

PrimeroEdge Software License Agreement

THIS AGREEMENT ("Agreement") is entered into between Cybersoft Technologies, Inc. ("Licensor"), with its principal place of business located at 4422 Cypress Creek Parkway, Suite 400, Houston, Texas, 77068-3417 and Urbandale Community School District ("Licensee"), with its principal place of business located at 7111 Aurora Avenue, Urbandale, IA 50322 and shall be effective as of _____, 2016 (the "Effective Date").

RECITALS

WHEREAS, Licensor owns certain software identified herein,

WHEREAS, Licensor desires to convey, and Licensee desires to receive, certain limited rights in said software pursuant to the terms and conditions contained in this Agreement.

NOW THEREFORE, Licensor and Licensee agree as follows:

1. Definitions

1.1 "Software" means the computer programs and documentation listed and described in Item 2 of this Agreement, as well as any updates and archival copies of such computer programs and documentation permitted by this Agreement.

1.2 "Install" means placing the Software on a computer's hard disk, CD-ROM or other secondary storage device.

1.3 "Use" means (i) executing or loading the Software into computer RAM or other primary memory, or (ii) copying the Software for archival or emergency restart purposes.

1.4 "End User" means the individuals (including, but not limited to employees, authorized agents, and volunteers of Licensee; Third Party consultants, auditors and other independent contractors performing services for Licensee; any governmental, accrediting or regulatory bodies lawfully requesting or requiring access to any Services.

1.5 "End User Data" includes End User account credentials and information, and all records sent, received, or created by or for End Users, including email content, headers, and attachments, and any Protected Information of any End User or Third Party contained therein or in any logs or other records of Licensor reflecting End User's use of Licensor Services.

2. GRANT OF LICENSE

2.1 Licensors grants to Licensee a non-exclusive license to install and use the Software listed in this Agreement upon payment of the Annual Subscription Fee.

Software as a Service—(hosted solution)

Qty	Product Description	Unit Price (\$)	Extended Price (\$)
1	Central Office	\$995	\$995
17	Ultra B - Per site Point of Service, Student Eligibility, Application Scanning, Online Applications, Menu Planning, Inventory, Production, ParentOnline*, Team Work (Application Scanning, ParentOnline and Team Work are optional modules, but automatically included with the Ultra bundle)	\$1,195	\$9,560
1	ParentOnline - Online payment system*	\$0	\$0
**Annual Subscription Fee Total (after current school year)			\$10,555

** There will be no charge to the Licensee for this service. Cybersoft will assess parents a convenience fee of 5% per transaction.*

***Annual Subscription includes use of the PrimeroEdge software, toll-free phone support, remote assistance, updates and hosting.*

2.2 The server part of the Software shall be hosted by Licensors at its facility and will be made accessible to the Licensee. The client part of the Software shall be installed on the Licensee's computers. Licensee may make copies of the software for backup or training purposes only. Licensee will make no other copies of the Software except as authorized herein. Title to the Software will remain vested in Licensors, and nothing in this Agreement will give or convey any right, title or interest therein to Licensee except as a Licensee under the terms of this Agreement. Title to all Licensee data in or associated with the Software will remain vested in Licensee, and nothing in this Agreement will give or convey any right, title or interest therein to Licensors except that Licensors may manipulate Licensee data residing on the server hosted by Licensors solely as required to host such server for Licensee's benefit.

3. RIGHTS TO LICENSEE AND END USER DATA

3.1 The parties agree that as between them, all rights, including all Intellectual Property Rights, in and to Licensee and End User Data shall remain the exclusive property of Licensee, and Licensors has a limited,

nonexclusive right to access and use these Data as provided in this Agreement solely for the purpose of performing its obligations hereunder.

3.2 All End User Data and Licensee Data created and/or processed by the Services is and shall remain the property of Licensee and shall in no way become attached to the Services, nor shall Licensor have any rights in or to the Data of Licensee.

3.3 This Agreement does not give either party any rights, implied or otherwise, to the other's Data, content, or intellectual property, except as expressly stated in the Agreement.

4. DATA PRIVACY

4.1 Licensor will use Licensee Data and End User Data only for the purpose of fulfilling its duties under this Agreement and for Licensee's and its End User's sole benefit, and will not share such Data with or disclose it to any Third Party without the prior written consent of Licensee or as otherwise required by law. Licensor will not use such Data for Licensor's own benefit and, in particular, will not engage in "data mining" of Licensee or End User Data or communications, whether through automated or human means, except as specifically and expressly required by law or authorized in writing by Licensee.

4.2 Licensor will provide access to Licensee and End User Data only to those Licensor employees, contractors and subcontractors ("Licensor Staff") who need to access the Data to fulfill Licensor's obligations under this Agreement. Licensor will ensure that, prior to being granted access to the Data, Licensor Staff who perform work under this Agreement have all undergone and passed criminal background screenings; and have successfully completed annual instruction of a nature sufficient to enable them to effectively comply with all Data protection provisions of this Agreement.

5. DATA SECURITY AND INTEGRITY

All Licensor facilities used to store and process Licensee and End User Data will implement and maintain administrative, physical, technical, and procedural safeguards and best practices at a level sufficient to secure such Data from unauthorized access, destruction, use, modification, or disclosure. Such measures will be no less protective than those used to secure Licensor's own Data of a similar type, and in no event less than reasonable in view of the type and nature of the Data involved.

6. RESPONSE TO LEGAL ORDERS, DEMANDS OR REQUESTS FOR DATA

6.1 Except as otherwise expressly prohibited by law, Licensor will:

a) If required by a court of competent jurisdiction or an administrative body to disclose Licensee and/or End User Data, Licensor will notify Licensee in writing immediately upon receiving notice of such requirement and prior to any such disclosure;

b) Consult with Licensee regarding its response;

c) Cooperate with Licensee's reasonable requests in connection with efforts by Licensee to intervene and quash or modify the legal order, demand or request; and

d) Upon Licensee's request, provide Licensee with a copy of its response.

6.2 If Licensee receives a subpoena, warrant, or other legal order, demand or request seeking Licensee or End User Data maintained by Licensor, Licensee will promptly provide a copy to Licensor. Licensor will supply Licensee with copies of Data required for Licensee to respond within forty-eight (48) hours after receipt of copy from Licensee, and will cooperate with Licensee's reasonable requests in connection with its response.

