

**URBANDALE COMMUNITY SCHOOL DISTRICT  
BOARD OF DIRECTORS' MEETING  
MONDAY, MAY 4, 2015  
BOARD MEETING – 7:00 P.M.  
URBANDALE HIGH SCHOOL – 7111 AURORA AVENUE  
CHRIS GUNNARE, PRESIDENT**

**BOARD MEETING**

**Call to Order and Roll Call**

President Chris Gunnare called the board meeting to order at 7:05 P.M. Upon roll call, all members were present: Directors Aaron Applegate, Graham Giles, Kyle Kruidenier, Adam Obrecht, Mark Wierson, Vice President Cate Newberg, and President Gunnare.

**Approval of Agenda**

Director Wierson moved, and Vice President Newberg seconded the motion to approve the agenda, amended to include action on the 2015-16 Rolling Green School Calendar following the public hearing on that topic. Motion passed with all ayes 7-0.

**Public Hearing for 2015-2016 Rolling Green School Calendar**

President Gunnare announced the start of a public hearing for comments about the 2015-16 Rolling Green School Calendar. No persons from the public came forward to comment, and President Gunnare declared the hearing closed.

**Recognition of 201-2016 Retirees**

Dr. Stilwell, Superintendent, recognized each 2015-2016 retiree by sharing a brief bio and presenting them with a retirement gift. Retirees included Brad Bjorkgren, High School Physical Education Teacher and coach; Ronda Fey, High School English and Speech Teacher; Billie Jo Fielder, Olmsted Kindergarten Teacher; and Kathryn Howsare, High School Teacher Librarian. A reception was held in their honor before the meeting.

**Approval of 2015-16 Rolling Green School Calendar**

Director Wierson moved, and Vice President Newberg seconded the motion to approve the Rolling Green School Calendar. The calendar was amended to include attendance days in 11 months, with a minimum of 10 days in each of the 11 months, as required by the State. Motion passed with all ayes 7-0.

**Report of the Superintendent of Schools**

**A. School Board Recognition Month**

School Board members volunteer countless hours of time each year to provide the best possible education for every Urbandale student. The month of May is designated as Iowa School Board Member Recognition Month to celebrate and thank

local school board members. This year's theme is "Educate! Advocate! Celebrate!" recognizes that Iowa's volunteer school board members are providing leadership, through responsibilities ranging from strong financial stewardship to ensuring high-quality curriculum, to make sure all students are prepared for a bright future when they graduate. Dr. Stilwell formally thanked the men and women that govern Urbandale's education system: Christopher Gunnare, Adam Obrecht, Kyle Kruidenier, Aaron Applegate, Graham Giles, Cate Newberg, and Mark Wiersen.

**B. Teacher Appreciation Week Proclamation**

Dr. Doug Stilwell, Superintendent, recommended that the Board of Directors proclaim May 4 – 8, 2015, as Teacher Appreciation Week in the Urbandale Community School District. Director Giles moved, and Director Obrecht seconded the motion to approve the proclamation. Motion passed with all ayes 7-0.

**C. Long Term Disability Insurance Policy Renewal**

Shelly Clifford, Chief Financial Officer, requested approval for renewal of the District's Long Term Disability Insurance Policy. Vice President Newberg moved, and Director Kruidenier seconded the motion to approve the policy renewal. Motion passed with all ayes 7-0.

**D. Approval of Board Policy 638, Graduation Requirements**

Crista Carlile, Director of Teaching and Learning, requested approval of the second reading of Board Policy 638. Director Obrecht moved and Director Applegate seconded the motion to approve the second reading of Board Policy 638. Motion passed with all ayes 7-0.

**Consent Agenda Items**

- A. Approval of Monday, April 20, 2015 Board Meeting Minutes
- B. Approval of Open Enrollment
- C. Approval of Personnel Report
- D. Approval of 2015 Graduates
- E. Approval of Amendment to Services Agreement with InfoSnap
- F. Approval of 2015-2016 Nutrition Services Vendors with Anderson Erickson for Milk & Dairy Products, and Rotella's Italian Bakery for Bread Products
- G. Approval of HS Instrumental Music Equipment Purchase from Rieman Music
- H. Approval of Procedure to Sell/Dispose of District Assets through GovDeals.com
- I. Approval of Hold Harmless Agreement with City of Urbandale for the Urbandale Dash 5K event
- J. Approval of DHS Juvenile Court Liaison Contract Amendment
- K. Authorization to Pay Bills

Vice President Newberg moved, and Director Giles seconded the motion to approve the consent agenda items A through K as submitted. Motion passed with all ayes 7-0.

**Report of the President**

President Gunnare reported that Superintendent Stilwell will be honored at a reception on May 18<sup>th</sup> at 6:30 in the high school commons. Dr. Stilwell will retire on June 30, 2015.

**Discussion of Other Matters**


The Urbandale Education Foundation will hold their annual Golf Outing fundraiser on June 29<sup>th</sup>.

**Adjourn**


Vice President Newberg moved, and Director Wierson seconded the motion to adjourn the meeting. Motion passed with all ayes 7-0.

**Exempt Session**

After the public meeting, the Board met in exempt session pursuant to Iowa Code 20.9(3) for the purpose of discussion about master contract negotiations currently underway. The session ended at 8:35 P.M.

  
Board President \_\_\_\_\_ Date \_\_\_\_\_

ATTEST:

  
Board Secretary \_\_\_\_\_ Date 5/18/15

These minutes are unofficial until approved by the Board of Directors at their meeting on May 18, 2015.