

**URBANDALE COMMUNITY SCHOOL DISTRICT**  
**BOARD OF DIRECTORS' MEETING**  
**MONDAY, JULY 7, 2014**  
**BOARD MEETING – 5:30 P.M.**  
**URBANDALE CITY HALL, 3600 86<sup>TH</sup> STREET**  
**ADAM OBRECHT, PRESIDENT**

**Call to Order and Roll Call**

Director Mark Wierson presided and called the meeting to order at 5:30 P.M. Upon roll call, the following members were present: Directors Aaron Applegate, Graham Giles, Chris Gunnare, Cate Newberg, and Mark Wierson. President Adam Obrecht and Vice President Kyle Kruidenier were absent.

**Approval of Agenda**

Director Newberg moved, and Director Giles seconded the motion to approve the agenda as posted. Motion passed with all ayes 5-0.

**Public Hearing on Proposed Disposition of Interest in Real Estate**

The Board of Directors conducted a public hearing regarding the disposition of interest in real estate for the traffic signal installation at Webster Elementary School. No persons from the public came forward to speak on the topic. Director Newberg moved, and Director Applegate seconded the motion to end the public hearing. Motion passed with all ayes 5-0.

**Consent Agenda Items**

- A. Minutes of the Monday, June 9, 2014 Board meeting as submitted,
- B. Minutes of the Monday, June 24, 2014 Special Board meeting as submitted,
- C. Open Enrollment of seventeen students into the district, and eight students enrolling out for the 2014 – 2015 school year. One student was denied enrolling into the district for the 2014 – 2015 school year,
- D. Personnel Report as submitted,
- E. Special Education Services Contract with Metro West Learning Center, LLC,
- F. Community Education Advisory Board Members,
- G. Midwest American Honor Choir,
- H. Food Service Bids (milk, dairy, bread, and hood systems),

Director Newberg moved, and Director Gunnare seconded the motion to approve the consent agenda items A through H as submitted. Motion passed with all ayes 5-0.

**VI. Report of the Superintendent of Schools**

- A. Discussion and Approval of Childcare Licensure through the Department of Human Services

Dr. Bill Watson, Director of Activities and Community Education, and Ashley Becker, Director of Adventuretime, recommended the Urbandale Community School District become licensed through the Department of Human Services in order to meet childcare standards with the Iowa Department of Education. Director Gunnare moved, and Director Applegate seconded the motion to approve obtaining Childcare Licensure through the Department of Human Resources. Motion passed with all ayes 5-0.

- B. Discussion and Approval of Art Sculpture Transfer  
Dr. Doug Stilwell, Superintendent, and Shelly Clifford, Chief Financial Officer, recommended approval for installation of art sculptures on Urbandale High School grounds. Dr. Brian Coppess, HS Principal, and Chris Kimble, HS Art Teacher, provided details about the program, and how pieces are chosen for display. Quality Manufacturing, a local Urbandale fabricator, creates and installs the large sculptures for display, based on the smaller-scale student art projects. Quality Manufacturing generously donates all their work in manufacturing and installing the sculptures. Director Newberg moved, and Director Gunnare seconded the motion to approve installation of art sculptures on Urbandale High School grounds, as shown on maps provided by Dr. Coppess. Motion passed with all ayes 5-0.
- C. Elementary Facility Update  
Rob Collins and Jim Huse from DLR Group provided Board members with an elementary facility planning update with estimated costs of projects and a logistical timeline in connection with funding options.
- D. Discussion on Metro Area Behavior Consortium  
Jason Volmer, Coordinator of Special Education, informed the Board of discussions among area districts about the possibility of forming a metro area behavior consortium.
- E. Approval of Special Education Service Delivery Plan  
Jason Volmer, Coordinator of Special Education, asked the Board to approve the Special Education Service Delivery Plan. This plan focuses on the system for delivering instructional services, including a full continuum of services and placements, to address the needs of eligible individuals aged three to twenty-one. Director Giles moved, and Director Newberg seconded the motion to approve the Special Education Service Delivery Plan as presented. Motion passed with all ayes 5-0.
- F. Approval of District Handbooks  
Dr. Doug Stilwell, Superintendent, requested that administrators make appropriate changes to the following handbooks: Administrative, Elementary, Middle School, High School, Student/Parent (Adventuretime), Staff (Adventuretime). Director Newberg moved, and Director Applegate seconded the motion to approve the handbook changes as presented. Motion passed with all ayes 5-0.
- G. Approval of School Improvement Advisory Committee (SIAC) Members  
Dr. Doug Stilwell, Superintendent, asked the Board to approve the list of 2014 – 2015 School Improvement Advisory Committee (SIAC) participants. Director Newberg moved, and Director Applegate seconded the motion to approve the list of SIAC Members as presented. Motion passed with all ayes 5-0.
- H. Discussion of Iowa Association of School Boards Legislative Action Priorities  
Board members will be asked to confirm their five priorities for the 2015 General Session. These priorities will be submitted for approval at the August 4<sup>th</sup> Board meeting. Iowa Association of School Boards is requesting board members to pick no more than five priorities, suggest amendments to

existing resolutions or recommend new resolutions and identify resolutions that should be removed from the platform if no longer relevant or critical.

I. Accept the Financial Report

Shelly Clifford, Chief Financial Officer, requested acceptances of the financial report through June 2014. Ms. Clifford explained that the reports are not final, and are unaudited. Director Gunnare moved, and Director Newberg seconded the motion to accept the financial reports as submitted. Motion passed with all ayes 5-0.

J. Authorization to Pay Bills


Shelly Clifford, Chief Financial Officer, requested approval to pay the bills as submitted, totaling \$479,423.82. Director Newberg moved, and Director Applegate seconded the motion to approve the payment of bills as submitted. Motion passed with all ayes 5-0.

**Adjourn**

Director Giles moved, and Director Newberg seconded the motion to adjourn the meeting at 8:15 P.M. Motion passed with all ayes 5-0.

 8/25/14  
Board President Date

ATTEST:

 8/25/14  
Board Secretary Date

These minutes are unofficial until approved by the Board of Directors at their meeting on August 25, 2014.