7. DATA COMPROMISE RESPONSE

7.1 Licensor shall report, either orally or in writing, to Licensee any Data Compromise involving Licensee or End User Data, or circumstances that could have resulted in unauthorized access to or disclosure or use of Licensee or End User Data, not authorized by this Agreement or in writing by Licensee, including any reasonable belief that an unauthorized individual has accessed Licensee or End User Data. Licensor shall make the report to Licensee immediately upon discovery of the unauthorized disclosure, but in no event more than forty-eight (48) hours after Licensor reasonably believes there has been such unauthorized use or disclosure. Oral reports by Licensor regarding Data Compromises will be reduced to writing and supplied to Licensee as soon as reasonably practicable, but in no event more than forty-eight (48) hours after oral report.

7.2 Immediately upon becoming aware of any such Data Compromise, Licensor shall fully investigate the circumstances, extent and causes of the Data Compromise, and report the results to Licensee and continue to keep Licensee informed on a daily basis of the progress of its investigation until the issue has been effectively resolved.

7.3 Within five (5) business days of the date Licensor becomes aware of any such Data Compromise, Licensor shall have completed implementation of corrective actions to remedy the Data Compromise, restore Licensee access to the Services as directed by Licensee, and prevent further similar unauthorized use or disclosure, all at its expense.

7.4 Licensor, at its expense, shall cooperate fully with Licensee's own investigation of and response to any such Data Compromise incident.

7.5 Except as otherwise required by law, Licensor will not provide notice of the incident directly to the persons whose Data were involved, regulatory agencies, or other entities, without prior written permission from Licensee. If Licensee provides prior written permission, then Licensor shall provide such notice. Licensor shall be responsible for all expense associated with mitigating the effects of the Data Compromise on the persons whose Data were involved, including, but not limited, credit report monitoring.

8. DATA RETENTION AND DISPOSAL

8.1 Licensor will retain Data in an End User's account, including attachments, (i) until the End User deletes them, or (ii) for a period of seven years or until termination of this Agreement, whichever is shorter.

8.2 Using appropriate and reliable storage media, Licensor will regularly backup Licensee and End User Data.

8.3 At the Licensee's election, Licenser will either securely destroy or transmit to Licensee repository any backup copies of Licensee and/or End User Data. Licenser will supply Licensee a certificate indicating the records disposed of, the date disposed of, and the method of disposition used.

8.4 Licenser will immediately place a "hold" on Data destruction or disposal under its usual records retention policies of records that include Licensee and End User Data, in response to an oral or written request from Licensee indicating that those records may be relevant to litigation that Licensee reasonably anticipates. Oral requests by Licensee for a hold on record destruction will be reduced to writing and supplied to Licenser for its records as soon as reasonably practicable under the circumstances. Licensee will promptly coordinate with Licenser regarding the preservation and disposition of these records. Licenser shall continue to preserve the records until further notice by Licensee.

9. DATA TRANSFER UPON TERMINATION OR EXPIRATION

9.1 Upon termination or expiration of this Agreement, Licenser will ensure that all Licensee and End User Data are securely transferred to Licensee, or a Third Party designated by Licensee, within thirty (30) calendar days. Licenser will ensure that End User Data will be made available to Licensee in a nonproprietary format.

9.2 Licenser will provide Licensee with no less than ninety (90) calendar days' notice of impending cessation of its business or that of any Licenser subcontractor and any contingency plans in the event of notice of such a failure. This includes immediate transfer of Data.

10. INTERRUPTIONS IN SERVICE; SUSPENSION AND TERMINATION OF SERVICE; CHANGES TO SERVICE

10.1 Licenser shall be responsible for providing disaster recovery Services if Licenser experiences or suffers a disaster. Licenser shall take all necessary steps to ensure that Licensee shall not be denied access to the Services for more than five (5) hours in the event there is a disaster impacting any Licenser infrastructure necessary to provide the Services. Licenser shall maintain the capability to resume provisions of the Services from an alternative location and via an alternative telecommunications route in the event of a disaster that renders the Licenser's primary infrastructure unusable or unavailable.

10.2 Licenser will provide Licensee with three (3) calendar days prior notice of any times that the Services will be unavailable due to non-emergency maintenance or Enhancements. Licenser will schedule any such times that the Services will be unavailable during non-scheduled school days. In the event of unscheduled and unforeseen times that the Services will for any reason, except as otherwise prohibited by law, Licenser will immediately notify Licensee and cooperate with Licensee's reasonable requests for information regarding the Services being unavailable (including causes, effect on Services, and estimated duration), and will use its best efforts to promptly restore the Services.

10.3 Licenser may suspend access to Services by an End User immediately in response to an act or omission that reasonably appears to jeopardize the security or integrity of Licenser's Services or the network(s) or facilities used to provide the Services. Suspension will be to the minimum extent, and of the minimum duration, required to prevent or end the security issue. The suspension will be lifted once the breach is cured. Licenser may suspend access to Services by an End User in response to a material breach

by End User of any terms of use s/he has agreed to in connection with receiving the Services. Licensor will immediately notify Licensee of any suspension of End User access to Services.

10.4 Licensor may suspend access to Services by Licensee in response to an act or omission that poses a significant threat to the security or integrity of Licensor's Services or the network(s) or facilities used to provide the Services. Licensor will provide Licensee with at least fifteen (15) business days advance written notice of intent to suspend and justification for suspension. Licensee will have fifteen (15) business days to review and respond to such notice, and to correct any such action or omission prior to suspension. If Licensee's response resolves the issue to the parties' mutual satisfaction, suspension will not occur. If Licensee is unable to resolve within the stated timeframe, then suspension will be to the minimum extent, and of the minimum duration, required to prevent or end the security issue. Any such suspension will be lifted immediately once the breach is cured.

