

**URBANDALE COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS' MEETING
MONDAY, APRIL 25, 2016 – 7:00 P.M.
URBANDALE CITY HALL – 3600 86TH STREET
CHRIS GUNNARE, PRESIDENT**

Call to Order and Roll Call

President Chris Gunnare called the board meeting to order at 7:00 P.M. Upon roll call, the following members were present: Directors Aaron Applegate, Aldrich Cabildo, Graham Giles, Chris Gunnare, Katherine Howsare, Cate Newberg and Tanya Ruden.

Approval of Agenda

Director Giles moved, and Director Howsare seconded the motion to approve the agenda as posted. Motion passed with all ayes 7-0.

Public Hearing - High School Track Resurfacing Project

President Gunnare announced the start of a Public Hearing for receiving comments from the community about the High School Track Resurfacing Project. Representatives from DLR Group reported the bid results and project options. Steve Bass, Superintendent, Dr. William Watson, Director of Activities and Community Education, and John Lees, Building and Grounds Supervisor, discussed the project options with the Board of Directors. No persons from the public came forward to comment, and the hearing was closed.

Approval of Plans, Specifications, Form of Contract and Estimated Costs for High School Track Resurfacing Project

Directors had reviewed documents associated with the HS Track Resurfacing Project at a previous meeting. Vice President Newberg moved and Director Giles seconded the motion to approve the Plans, Specifications, Form of Contract, and Estimated Costs for the High School Track Resurfacing Project. Motion passed with all ayes 7-0.

Approval of Contract Award for High School Track Resurfacing Project

Directors discussed the bid results, repair and replacement options, and estimated life of the repairs with District Administration and DLR consultants. President Gunnare moved, and Vice President Newberg seconded the motion to accept the bid from Midwest Tennis & Track, Denison, IA with a Lump-Sum Base Bid B, of \$139,992.00. Motion passed with all ayes 7-0.

Communication from the Public

John Hollebrands, 4217 86th Street, suggested that the Board of Directors review monthly updates on the Karen Acres Elementary Additions and Remodel Project currently underway.

Report of the Superintendent of Schools

Celebrations and Recognitions

Steve Bass, Superintendent, reported on the upcoming Urbandale Chamber of Commerce Educator Appreciation Reception on Wednesday, May 4th, and Urbandale Community School District's Volunteer and Substitute Appreciation Reception on May 18th.

Wellness Plan Proposal

Mark Lane, Director of Human Resources presented information about a Wellness Program with three options for program design. The Board of Directors discussed the options and which employee groups to include as participants. Director Howsare moved, and Vice President Newberg seconded the motion to implement a Wellness Program offered to all employees, along with health plan participating spouses. Motion passed with all ayes 7-0.

Learning Together Activity

Steve Bass, Superintendent, and Board Members discussed the March issue of *Board and Administrator*.

Discussion and Approval of Student Transportation Services

Steve Bass, Superintendent, and Shelly Clifford, Chief Financial Officer, reported information on a proposed contract addendum with Durham School Services for student transportation for the three fiscal years beginning July 1, 2016 through June 30, 2019. Durham General Manager Patricia Reed answered Board of Director questions regarding the bus fleet, costs, and fueling procedures. Vice President Newberg moved, and Director Applegate seconded the motion to approve the Durham Student Services Addendum #1 to the Original Contract as presented. Motion passed with all ayes 7-0.

Technology Purchase Proposal for Summer 2016.

Josh Whitver, Manager of Information Services, presented a proposal for Information Systems technology purchases for Summer of 2016. Total budget for computer upgrades, audio visual equipment installations, and network upgrades is \$791,653 and will be paid from PPEL and Sales Tax monies. Director Howsare moved, and Director Ruden seconded the motion to approve the Technology Purchases as presented. Motion passed with all ayes 7-0.

Board Communications

Shelly Clifford, Chief Financial Officer and Secretary to the Board, reminded Directors to refrain from group discussions over email with other Directors, even when an informational group message may be initiated by a parent or other community member. Board members discussed Iowa Code open meetings law and guidance from the Iowa Public Information Board.

Report of the President

President Gunnare led discussion about the process for a new board member appointment. Director Howsare will contact IASB for guidance.

Consent Agenda Items

- A. Approval of April 11, 2016 Board Meeting Minutes
- B. Approval of Open Enrollment into and out of the District
- C. Approval of Personnel Report as submitted
- D. Approval of DHS Court Liaison Contract Amendment for 2016-17
- E. Approval of High School's Summer 2017 Japan Trip Itinerary, and Approval of KA 4th grade field trip to Omaha Zoo in May 2016
- F. Approval of High School's ImPACT Program for the 2016-2017 School Year
- G. Approval of the High School's Overnight Activities for the 2016-2017 School Year
- H. Approval of the High School's Activities Charges for the 2016-2017 School Year
- I. Approval of the AEA Food Services Purchasing Agreement for the 2016-2017 School Year
- J. Approval of additional expense for Proxy Card Time Card System Purchase
- K. Approval of Engagement Letter with Piper Jaffray & Co. Financial Services
- L. Acceptance of Financial Reports for March 2016
- M. Authorization to pay the list of Bills

Director Applegate left the meeting at 10:08 P.M.

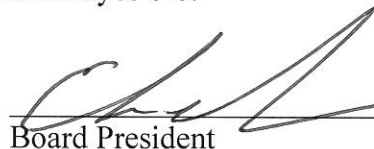
Director Ruden moved, and Vice President Newberg seconded the motion to approve the consent agenda items A through M as submitted. Motion passed with all ayes 6-0.

Discussion of Other Matters

President Gunnare reported on his planned process for Superintendent evaluation, and distributed forms for gathering other Board Members' feedback.

Adjourn

Director Howsare moved, and Vice President Newberg seconded the motion to adjourn the meeting at 10:55 P.M. Motion passed with all ayes 6-0.

 5/9/16
Board President Date

ATTEST:

 5/9/16
Board Secretary Date

These minutes are unofficial until approved by the Board of Directors at their meeting on May 9, 2016.