

**URBANDALE COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS' MEETING
URBANDALE HIGH SCHOOL – MEDIA CENTER – 7111 AURORA AVENUE
MONDAY, MAY 6, 2013
BOARD MEETING – 7:00 P.M.
ADAM OBRECHT, PRESIDENT**

Call to Order and Roll Call

Vice President Ryan Judas called the board meeting to order at 7:00 P.M. At roll call, the following Directors were present: Directors Kyle Kruidenier, Shawn St. John, Mark Wierson, and Vice President Ryan Judas. President Adam Obrecht, and Directors Jeff Farrell and Cate Newberg were absent.

Approval of Agenda

Director St. John moved, and Director Judas seconded the motion to approve the agenda as posted. Motion passed with all ayes 4-0.

Public Hearing for School Start Date Waiver Request

Vice President Judas announced the start of the Public Hearing, allowing members of the public to comment on the School Start Date Waiver for the 2013-2014 school year. The District intends to submit a school start date waiver request to begin the 2013-14 school year on August 19, 2013. Dr. Stilwell explained that an earlier start date ensures completion of the first semester prior to winter break. No public comments were made. Director St. John moved, and Director Kruidenier seconded the motion to approve submission of the school start date waiver request and to close the public hearing. Motion passed with all ayes 4-0.

Student Senate Report

Urbandale Middle School eighth grader Rhea Gaskins reported that a Hawaiian themed middle school dance will be held May 10th. Seventh grader Macee Ellis reported that the middle school has collected over 100 items for the Urbandale Food Pantry. Senior Allie Mataloni gave a summary of community service and events coordinated by the Urbandale High School Student Senate during the 2012-13 school year.

Urbandale Clothing Closet Report

Julie McKibben, Special Education Teacher at Urbandale High School, and Urbandale High School students Katie Killam and Samantha Strain, shared with the Board their involvement with the Urbandale Clothing Closet and the community connection with the program.

Making a Connection Report

Jan Herke, Director of Urbandale Parks and Recreation, along with staff and students in the Making a Connection Program, shared with the Board their experiences and improvements they have gained from the Making a Connection Program.

Consent Agenda Items

- A. Minutes of the Monday, April 15, 2013 board meeting as submitted,
- B. Open Enrollment of seven students into the district, one student enrolling out, and one student denied enrolling into the district for the 2012-2013 school year. One student into the district, and one student out of the district, and two students denied open enrollment into the district for the 2013-2014 school year,
- C. Personnel Report, including an addendum as submitted
- D. Approval of Fundraising Contracts – Entertainment Books
- E. Approval of The Printing Station Copying and Printing Services Pricing for 2013-14.
- F. Approval of Instrumental Request by the Urbandale Band Department to attend the UNI Tall Corn Jazz Festival in Cedar Falls in February 2014
- G. Approval of Webster Elementary School Storm Water Management Facility Maintenance Covenant and Permanent Easement Agreement
- H. Approval of Amendment to the Juvenile Court School-Based Liaison Contract with the Iowa Department of Human Services for the 2013-14 school year
- I. Approval of Bishop Environmental Inspections Proposal for NPDES “SWPPP Book Preparation” and “Inspections” for Webster Elementary Parking Expansion
- J. Approval of Allender Butzke Engineers Inc. Geotechnical Services Agreement for Webster Elementary School Parking Lot Expansion
- K. Approval of S.A.F.E. Company’s bid for installation of new bleachers at the Baseball and Softball fields.

Director St. John moved, and Director Kruidenier seconded the motion to approve the consent agenda items A through K as submitted. Motion passed with all ayes 4-0.

Report of the Superintendent of Schools

- A. Urbandale School Board of Directors Recognition
Dr. Stilwell, Superintendent, recognized the Urbandale School Board Members for their service to the community, in accordance with School Board Member Appreciation Month.
- B. Teacher Appreciation Week Proclamation
Dr. Doug Stilwell, Superintendent, introduced a proclamation expressing appreciation to Urbandale teachers for their dedication and hard work. Director St. John moved, and Director Wierson seconded the motion to proclaim May 6th through May 10th as Teacher Appreciation Week in the Urbandale Community School District. Motion carried with all ayes 4-0.
- C. Quality Showcase

Dena Soenke, UCSD Communications Partner, presented the Quality/Continual Improvement (Q/CI) Showcase – a new section on the district’s web site. The Q/CI is meant to increase awareness and build understanding for Q/CI. Included are insights from Urbandale students, parents, teachers, principals, administrators, and more; all sharing how Q/CI tools have had a profound impact on learning and align with the district’s vision for being a district that brings learning to life for everyone.

D. Overview of Karen Acres Elementary School’s SINA Designation

Lara Justmann, Principal at Karen Acres Elementary School, provided a progress overview and response to the School in Need of Assistance (SINA) designation. Linda Ennen, Karen Acres teacher, shared how the Words Their Way program has had significant impact on student achievement in her classroom.

E. Discussion and Approval of Second Reading of Revisions to Board Polices

Dr. Doug Stilwell, Superintendent, Shelly Clifford, Chief Financial Officer, and Sue Seitz, the District’s legal counsel, have worked on policy revisions including revisions necessary to accommodate changes in law and legal references. Director St. John moved, and Director Kruidenier seconded the motion to approve the second reading of other board policy revisions as identified: 815 – Capital Assets Management System. Motion passed with all ayes 4-0.

F. Energy Education Audit

Damon Staker, Energy Education Manager, provided an update concerning Energy Education in the District. The Energy Education Program has allowed the District to save \$135,163 during the past year, and over \$2.3 million during the fourteen year program.

G. Approval of Transportation Contract with Durham School Services, L.P.

Shelly Clifford, Chief Financial Officer, discussed revisions made to the Transportation of Pupils contract between the District and Durham School Services, L.P.Ms. Director Wierson moved, and Director St. John seconded the motion to approve the contract. Board members discussed the need for information about access to bus video tapes and length of storage for video tapes. Director Kruidenier moved to amend the previous motion to include contract revisions for access to tapes and a retention policy, and Director St. John seconded that motion to amend. Director Wierson moved, and Director Kruidenier seconded the motion to table the contract until the contract can be resubmitted with revisions for District access and length of storage for bus video tapes. Motion passed with all ayes 4-0.

H. Discussion on District Property Tax Rate for 2013-2014

Dr. Doug Stilwell, Superintendent, and Shelly Clifford, Chief Financial Officer, discussed tax rate options for next year, with regard to pending legislation on allowable growth and education reform. The Legislature has not set allowable growth for the 2013-14 fiscal year, so it is not known what effect the school funding decision will have on the District's budget and tax rate, which was certified according to an April 15 due date. The District certified their budget using 0% budgetary allowable growth, which generated a tax rate of \$17.64 per \$1000 valuation.

I. Authorization to Pay Bills

Shelly Clifford, Chief Financial Officer, requested approval to pay the bills as submitted, totaling \$847,751.50. Director Judas moved, and Director Kruidenier seconded the motion to approve the payment of bills as submitted. Motion passed with all ayes 4-0.

Adjourn

Director St. John moved, and Director Wierson seconded the motion to adjourn the meeting at 9:40 P.M. Motion passed with all ayes 4-0.



Board President Date

ATTEST:



Board Secretary Date

These minutes are unofficial until approved by the Board of Directors at their meeting on May 20, 2013.