11. TERM AND TERMINATION

11.1 This Agreement commences as of the Effective Date, and remains in force for a term of five (5) years thereafter, or until Licensor or Licensee terminates this Agreement pursuant to the terms herein. Upon expiration of the term of this Agreement, Licensee shall have the option to renew this Agreement for additional terms of one (1) year each by providing written notice to Licensor of the intent to renew at least thirty (30) days prior to expiration of the then-current term. Upon any termination of this Agreement, Licensee will (i) make all payments due to Licensor (ii) return all copies of the Software to Licensor without demand or notice, or (iii) permanently delete or destroy all copies of the Software in its possession, and Licensor will promptly refund to Licensee any Annual Subscription Fee payments made in advance by Licensee on a pro-rata basis based on the date of termination.

11.2 Except as set forth in the provisions of this Agreement that provide for automatic termination in the event of breach of confidentiality or unauthorized transfer, if either party breaches any other provision of this Agreement, the other party may terminate this Agreement, provided, however, that the non-breaching party has given the breaching party at least one month written notice of and the opportunity to cure the breach. Termination for breach shall not alter or affect the non-breaching party's right to exercise any other remedies for breach.

11.3 Licensee may terminate this Agreement at any time, with or without cause, upon at least sixty (60) days' prior written notice to Licensor.

11.4 In the event of expiration or termination of this Agreement, the Licensor agrees to provide Licensee's data in accordance with Section 9 of this Agreement.

12. LIMITATION OF USE

12.1 Licensee agrees that it will use the Software only in its own business, and not directly or indirectly for the use or benefit of anyone other than Licensee, and only pursuant to the scope of the grant of the License set forth herein.

12.2 Licensee will not decode, alter, decompile, reverse engineer, perform reverse analysis on or disassemble the Software.

13. LIMITATION ON TRANSFER

This License is personal to Licensee and may not be conveyed in any way without the prior written consent of Licensor. Any purported sale, assignment, transfer or sublicense without such consent will be null and void ab initio, and will automatically terminate this Agreement. In addition, neither party may assign any right or obligation under this Agreement without the other party's prior written consent. Subject to the foregoing, this Agreement will be binding upon and will inure to the benefit of the parties and their respective successors and permitted assignees.

14. CONFIDENTIALITY

14.1 To the extent permitted by law, Licensee agrees to observe complete confidentiality with respect to the Software, and will not copy, reproduce, publicize or otherwise disseminate it to third parties. Any unauthorized breach of confidentiality by Licensee will automatically terminate this Agreement. Licensee agrees that Licensor's remedies at law for unauthorized breach of confidentiality are inadequate and that Licensor will be entitled to equitable relief, including without limitation, injunctive relief, specific performance and/or other remedies in addition to remedies provided at law.

14.2 Licensor agrees to observe complete confidentiality with respect to all of the Licensee's information and data to which Licensor has access under this Agreement, and will not copy, reproduce, publicize or otherwise disseminate it to third parties without prior written consent from Licensee.

15. LICENSEE'S OBLIGATION TO NOTIFY OF INFRINGEMENT

Licensee will immediately notify Licensor of any infringement or attempted infringement of Licensor's rights in the Software of which it becomes aware. At the sole expense of Licensor, Licensee will affirmatively cooperate with Licensor in any legal or equitable action that Licensor may undertake to protect any of its rights in connection with the Software.

16. WARRANTY OF TITLE

Licensor warrants that it is the lawful owner of the Software and/or that it has the authority to grant the License specified herein.

17. SOFTWARE WARRANTY AND DISCLAIMER

Licensor warrants that the Software has been developed in a workmanlike manner, and in conformity with generally prevailing industry standards, and is in accordance with the descriptions and specifications set forth in any user documentation provided to and approved by Licensee. Licensor shall use commercially reasonable efforts to make the Software and related services continuously available to Licensee and to promptly restore availability if it is within Licensor's reasonable control. Licensee must report any material deficiencies in the Software to Licensor in writing within ninety (90) days of occurrence. Licensee's exclusive remedy for the breach of the above warranties will be the correction of the material deficiency within a commercially reasonable time. THIS WARRANTY IS EXCLUSIVE AND IS IN LIEU OF ALL OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND ANY ORAL OR WRITTEN

REPRESENTATIONS, PROPOSALS OR STATEMENTS MADE ON OR PRIOR TO THE EFFECTIVE DATE OF THIS AGREEMENT. LICENSOR EXPRESSLY DISCLAIMS ALL OTHER WARRANTIES.

18. LIMITATION OF LIABILITY, INDEMNIFICATION, INSURANCE

18.1 Neither party will be liable to the other for special, indirect or consequential damages incurred or suffered by the other arising as a result of or related to the use of the Software, whether in contract, tort or otherwise, even if the other has been advised of the possibility of such loss or damages. Licensor's total liability under this Agreement with respect to the Software, regardless of cause or theory of recovery, will not exceed the total amount of fees paid by Licensee under this Agreement.

18.2 To the extent permitted by law, Licensee will indemnify and hold Licensor harmless against any claims incurred by Licensor arising out of or in conjunction with Licensee's use of the Software and due directly to the actions of Licensee, as well as all reasonable costs, expenses and attorneys' fees incurred therein. Licensor will defend, indemnify, and hold harmless Licensee against any claims, liabilities, damages, loss, or expenses incurred by Licensee arising out of or in conjunction with Licensor's negligence, breach of this Agreement, and/or violation of law or right of a third party (including but not limited to alleged or actual infringement of a third party's intellectual property rights in the Software), as well as all reasonable costs, expenses and attorneys' fees incurred therein. Licensor's foregoing indemnification obligations shall be excluded from the limitations on Licensor's total liability provided in the second sentence of Section 18-A herein.

18.3 Licensor shall maintain liability insurance in such forms and amounts as are consistent with standards accepted in the industry for protection against liability under this Agreement. Licensor shall name Licensee as an additional insured on the liability insurance policy(ies). Licensor shall provide a certificate evidencing the requisite coverage to Licensee upon request.

19. MAINTENANCE

Software updates and support will be provided during the license period as part of the Annual Subscription Fee. All services shall be provided using sound, professional practices and in a competent and professional manner by knowledgeable, trained, and qualified personnel, and shall be in accordance with the descriptions and specifications set forth in any user documentation provided to and approved by Licensee.

