

URBANDALE COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS' MEETING
URBANDALE CITY HALL – 3600 86th STREET
MONDAY, APRIL 15, 2013
WORK SESSION – 5:30 P.M.
VALERIUS ELEMENTARY SCHOOL ---- 3305 92ND STREET
BOARD MEETING – 7:00 P.M.
URBANDALE CITY HALL – 3600 86th STREET
ADAM OBRECHT, PRESIDENT

Call to Order and Roll Call

President Adam Obrecht called the work session to order at 5:30 P.M. at Valerius Elementary School. Upon roll call, the following members were present: Directors Jeff Farrell, Kyle Kruidenier, Shawn St. John, Mark Wierson, Vice President Ryan Judas, and President Obrecht. Director Cate Newberg arrived later.

Approval of Agenda

Director Wierson moved, and Director St. John seconded the motion to approve the agenda as posted. Motion carried with all ayes 6-0.

Update on Valerius Elementary School

Jill Karch, Principal at Valerius Elementary, led board members on a tour of the building. Mrs. Karch shared academic information and showed examples of Quality and Continuous Improvement initiatives that teachers are using in their classroom.

Parent Discussion with the Board of Directors

Parents who have children attending Valerius Elementary School, provided the Board of Directors with feedback on academics and discussed ideas on school safety.

At 6:30 P.M. President Obrecht announced a Recess until 7:00 P.M.

Call to Order and Roll Call

President Adam Obrecht called the board meeting to order at 7:00 P.M. at Urbandale City Hall. At roll call, the following Directors were present: Directors Jeff Farrell, Kyle Kruidenier, Cate Newberg, Shawn St. John, Mark Wierson, Vice President Ryan Judas, and President Obrecht. None were absent.

Approval of Agenda

Director St. John moved, and Director Newberg seconded the motion to approve the agenda as posted. Motion passed with all ayes 7-0.

Quality Update

Lara Justmann, Principal at Karen Acres Elementary, and Fourth Grade students Mackenzie Blum, Brooklyn Johnson, Emily Leahy, Monica Lewandowski, and Luke Murano spoke to the Board of Directors about how they are using Quality Tools to improve student behavior during recess time.

Consent Agenda Items

- A. Monday, April 1, 2013 as submitted,
- B. Open Enrollment of seven students into the district, and no students enrolling out for the 2012-2013 school year. Sixteen students into the district, and two students out of the district for the 2013-2014 school year,
- C. Personnel Report and addendum as submitted,
- D. Summer Food Service Agreement with Des Moines Christian,
- E. Drake University Lease Agreement for Graduation Ceremony,
- F. List of 2013 Graduates,
- G. Procedures for selling old Band Uniforms,
- H. Adventuretime Staff Childcare Benefit,

Director St. John moved, and Director Newberg seconded the motion to approve the consent agenda items A through H, as submitted. Motion passed with all ayes 7-0.

VI. Report of the Superintendent of Schools

A. Set Public Hearing Date for School Start Date Waiver Request

Dr. Doug Stilwell, Superintendent, recommended that the Board of Directors set a date for the public hearing for the School Start Date Waiver Request. Director Newberg moved, and Vice President Judas seconded the motion to set a public hearing date for approximately 7:00 p.m., Monday, May 6, 2013, at Urbandale City Hall located at 86th Street, Urbandale, Iowa to hear and respond to the School Start Date Waiver Request. Motion passed with all ayes 7-0.

B. Elementary Reading Update

Dr. Doug Stilwell, Superintendent, shared with the Board of Directors the most recent dashboard from Elementary Reading Programs.

C. Modification of Board Meeting Dates

Dr. Doug Stilwell, Superintendent, requested the Board of Directors to modify the Board Meeting dates in May 2013. Dr. Stilwell requested that the Board meet on Monday, May 6, 2013 and Monday, May 20, 2013, instead of Monday, May 13, 2013. Director Farrell moved, and Director St. John seconded the motion to amend the May meeting dates as proposed. Motion passed with all ayes 7-0.

D. Discussion and Approval of First Reading of Board Policy 815 – Capital Assets Management Systems

The Board of Directors discussed updated policies in Board Policy 815 – Capital Assets Management Systems. Shelly Clifford, Chief Financial Officer, proposed using only the one-page summary of policy 815 for Board Policy,

and to utilize the 815-R1 detail for an administrative business procedures document. She also recommended \$100,000 capitalization threshold for intangible assets reporting. Director Wierson moved, and Director Kruidenier seconded the motion to approve the first reading of Board Policy 815 – Capital Assets Management Systems, using only the one-page summary and a \$100,000 intangible assets capitalization threshold. Motion passed with all ayes 7-0.

E. Discussion and Approval of Second Reading of Revisions to Board Policies

Dr. Doug Stilwell, Superintendent, and Sue Seitz, District Legal Counsel, have worked on policy revisions including revisions necessary to accommodate changes in law and legal references. Director Farrell moved, and Director Newberg seconded the motion to approve the second reading of other board policy revisions as identified: 601 – Statement of Guiding Principles, 604 – Type of School Organization, 605A – Curriculum - Elementary, 605B – Curriculum – Middle School, 605C – Curriculum – Senior High School, 606A – Internet Appropriate Usage, 609 – Health Education, 613 – Special Education, 823 – Credit Cards. Motion passed with all ayes 7-0.

F. Accept the Financial Report

Shelly Clifford, Chief Financial Officer, requested acceptance of the financial report through March 2013. Ms. Clifford included a report summary of completed Revenue Bond funded projects – Webster Classrooms Addition and the Middle School Addition and Renovation Project. The projects were completed under budget, leaving remaining bond proceeds of \$4 million available for other District facility needs. Vice President Judas moved, and Director St. John seconded the motion to approve the financial reports as submitted. Motion passed with all ayes 7-0.

G. Authorization to Pay Bills

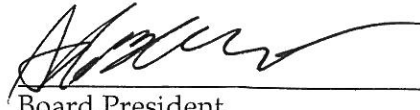
Shelly Clifford, Chief Financial Officer, requested approval to pay the bills, totaling \$561,257.62. Director Farrell moved, and Director Newberg seconded the motion to approve the payment of bills as submitted. Motion passed with all ayes 7-0.

Report of the President

President Obrecht announced that the final public meeting with Urbandale elected officials sponsored by the Chamber of Commerce would be held on Saturday, April 27th

IX. Adjourn

Vice President Judas moved, and Director Newberg seconded the motion to adjourn the meeting at 8:04 P.M. Motion passed with all ayes 7-0.



Board President

Date

ATTEST:


Board Secretary

Date

These minutes are unofficial until approved by the Board of Directors at their meeting on May 6, 2013.