

**URBANDALE COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS' MEETING
URBANDALE CITY HALL – 3600 86TH STREET
MONDAY, APRIL 1, 2013
BOARD MEETING – 7:00 P.M.
ADAM OBRECHT, PRESIDENT**

Call to Order and Roll Call

President Adam Obrecht called the board meeting to order at 7:00 P.M. At roll call, the following Directors were present: Directors Jeff Farrell, Kyle Kruidenier, Cate Newberg, Shawn St. John, Mark Wierson, Vice President Ryan Judas, and President Obrecht. None were absent.

Approval of Agenda

Director St. John moved, and Director Wierson seconded the motion to approve the agenda as posted. Motion passed with all ayes 7-0.

Presentation of Proposed 2013-2014 Certified District Budget

Shelly Clifford, Chief Financial Officer, presented information about the proposed budget. No allowable growth for 2013-14 has been set by the Legislature. The proposed budget is based on 0% allowable growth, generating a property tax rate of \$17.64 per \$1000 valuation. This is the fourth year that the District has adopted a total tax levy rate of \$17.64. Ms. Clifford's projections indicated that the District's financial health will decline without a 4% allowable growth rate.

Public Hearing on the Proposed 2013-2014 Certified District Budget

President Obrecht announced the start of the Public Hearing, allowing members of the public to comment on the proposed budget. No public comments were made. Director Wierson moved, and Director St. John seconded the motion to close the public hearing.

Adoption of the 2013-2014 Certified Budget

Director Judas moved, and Director Newberg seconded the motion to adopt the 2013-14 Certified Budget as presented, and as was published in the Urbandale News on March 22, 2013. Motion passed with all ayes 7-0.

Student Senate Report

Eighth grader Rhea Gaskins and seventh graders Macee Ellis and Leah Ingraham reported on Middle School fundraising efforts for the Urbandale Food Pantry and about preparations for a May 10th Hawaiian-themed dance. Senior Will Admussen reported that High School students are spending time

with area nursing home residents in an effort to connect with the community. Prom planning is underway by the Junior Class.

Activities and Community Education Program Review

Ashley Becker, Director of Adventuretime, presented information about the Adventuretime Before/After Care Program, and the District's Preschool Program. The programs employ about 85 staff members with preschools located at Olmsted, Rolling Green, and Webster Elementary buildings.

Dr. William Watson, Director of Activities and Community Education, spoke about District protocols for return to play after concussion injury, and Activities Department goals for student character and leadership education. Dr. Watson also updated Directors about the Community Education Program, and first year successes. Goals moving forward are to form a Community Education Advisory Council, expand course offerings, and to develop procedures for background checks.

Dr. Watson submitted the following Student Activities items for the Board of Directors' consideration:

- A. Approval of Immediate Post-Concussion Assessment and Cognitive Testing (ImPACT) for student athletes in grades 9-12
- B. Approval of Concussion Management Plan
- C. Approval of Out of State or Overnight Travel: Boys Basketball to Cedar Rapids on June 15-16, 2013, and to Davenport on July 6-7, 2013; Jaywalkers to Coralville on July 21-24, 2013; Boys and Girls Cross Country to Clinton on October 4-5, 2013; Instrumental Music to Ames on November 21-23, 2013 and to Cedar Rapids on February 27-28, 2014; Vocal Music to Ames on November 22-23, 2013 and to Los Angeles, CA on March 12-17, 2014.
- D. Approval of Student Charges for Activities Items
- E. Approval of Show Choir Choreography Estimated Costs
- F. Approval of Extra Duty Pay Schedule
- G. Approval of Team Physicians: Dr. Nicholas Honkamp, MD; Dr. Robert Lee, MD; and Dr. John Amspaugh, MD.
- H. Approval of Contract with Central Iowa Hospital Corporation for ATC Services for Athletic Training Services
- I. Approval of Middle School Music Contract with Great American Opportunities for a magazine sales fundraiser
- J. Approval of Activities Guidelines for Students and Parents
- K. Approval of Activities Staff Handbook

Dr. Watson submitted the following Community Education items for the Board of Directors' consideration:

- L. Approval of Community Education Program Models

- M. Approval of Building Supervisor Rate of Pay
- N. Approval of Facility Use Guidelines
- O. Approval of Adventuretime Staff Handbook
- P. Approval of Adventuretime Parent Handbook

Director Farrell moved, and Director St. John seconded the motion to approve the items A through P. Motion passed with all ayes 7-0.

Consent Agenda Items

- A. Minutes of the Wednesday, March 13, 2013 board meeting as submitted,
- B. Open Enrollment of four students into the District, and one student enrolling out for the 2012-2013 school year. Ten students into the District, and one student out of the District, and three students denied open enrollment into the District for the 2013-2014 school year,
- C. Personnel Report as submitted,
- D. Approval of Copier Maintenance Agreement with Ricoh Company.

Director Farrell moved, and Director Newberg seconded the motion to approve the consent agenda items A through D as submitted. Motion passed with all ayes 7-0.

Report of the Superintendent of Schools

A. Math Adoption Update

LouAnn McClain, Director of Curriculum, and Mark Lane, Principal at Olmsted Elementary, updated Board members on the elementary math pilot and adoption of elementary math products.

B. D.O.G.S. Presentation

Julia Taylor, Principal at Rolling Green Elementary, and Tony Bragg, parent of an incoming Rolling Green student, presented information about the Dads of Great Students, or D.O.G.S. program. Mr. Bragg explained that volunteers would be present in the school building to interact with students and provide additional supervision.

C. Approval of District Health Plan Changes

Shelly Clifford, Chief Financial Officer, presented the Insurance Committee recommendations for changes to the District Health Plan and increase on premium costs. Director Judas moved, and Director Farrell seconded the motion to approve the District Health Plan as submitted, to be effective July 1, 2013. Motion passed with all ayes 7-0.

D. Discussion and Approval of Second Reading of Revisions to Board Policies

Dr. Doug Stilwell, Superintendent, and Sue Seitz, District legal counsel, have worked on policy revisions including revisions necessary to accommodate changes in law and legal references. Director St. John moved, and Director Judas seconded the motion to approve the second reading of other board policy revisions as identified: 101 – Educational Philosophy, 502 – Entrance

Requirements, 508 – Attendance Requirements, 509 – Student Behavior and Discipline, 514 – Student Health – Health Certificates, 515 – Student Health – Injury or Illness at School, 516 – Student Health – Administering Medications at School, 520 – Student Insurance, 535 – Student Records. Motion passed with all ayes 7-0.

E. Review Durham Transportation Services Contract

Shelly Clifford, Chief Financial Officer, submitted a document for Board of Directors' review with regard to Contracted Student Transportation Services. The document will be presented for approval at a future meeting after reviewed and executed by Durham School Services.

F. Accept the Financial Report

Shelly Clifford, Chief Financial Officer, requested acceptance of the financial report through February 2013. Director St John moved, and Director Newberg seconded the motion to approve the financial report as submitted. Motion passed with all ayes 7-0.

G. Authorization to Pay Bills

Shelly Clifford, Chief Financial Officer, requested approval to pay the bills as submitted, totaling \$664,875.08. Director St. John moved, and Director Kruidenier seconded the motion to approve the payment of bills as submitted. Motion passed with all ayes 7-0.

Adjourn

Director St. John moved, and Director Newberg seconded the motion to adjourn the meeting at 9:45 P.M. Motion passed with all ayes 7-0.


Board President 4-15-13
Date

ATTEST:


Board Secretary 4/15/13
Date

These minutes are unofficial until approved by the Board of Directors at their meeting on April 15, 2013.