20. RELATION OF PARTIES

The relationship between the parties shall be that of independent contractor. Nothing in this Agreement will create or imply an agency relationship between Licensor and Licensee, nor will this Agreement be deemed to constitute a joint venture or partnership between the parties. Neither party shall the authority to create any obligations for the other, or to bind the other to any representation, statement, or document.

21. GOVERNING LAW AND FORUM

This Agreement shall be governed exclusively by Iowa law and applicable Federal law. The parties agree that any litigation or other dispute arising between them related to the Software, License, and/or

this Agreement shall be initiated and maintained only in the appropriate federal or state court or other forum for Polk County, Iowa.

22. ATTORNEYS' FEES

If any litigation or other dispute resolution method is necessary to enforce the terms of this Agreement, the prevailing party will be entitled to reasonable attorneys' fees and costs.

23. SEVERABILITY

If any term of this Agreement is found to be unenforceable or contrary to law, it will be modified to the least extent necessary to make it enforceable, and the remaining portions of this Agreement will remain in full force and effect.

24. FORCE MAJEURE

Neither party will be held responsible for any delay or failure in performance of any part of this Agreement to the extent that such delay is caused by events or circumstances beyond the delayed party's reasonable control, nor shall any charges or payments be required to be made in respect thereof.

25. NO WAIVER

The waiver by any party of any breach of covenant will not be construed to be a waiver of any succeeding breach or any other covenant. All waivers must be in writing, and signed by the party waiving its rights. This Agreement may be modified only by a written instrument executed by authorized representatives of the parties hereto.

26. ENTIRE AGREEMENT

This Agreement, together with any attachments referred to herein, the Licensee's Request for Proposals for Integrated Nutrition Services Technology System issued _____, 2016 ("RFP"), and the Licensor's Proposal submitted in response thereto ("Proposal"), which are incorporated by reference and made a part hereof, constitutes the entire agreement between the parties with respect to its subject matter, and supersedes all prior agreements, proposals, negotiations, representations or communications relating to the subject matter. Any conflict between the terms and conditions of this Agreement, the RFP, and/or the Proposal shall be resolved based on the terms and conditions therein in the following order of precedence: this Agreement, the RFP, and the Proposal. Both parties acknowledge that they have not been induced to enter into this Agreement by any representations or promises not specifically stated herein.

27. NOTICE

Any notice required or permitted by this Agreement will be deemed to be delivered, and thus effective, when sent by U.S. certified mail, postage prepaid, return receipt requested, and received as shown on the delivery receipt. Such notices shall be sent to the party at the addresses stated on the first page of this Agreement.

28. COMPLIANCE WITH LAWS

Notwithstanding anything in this Agreement to the contrary, Licensors shall at all times be in compliance with applicable state and federal laws, including, but not limited to, laws and regulations governing federally-funded school nutrition programs and confidentiality of student information, with respect to the Software and related products and services provided under this Agreement.

29. RECORDS AND REPORTS

Licensors shall retain all records relative to this Agreement for at least three (3) years after the Licensee makes final payment and all other pending matters are closed. Licensors acknowledge and agree that Licensee, the Iowa Department of Education, the U.S. Department of Agriculture, the U.S. Comptroller General, and/or other authorized auditors or federal or state government representatives shall have full access to and the right to review any books, documents, papers, and records of the Licensors which are directly pertinent to this Agreement. Licensors shall also comply with all requests for reports as are required by law.

IN WITNESS WHEREOF, the parties have approved and executed this Agreement by their duly authorized representatives.

Licensors:

Licensee:

Cybersoft Technologies, Inc.

Urbandale Community School District

By: _____

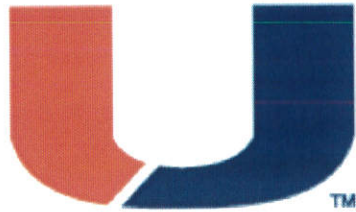
By: _____

Name and Title: _____

Name and Title: _____

Date: _____

Date: _____



URBANDALE

COMMUNITY SCHOOL DISTRICT

Urbandale CSD Proxy Card Clock In/Out System

Proposal- Purchase and install 16 TouchPoint Kiosk Veritime compatible proxy card time clocks throughout the district.

- Locations requiring one unit
 - Jensen Elementary, Karen Acres Elementary, Valerius Elementary, Rolling Green Elementary, Metro West, and Administrative Office
- Locations requiring two units
 - Urbandale Middle School, Olmsted Elementary, and Webster Elementary
- Location requiring four units
 - Urbandale High School (Activities Area, Nutrition Services/Maintenance Area, Office Area, and West Door Area)

Goals-

Accurately account for the time worked for all UCSD hourly employees.

- We currently rely on each hourly employee to logon to Veritime and manually enter their time worked. Many employees are waiting until the end of a pay period to enter their time, and are simply entering their scheduled hours for each day.

Reduce errors in bi-monthly payroll due to manual employee entry errors or supervisor approval errors.

- Errors such as logging hours worked on district holidays and/or snow days are making their way through to payroll.

Increase the accuracy of the data collected for Affordable Care Act accountability.

- It is currently difficult to say that our ACA reports accurately reflect the weekly hours worked for hourly employees.

Recommended Proxy Card System Components

1. 16 TA-2509 Wall Mounted Timeclock (Proxy card) \$1700.00 each.
 - a. Jensen, Karen Acres, Rolling Green, Valerius, Administrative Office, and Metro West Learning Academy, One (1) unit each
 - b. Olmsted, Webster, and UMS, Two (2) units each
 - c. UHS, Four (4) units
 - d. **\$27,200.00** Discount for 15+ units **\$3,200.00**
2. Cellular/Internet backup \$200 each, **\$3,200.00**
3. Remote Monitoring and Digital Lockdown \$300.00 each, **\$4,800.00**
4. Three (3) year extended warranty \$300.00 each, **\$4,800.00**
5. Standard service and support, including all applicable updates and upgrades (Annual Charge) \$150.00 each, **\$2,400.00**

