

**URBANDALE COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS' MEETING
URBANDALE CITY HALL – 3600 86TH STREET
MONDAY, JUNE 24, 2013
BOARD MEETING – 5:30 P.M.
ADAM OBRECHT, PRESIDENT**

Call to Order and Roll Call

President Adam Obrecht called the board meeting to order at 5:30 P.M. At roll call, the following Directors were present: Directors Kyle Kruidenier, Mark Wiersen, Vice President Ryan Judas, and President Obrecht. Director Jeff Farrell arrived later and Directors Cate Newberg and Shawn St. John were absent.

Approval of Agenda

Director Judas moved, and Director Kruidenier seconded the motion to approve the agenda as posted. Motion passed with all ayes 5-0.

Consent Agenda Items

- A. Minutes of the Monday, June 10, 2013 board meeting as submitted,
 - B. Open Enrollment of five students into the district, three students enrolling out, and one student denied enrolling into the district for the 2013-2014 school year,
 - C. Personnel Report, including two addendums as submitted,
 - D. Approval for Sale of Used District Assets; student chairs and technology units,
- Director Farrell moved, and Director Judas seconded the motion to approve the consent agenda items A through D as submitted. Motion passed with all ayes 5-0.

V. Report of the Superintendent of Schools

A. Discussion of Facility Planning

Vince Ward and Rob Collins, DLR Group Inc., shared with the Board the results from the Facility Committee study. Using information from a recent demographic study, DLR outlined several master plan options for re-configuring the District's elementary schools. They also presented proposed master plans for a Middle School outdoor athletics area, and a High School fitness center addition.

Director Newberg arrived at 5:50 P.M.

B. Skilled Iowa Overview

Craig Immerfall, Iowa Workforce Development, provided the Board with a brief overview on Skilled Iowa, a program that provides job skill assessments that help potential employers to judge an applicant's level of skill related to a certain position.

C. Board Discussion and Approval of Strategic Plan

Dr. Doug Stilwell, Superintendent, requested the Board's approval of the proposed Strategic Plan, including a two-page At-A-Glance document, as presented. Director Farrell voiced concern that the Strategic Plan wouldn't be understandable by the general public because it uses too many education industry-specific terms. Director Farrell moved, and Director Newberg seconded Farrell's motion to reject the Strategic Plan as submitted, until the terminology in the Plan can be revised with language that is understandable by the general public. Motion failed 2-4 with Directors Farrell and Newberg voting yes, and Directors Kruidenier, Judas, and Wierson voting no. Superintendent Stilwell and other Directors discussed that the two-page At-A-Glance document is easily understandable by the general public, and that the actual Strategic Plan document is intended to be useful to District staff. Director Wierson moved, and Director Judas seconded the motion to approve the Strategic Plan documents as submitted. Motion passed 5-1 with Director Farrell voting no.

D. Approval of Urbandale High School's Security Camera Systems Agreement with Inteconnex

Shelly Clifford, Chief Financial Officer, submitted a proposal for additional camera units for the Security Camera Project previously approved for Urbandale High School. The additional cameras would be placed in several areas such as stairwells or hallways that currently have no security camera coverage. Director Farrell moved, and Director Newberg seconded the motion to approve the Inteconnex Agreement as submitted. Motion passed with all ayes 6-0.

E. Accept the Financial Report

Shelly Clifford, Chief Financial Officer, requested acceptance of the financial report through May 2013. Director Farrell moved, and Director Kruidenier seconded the motion to approve the financial report as submitted. Motion passed with all ayes 6-0.

F. Authorization to Pay Bills

Shelly Clifford, Chief Financial Officer, requested approval to pay the bills as submitted, totaling \$1,307,028.35. Director Judas moved, and Director Newberg seconded the motion to approve the payment of bills as submitted. Motion passed with all ayes 6-0.

Readmittance Approval for an Expelled Student

Dr. Doug Stilwell, Superintendent, recommended to the Board that a previously expelled student be readmitted back into the Urbandale

Community School District. Director Farrell moved, and Director Newberg seconded the motion to approve the previously expelled student be readmitted into the Urbandale Community School District as submitted. Motion passed with all ayes 6-0.

Report of the President

President Obrecht reminded the public about the upcoming School Board Election and that the Board of Directors will have three seats open. To date, there is only one candidate who has expressed interest in serving on the School Board.

Closed Session

Evaluate the Performance of an Individual

At 7:45 P.M. Director Farrell moved, and Director Judas seconded the motion to enter into closed session provided in Section 21.5(1)(i) of the Code of Iowa, and as requested by the individual, to evaluate the professional competency of the individual whose appointment, hiring, performance, or discharge is being considered to prevent needless and irreparable injury to that individual's reputation. Upon roll call vote, the motion passed with all ayes 6-0. The Board of Directors then conducted a closed session meeting to discuss the performance of an individual.

At approximately 9:15 P.M., the Board of Directors returned to open session. No formal action was taken with regard to discussions during closed session.

Approval of Administration Group's Compensation Package

Dr. Doug Stilwell, Superintendent, discussed with Board members a compensation package for District administrators. The proposed administrative salary increases were 3.84 percent. The group's total package increase was calculated at 3.93 percent, same as the Urbandale Education Association teacher's union. Director Judas moved, and Director Wiersen seconded the motion to approve the administrative compensation package as submitted. Motion passed with all ayes 6-0.

Closed Session

Evaluation of Superintendent

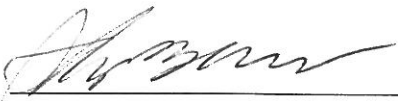
At 9:20 P.M. Director Farrell moved, and Director Judas seconded the motion to enter into closed session provided in Section 21.5(1)(i) of the Code of Iowa, and as requested by the individual, to evaluate the professional competency of the individual whose appointment, hiring, performance, or discharge is being considered to prevent needless and irreparable injury to that individual's reputation. Upon roll call vote, the motion passed with all ayes 6-0. The Board

of Directors then conducted a closed session meeting to conduct the Superintendent's annual performance evaluation.

The Board of Directors returned to open session at approximately 9:30 P.M. Director Wierson moved, and Director Newberg seconded the motion to approve a 4 percent salary increase and an additional \$834 for insurance flex benefits for Superintendent Stilwell for the 2013-14 fiscal year. Motion passed with all ayes 6-0.

Adjourn

Director Judas moved, and Director Kruidenier seconded the motion to adjourn the meeting at 9:50 P.M. Motion passed with all ayes 6-0.

 7/8/13
Board President Date

ATTEST:

 7/8/13
Board Secretary Date

These minutes are unofficial until approved by the Board of Directors at their meeting on July 8, 2013.