors Jeff Farrell, Kyle Kruidenier, Cate Newberg, Shawn St. John, Mark Wierson, Vice President Adam Obrecht and President Ryan Judas.

**II. Student Senate Report**

Rhea Gaskins, 7<sup>th</sup> grade, reported that the Middle School collected enough items to send five "Boxes of Love" to American soldiers in Germany and are now collecting personal hygiene items for the Urbandale Food Pantry. Senior Grant Wierson reported that the High School raised \$250 for the Young Women's Resource Center from their Valentine's Day fundraiser.

**III. Communication from the Public**

None

**IV. Good News**

Valerius students completed Jump Rope for Heart under the direction of gym teacher Mark Tiby and raised \$1,625, which will be donated to the American Heart Society. Two students from Urbandale Middle School were one of nine to place in the 28<sup>th</sup> Annual Write Women Back Into History Essay Contest, sponsored by the Iowa Commission on the Status of Women, Iowa Department of Education, and the State Historical Society of Iowa. Sreeja Vepa, 7<sup>th</sup> grader won 1<sup>st</sup> Place, Best Essays on Women in Science and Engineering for grades 6-7; Ally Richards, 7<sup>th</sup> grader won 2<sup>nd</sup> Place, Best General Essays for grades 6-7. They will both attend a special awards ceremony at the State Capitol on March 13<sup>th</sup>. Studio 2012 brings home 2<sup>nd</sup> Place at Totino Grace

Show Choir Invite. Senior Ben Hurley has signed to play Football at Grand View University next fall.

**V. Consent Agenda Items**

- A. Monday, February 20, 2012 Work Session and Board Minutes,
- B. Personnel Report as submitted,
- C. VeriTime™ Customer Agreement, an electronic timekeeping system, which will replace the currently used Timecentre system,
- D. Open Enrollment Report with twelve students enrolling into the District for 2011-12, and one student enrolling out of the District for 2011-12; with twenty-one students enrolling into the District for 2012-13, and with thirteen students enrolling out of the District for 2012-13,
- E. Co-Curricular Sharing Agreement with Johnston Schools, and
- F. Approved Out-of-State Travel for David White and his DECA Chapter students to travel to the National DECA Conference on April 27 – May 1, 2012 in Salt Lake, UT. Director St. John moved, and Vice President Obrecht seconded the motion to approve the consent agenda items A through F. Motion passed with all ayes 7-0.

**VI. Report of the Superintendent of Schools**

A. Quality Update – Karen Acres Elementary

Karen Acres Elementary teacher Zach Maertens and three of his 5<sup>th</sup> grade students, Caden Greening, Kennedy Ortmeier, Kylie Perez, provided a Quality update.

B. Discussion and Approval a Self-Funded Health and Dental Insurance Plan

Mark Becker, of Mark J. Becker and Associates, Superintendent Dr. Doug Stilwell, and Director of Business Services, Shelly Clifford, discussed advantages of a self-funded District health and dental insurance plan with the Board of Directors. Director Obrecht moved, and Director Wierson seconded the motion to affirm the administrative recommendation for a self-funded health and dental insurance plan and to authorize the Board President to sign the agreement when completed. Motion passed with all ayes 7-0.

C. Discussion and Approval of Publication of Proposed FY 2012-2013 Certified Budget

Dr. Doug Stilwell, Superintendent, and Shelly Clifford, Director of Business Services, discussed the proposed 2012-2013 Certified Budget and requested approval to publish a notice of public hearing. Director Wierson moved, and Director Farrell seconded the motion to approve publication of the hearing notice on the proposed 2012-13 Certified Budget. Motion passed with all ayes 7-0.

D. Set a Public Hearing Date for Adoption of 2012-2013 Certified Budget

Dr. Doug Stilwell, Superintendent, and Shelly Clifford, Director of Business Services, recommended that the Board of Directors set a date for the public hearing of the proposed 2012-2013 Certified Budget. Vice President Obrecht moved, and Director St. John seconded the motion to set a public hearing date for approximately 7:00 p.m., Monday, April 2, 2012, at Urbandale City Hall located at 3600 86<sup>th</sup> Street, Urbandale, Iowa to hear and respond to the proposed 2012-2013 Certified Budget.

E. Enrollment Update

Dr. Doug Stilwell updated Board members about current enrollment trends in the District, including the projected number of new kindergarten students.

F. Legislative Update

Dr. Doug Stilwell updated Board members about current Legislative issues, and proposed bills affecting Education.

G. Discussion and Authorization for PTO/PTA's to Open and Use Imprest Checking Accounts

Dr. Doug Stilwell, Superintendent, and Shelly Clifford, Director of Business Services, discussed their proposal authorizing PTO/PTA's to utilize imprest checking accounts with the District remaining the fiduciary agent. Director St. John moved, and Vice President Obrecht seconded the motion to authorize PTO/PTA's to open and use imprest checking accounts. Motion passed with all ayes 7-0.

H. Authorization to Pay Bills

Shelly Clifford, Director of Business Services, requested the Board of Directors' approval to pay bills as submitted. Director Farrell moved, and Vice President Obrecht seconded the motion to pay the bills as submitted, totaling \$624,711.80. Motion passed with all ayes 7-0.

**VII. Report of the President**

None

**VIII. Discussion of Other Matters**

**IX. Adjourn**

Vice President Obrecht moved, and Director St. John seconded the motion to adjourn the meeting at 9:00 P.M. Motion passed with all ayes 7-0.

Ryan M. Janda      7/16/12  
Board President      Date

ATTEST:

Shelly Clifford      7/16/12  
Board Secretary      Date

These minutes are unofficial until approved by the Board of Directors at their meeting on April 2, 2012.