Total Year One Cost- \$39,200.00

Annual service and support \$2,400.00

Driving Forces for Implementing a TouchPoint Kiosk System

- Fully integrated system for Veritime time management system
- System support from Frontline, and no support needed from Josh Whitver and Mark Spidle
- Accountability for actually physically being at the building to clock-in and clock-out
- Eliminate approval of "working" on holidays and snow days
- Less correcting of payroll errors after checks have been issued
- Eliminate intentional and unintentional falsification of time cards
- Increased accuracy for the purposes of monitoring hours for ACA compliance
- Reduce the risk of an employee seeking back wages

Preventing Forces for Implementing a TimeClock System

- Cost
- New training for 300-400 people depending on if we include non-teacher coaches

Other options considered

IdentiMetrics Biometric System

- Positives-
 - Significantly cheaper \$7,000-\$10,000 in the first year, and \$1,000 annual license fee
- Negatives-
 - Every biometric scanner would require a PC or Surface as hardware.
 - The time in/out is collected by identimetrix software rather than Veritime, and then would have to be transferred into payroll and AESOP to monitor leave.
 - The technical support for the computers would fall to Josh and Mark

TimeClockPlus (per unit price point similar to TouchPoint Kiosks)

- Positives-
 - All the same positives as TouchPoint Kiosks
- Negatives-
 - We would need to replace Veritime with the TimeClockPlus system. This would move our time management system out from the Frontline Technology Umbrella.

Memo Regarding Naviance Purchase

Need:

In 2008, [Iowa Code section 279.61](#), passed requiring students to complete a career and educational planning process called the 8th Grade Plan. Each Iowa school will cooperate with the student to create an electronic portfolio and add state components to the portfolio using the state designated career information system. These state components include assessments and surveys, career research, course plan building, education linkages, and financial aid and career development activities that assist them in their future. The state components are developmentally appropriate for the grade level of the students, and the assessments and activities in each successive Guideway build on the established portfolio. Students can revise their career and educational plans as they mature and learn more about themselves and their interests and abilities.---FROM DE WEBSITE

The Iowa College Aid was paying for I Have A Plan Iowa (IHAPI)—a state designated system available for districts to use at no cost to meet this requirement. While IHAPI continues, it will no longer being paid for by Iowa College Aid as of July 1. Districts around the state are now shopping to identify the vendor that will best meet their needs.

Process of Selection:

Counselors invited 3 vendors to present information regarding their products including Career Cruising, Kuders, and Naviance. IHAPI was not invited as we already have experience with them and know the product. After all presentations the DECIDE process was employed to make a selection regarding the best product for UCSD. The decide process involves identifying key characteristics on which the decision will be made, assigning these characteristics weightings, and then assigning scores to each area for each vendor based on the presentations. Naviance emerged the top scoring vendor with 118 pts. Career Cruising scored 104, Kuders 66 and IHAPI 30. Naviance and Career Cruising were considered viable candidates. Quotes were obtained from Naviance, and Career Cruising, as well as IHAPI since they are the current vendor. The Coordinator of Special Educaiton Negotiated with Naviance and obtained a \$1600/ year dollar discount in order to make them more cost competitive with Career Cruising.

Naviance was selected as the most appropriate as it gave additional functions the district finds valuable. After negotiation the cost was deemed appropriate given the product. Ames and Des Moines have been using Naviance for multiple years. Their positive experience was also considered. It is our understanding that Johnston and West DesMoines are also in process of recommending Naviance to their school Boards.

Order Form

To:

Urbandale Community School District
6200 Aurora Ave Ste 500 West
Urbandale, IA 50322

Date: March 18, 2016

Hobsons Contact:

Darren Wacker
darren.wacker@hobsons.com
(513) 354-7808

Product or Service	Subscriber	Quantity	Unit	Term
Naviance for Middle School - District Edition	Urbandale Middle School	900.00	Enrollment	24
Naviance Course Planner for District	Urbandale Middle School	320.00	Enrollment	24
Naviance Course Planner for District	Urbandale High School	1,275.00	Enrollment	24
Naviance eDocs	Urbandale High School	350.00	Sr Enrollment	24
Naviance for High School - District Edition	Urbandale High School	1,275.00	Enrollment	24
Private Web-Based Training	Urbandale Comm School District	5.00	Package	6
Consulting Services	Urbandale Comm School District	25.00	Hours	12
Consulting Services	Urbandale Comm School District	20.00	Hours	12
Family Connection Engagement Package	Urbandale Comm School District	1.00	Package	1
Implementation Guide	Urbandale Comm School District	1.00	Guides	1
Teacher Engagement Package	Urbandale Comm School District	1.00	Package	1
Career Key	Urbandale High School	1.00	Sites	24
Career Key	Urbandale Middle School	1.00	Sites	24
			Discount:	(\$2,900.92)
			Total Price:	\$29,153.58

Notes: (if applicable)	Consulting hours must be utilized within 12 months from date of purchase. Private professional development sessions must be scheduled and delivered within 6 months of date of purchase. Private professional development courses can have up to 15 participants per session. Subscription to Naviance eDocs is based on enrollment of Senior class only.
Comments:	All figures quoted are exclusive of sales tax. This agreement is for a district-wide (MS and HS) Naviance partnership between Urbandale Community Schools and Hobsons. Payment terms are as follows: July 2016: \$18,075.22 July 2017: \$11,078.36

Please complete or update the following information:

Account Contacts	Name	Email Address
Primary	Jason Volmer	volmerj@urbandaleschools.com
Billing	Jason Volmer	volmerj@urbandaleschools.com
Data/Technology		
Training		
Payment Method:	<input type="checkbox"/> Purchase Order # _____ <div style="text-align: right;"><i>If paying by credit or debit card</i></div> <input type="checkbox"/> Credit Card # _____ Expiration Date (MM/YY): ____ / ____ <input type="checkbox"/> Check Billing Zip Code: _____ <input type="checkbox"/> Wire Transfer # _____ Security Code : _____	
CEEB Code:		

Prices are valid for 30 days from the date specified above. All costs are denominated in U.S. dollars. This contract shall commence on the date that Client access to the services is first enabled, and shall continue in effect for two (2) years. Payment is due within 30 days of your invoice date. Unless separate invoice and payment terms are specified, Hobsons will issue invoices once per year, with the first taking place upon execution of the order form and then annually thereafter throughout the term of the contract, at the prices stated in the Order Form. Payment terms in all instances are Net 30. This contract may be renewed for additional periods as mutually agreed and approved in writing by the parties.

Prior to the stated expiration date, either party may terminate this contract immediately upon written notice in the event that the other party commits a material breach of the contract terms. If Client terminates this contract due to a material breach by Naviance, then Naviance shall refund Client a prorated portion of any prepaid fees based on the date of termination.

The services are delivered in accordance with applicable terms stated in Exhibit 1 and Exhibit 2 attached to this Order Form. By signing below, you agree to be bound by such terms and that such terms are made a part of this contract, provided, however, notwithstanding anything in Exhibits 1 and 2 to the contrary, in the event of any conflict between the applicable terms, the terms stated in this Order Form shall control.

Please complete the contact and payment information as indicated, then sign below to indicate your acceptance. By signing this contract, you are stating that you are authorized by your institution to make this purchase. If a Purchase Order is required for payment to be issued, please indicate below. If you have selected professional services, travel expenses for on-site professional services will be billed separately following your session(s). All reimbursable travel expenses shall be reasonable and necessary, and substantiated by actual receipts.

_____ Yes, a Purchase Order is required. It will be sent to Naviance by _____.

Upon execution by Authorized Signatory, Client hereby agrees to the Terms of Service which will become effective together with this Order Form as of the Signature Date below.

Signature

Printed Name and Position

Signature Date

Purchase Order & Order Forms:

Naviance, Inc.
50 E. Business Way, Suite 300
Cincinnati, OH 45241

Remit To:

Naviance, Inc.
P.O. Box 504571
St. Louis, MO 63150-4571

IF YOU CHOOSE TO FAX, THEN PLEASE CLICK ON THE 'SIGN ON PAPER' BUTTON FOLLOWED BY 'PRINT AND FAX' BUTTON AND FAX YOUR SIGNED ORDER FORM TO THE NUMBER PROVIDED ON THE COVERPAGE OF THE DOWNLOADED DOCUMENT

Exhibit 1 – Terms of Service

Naviance Inc. maintains the Naviance platform inclusive of Naviance for High Schools, Naviance for Middle Schools, Naviance for Districts, Naviance eDocs, Naviance Course Planner, Naviance Alumni Tracker, Naviance Student, and Naviance Marketplace as well as the PrepMe customized learning and test preparation products and services (collectively, the "Service") subject to the terms and conditions described herein. Your use of the Service constitutes an agreement by you to abide by these terms and conditions (the "Agreement"). If you have entered into this Agreement on behalf of an organization, you represent that you have the authority to bind that organization to these terms and conditions. The term "Client" herein refers to (i) the organization and its officers, directors, agents, and employees or (ii) an individual, in the case of a non-legal entity who are registered to use the Service as a counselor, teacher, admissions officer, or other professional capacity. The term "User" herein refers to a student, a student's parent(s) or guardian(s), and/or a person who registers for the Service through an account provided by a Client or who registers for the Service as an individual. If you do not have the necessary authority, or if you do not agree with these terms and conditions, then you may not use the Service.

- 1. Scope.** The Service includes a browser interface and data encryption, transmission, access, and storage (subject to commercially reasonable limits as may be imposed by Naviance in its sole discretion). Client's and User's registration for, or use of, the Service shall constitute an acceptance to abide by this Agreement including any materials incorporated by reference herein. Client and Users are responsible for their own Internet connection, communications and computer costs.
- 2. Service Fees.** Certain websites or features of the Service are fee-based and may require a fee for access or use. Such fees are subject to the provisions of this Section.
 - 2.1 Charges and Payments.** Client will pay all fees or charges to its account in accordance with the billing terms in effect at the time a fee or charge is due and payable. Service fees are non-refundable whether or not Client actively uses the Service. Client may add additional, optional features by request. Naviance reserves the right to change the fees, applicable charges and usage policies and to introduce new charges at any time, upon at least sixty (60) days prior notice to Client; provided, however that such fees shall not become effective for Client for services then in effect on Client's account until the next renewal period for Client's account.
 - 2.2 Billing and Renewal.** Naviance charges in advance for use of the Services. Naviance will notify Client of the opportunity to renew the Service approximately thirty (30) days or more prior to the subscription expiration date. Service fees are exclusive of all taxes, levies, or duties imposed by taxing authorities, and Client shall be responsible for payment of all such taxes, levies, or duties as may be applicable to the Service fees (exclusive of any taxes or similar fees that may be imposed on the net income of Naviance).
 - 2.3 Billing Information.** Client agrees to provide Naviance with complete and accurate billing and contact information. This information includes legal name, street address, e-mail address, and name and telephone number of an authorized billing contact. Client agrees to update this information within thirty (30) days of any change to it.
 - 2.4 Non-Payment and Suspension of Service.** Client's account will be considered delinquent if payment in full is not received within sixty (60) days of the date of an invoice. Naviance reserves the right to suspend or terminate this Agreement and Client's and Client's Users' access to the Service if Client's account becomes delinquent. Delinquent invoices are subject to an interest of 1.5% per month on any outstanding balance, or the maximum permitted by law, whichever is less, plus all expenses of collection. Client will continue to be charged during any period of suspension. If Client or Naviance initiates termination of this Agreement due to non-payment, Client will be obligated to pay the balance due on the account computed in accordance with Section 2.1 Charges and Payments. Client agrees that Naviance may charge such unpaid fees to Client's credit card, if applicable, or otherwise bill Client for such unpaid fees. Naviance also reserves the right to impose a separate reconnection fee should Client thereafter again request access to the Service.
- 3. License.** Subject to the terms of this Agreement, Naviance grants Client a non-exclusive, non-transferrable worldwide right to use the Service, solely for Client's own business purposes and for the right to provide Users individual accounts to use the Service. Client shall not, without the prior written approval of Naviance: (i) license, sublicense, sell, resell, transfer, or assign the Service to any third party, (ii) modify or make derivative works based upon the Service; or (iii) commercially exploit the Service in any way. All rights not expressly granted to Client are reserved by Naviance and its licensors. Subject to the terms of this Agreement, Client grants to Naviance the non-exclusive, worldwide right to use, copy, store, transmit and display Client and User data hosted on the Service by Naviance ("Client Data") in accordance with the terms of the privacy policy referenced in Section 5.1 herein. User acknowledges that User has no rights except as expressly identified in the Privacy Statement with respect to Client Data.
- 4. Client and User Responsibilities.**
 - 4.1 Client Responsibilities.** Client is responsible for any and all activities (other than User purchases) that occur under Client's and its Users' accounts. Client shall: (i) maintain the confidentiality of Users' names and passwords; (ii) notify Naviance immediately of any unauthorized use of any password or account or any other known or suspected breach of security; (iii) report to Naviance immediately and use reasonable efforts to stop immediately any use of the Service inconsistent with the terms of the License provided in Section 3 herein that is known or suspected by Client; (iv) assure that use of the Service shall at all times comply with all applicable local, state, federal, and international laws, regulations, and conventions, including without limitation those related to data collection, use, disclosure and privacy; international communications; and the exportation of technical or personal data; (v) assure that use of the Service shall at all times conform to the terms and conditions of this Agreement; and (vi) not impersonate another user of the Service or provide false identity information to gain access to or use the Service.

4.2 User Responsibilities. Users are responsible for any and all activities that occur under their accounts. Users shall: (i) maintain the confidentiality of their names and passwords; (ii) notify Client who provides User's access immediately of any unauthorized use of any password or account or any other known or suspected breach of security; (iii) report to Client who provides User's access immediately and use reasonable efforts to stop immediately any use of the Service inconsistent with the terms of the License provided in Section 3 herein that is known or suspected by Users; (iv) use the Service in compliance with all applicable local, state, federal, and international laws, regulations, and conventions, as well as with the terms and conditions of this Agreement; and (v) not impersonate another user of the Service or provide false identity information to gain access to or use the Service. User will not attempt to change any fields that are not intended for User modification. Any attempt by User to view or manipulate the records of another User will be deemed a material breach and, in addition to exercising its termination rights under this Agreement, Naviance may, in its discretion, inform any relevant authorities.

5. Account Information and Data.

5.1 Privacy. Naviance is committed to protecting the privacy of Client Data and maintains a detailed privacy policy, which may be viewed at <http://succeed.naviance.com/auth/signin#privacy>. Naviance reserves the right to modify its privacy policy in accordance with the procedure outlined in Section 17 herein. Without limiting the generality of Section 4.1(iv) of this Agreement, Client represents that it complies with all applicable data privacy laws, rules and regulations with respect to the personal data it stores, collects, and maintains through the Service.

5.2 Security.

5.2.1 The Service has security measures in place to help protect against the loss, misuse, and alteration of the data under Naviance's control. When the Service is accessed using a supported web browser, Secure Socket Layer (SSL) technology protects information using both server authentication and data encryption to help ensure that data are safe, secure, and available only to authorized users. Naviance also implements an advanced security method based on dynamic data and encoded session identifications, and hosts the Service in a secure server environment that uses a firewall and other advanced technology in an effort to prevent interference or access from outside intruders. Finally, the Service requires unique account identifiers, user names, and passwords that must be entered each time a Client or User signs on. These safeguards help to prevent unauthorized access, maintain data accuracy, and ensure the appropriate use of data. The Internet, however, is not perfectly secure and Naviance shall not be responsible for security breaches not reasonably within its control.

5.2.2 Without limiting the generality of Section 4.1(iv) of this Agreement, Client shall comply with all applicable data security laws, regulations and business guidance published by the Federal Trade Commission, and implement, maintain and update (as appropriate) reasonable security policies, procedures and practices appropriate to the nature of the personal information collected through the Service, in order to protect such information from unauthorized access, destruction, use, modification or disclosure.

5.3 Family Educational Rights and Privacy Act ("FERPA"). In the event Client is subject to the provisions of the Family Educational Rights and Privacy Act (FERPA), the Parties agree as follows: (A) Client appoints Naviance as a "school official" as that term is used in FERPA §§99.7(a)(3)(iii) and 99.31(a)(1) and as interpreted by the Family Policy Compliance Office, and determines that Naviance has a "legitimate educational interest," for the purpose of carrying out its responsibilities under the Agreement. (B) Naviance acknowledges that it shall be bound by all relevant provisions of FERPA and agrees that personally identifiable information obtained from Client by Naviance in the performance of this Agreement: (i) will not be disclosed to third parties, except as expressly provided for in FERPA §§99.31, without signed and dated written consent of the student, or if the student is under eighteen (18) years of age, signed and written consent of the student's parents/guardians and (ii) will be used only to fulfill Naviance's responsibilities under the Agreement. In accordance with FERPA, the Parties agree that any consents to disclose information may be made electronically.

5.4 Children's Online Privacy Protection Act ("COPPA"). Without limiting the generality of Section 4.1(iv) of this Agreement, in the event that Client's use of the Service subjects Client to the provisions of COPPA, Client acknowledges that: (i) if it chooses to make Family Connection available to Users that Client shall be considered the "operator" of that website for the purposes of COPPA, and (ii) Client shall fully comply with COPPA and any rules or regulations promulgated thereunder.

6. Term and Termination.

6.1 Term of Service. This Agreement commences on the date Client access to the Service is first enabled ("Effective Date") and shall continue for an initial term of one year or longer subject to mutual agreement by the Parties, which may be renewed by written mutual agreement, unless terminated sooner pursuant to this Agreement. Except as provided in Section 6.2 below, in the event the term is longer than one year as agreed upon and stipulated on the order form and the client desires to cancel this agreement before the end of that term, Client shall remain responsible for 100% of the amount of this agreement.

6.2 Termination for Cause. Any breach of payment obligations or unauthorized use of the Service by Client or User will be deemed a material breach of this Agreement. Naviance, in its sole discretion, may terminate Client's and Users' passwords, account or use of the Service if Client or User breaches or otherwise fails to comply with this Agreement. Any failure by Naviance to comply with this Agreement will be deemed a material breach of this Agreement. Client may terminate this Agreement immediately upon written notice in the event that Naviance commits a material breach of this Agreement. If Client terminates this Agreement due to a material breach by Naviance, then Naviance shall refund Client a prorated portion of any prepaid fees based on the date of termination.

6.3 Data Retention. Client agrees and acknowledges that Naviance has no obligation to retain Client Data, and may delete Client Data, more than thirty (30) days after termination. Upon termination of this Agreement, or at the discretion of Client, Client may request in writing that Client Data be deleted, and Naviance shall comply with such written request within thirty (30) days after termination. Naviance has no obligation to retain Client Data if Client or User has materially breached this Agreement and such breach has not been cured within thirty (30) days of notice of such breach. Naviance has no obligation to retain Client Data if the account is delinquent, and such Client Data may be irretrievably deleted. Prior to deletion, Naviance may charge a reasonable fee, for which payment shall be made in advance, to transfer Client Data to Client in a reasonable manner.

7. Naviance Ownership. Naviance alone (and its licensors, where applicable) owns all right, title and interest, including all related copyright, patent, trademark and other proprietary rights ("Intellectual Property" rights), in and to the Service and will own any suggestions, ideas, enhancement requests, feedback, and recommendations provided by Client, Users, or any other party relating to the Service. This Agreement is not a sale and does not convey any rights of ownership in or related to the Service or Intellectual Property owned by Naviance to Client or Users. Naviance is a registered trademark, and the Naviance logo and product names associated with the Service are trademarks of Naviance or third parties, and no right or license is granted to use them; provided, however, that Client may link to the homepage of a Naviance website or to the Service from another website for the purposes of directing Users to the website or the Service and that such link may include the Naviance name and relevant product name(s). Client may not frame any page of a Naviance website

8. Third-Party Rights.

8.1 During use of the Service, Client may enter into correspondence with, purchase goods and/or services from, or participate in promotions of third-parties showing their goods and/or services through the Service. Any such activity, and any terms, conditions, warranties or representations associated with such activity, is solely between Client and the applicable third-party. Naviance and its licensors shall have no liability, obligation or responsibility for any such correspondence, purchase or promotion between Client and any such third-party. Naviance does not endorse any sites on the Internet that are linked through the Service. Naviance is providing these links to Client only as a matter of convenience. Naviance does not control the third-party sites and in no event shall Naviance or its licensors be responsible for any content, data practices, products, or other materials on or available from such sites.

8.2 Naviance engages the services of third-party intermediaries to provide credit card processing services to Client and Users. Such intermediaries are solely a link in the distribution chain, and are not permitted to store, retain, or use the information provided, except for the sole purpose of credit card processing and as required by law. Before Client and Users submit credit card information, Client and Users shall be required to agree to any applicable third-party intermediaries' terms of service and privacy policies, including provisions on limited warranties and liability.

8.3 In connection with the Services provided by Naviance, Client may register for, purchase, access, or obtain products, services, and/or features to be provided by third parties (e.g., Naviance Marketplace partners). The agreements between Naviance and such third parties may permit Naviance (i) to bill Client for such third party products or services, and/or (ii) deliver such third party products or services to Client. Such third party products or services shall not be considered "Services" for the purposes of this Agreement, and the liability of Naviance to Client or any Users for or in connection with any such third party products or services shall be limited to the amount of fees paid to Naviance by such Client or User for such third party products or services less any amounts paid by Naviance to such third party for such third party product or service.

9. Representation & Warranties. Each party represents and warrants that it has the legal power and authority to enter into this Agreement. Naviance represents and warrants that it will provide the Service in a manner consistent with general industry standards reasonably applicable to the provision thereof, and that the Service will perform substantially in accordance with the on-line Naviance help documentation under normal use and circumstances. Client and Users represent and warrant that they have not falsely identified themselves nor provided any false information to gain access to the Service and that they will comply with the terms and conditions of this Agreement. Each party represents and warrants that it shall make commercially-reasonable efforts, including the use of virus scanning software on computers that upload files to the Service, to prevent the Service from becoming infected with or spreading a computer virus.

10. Indemnification.

10.1 Client shall indemnify and hold Naviance, its licensors and each such party's parent organizations, subsidiaries, affiliates, officers, directors, employees, attorneys and agents harmless from and against any and all claims, costs, damages, losses, liabilities and expenses (including reasonable attorneys' fees and costs) arising out of or in connection with: (i) a claim alleging that use of Client Data infringes the Intellectual Property of, or has caused harm to, a third party, or (ii) a claim arising from or alleging breach by Client or Users of this Agreement; provided that Naviance: (a) promptly gives written notice of the claim to Client; (b) gives Client sole control of the defense and settlement of the claim (provided that Client may not settle or defend any claim unless it unconditionally releases Naviance of all liability and such settlement does not affect Naviance's business or the Service); (c) provides to Client all reasonably available information and assistance; and (d) has not compromised or settled such claim without Client's prior written consent.

10.2 Naviance shall indemnify and hold Client and its parent organizations, subsidiaries, affiliates, officers, directors, employees, attorneys and agents harmless from and against any and all claims, costs, damages, losses, liabilities and expenses (including attorneys' fees and costs) arising out of or in connection with: (i) a claim alleging that the Service directly infringes the Intellectual Property of a third party, or (ii) a claim arising from or alleging breach by Naviance of this Agreement, including, but not limited to, failure to protect against the loss, misuse, or alteration of data under its control; provided that Client: (a) promptly gives written notice of the claim to Naviance; (b) gives Naviance sole control of the defense and settlement of the claim (provided that Naviance may not settle or defend any claim unless it unconditionally releases Client of all liability); (c) provides to Naviance all reasonably available information and assistance; and (d) has not compromised or settled such claim without Naviance's prior written consent. Naviance shall have no indemnification obligation, and Client shall indemnify Naviance pursuant to this Agreement, for claims arising from any alleged infringement related to the combination of the Service with any of Client's or any of Client's licensor's products, service, hardware or business process(es), so long as such use was not authorized or directed by Naviance, such authorization and/or direction having been given in writing.

11. Disclaimer of Warranties. (I) NAVIANCE AND ITS LICENSORS MAKE NO REPRESENTATION, WARRANTY, OR GUARANTY AS TO THE RELIABILITY, TIMELINESS, QUALITY, SUITABILITY, AVAILABILITY, ACCURACY OR COMPLETENESS OF THE SERVICE OR ANY CONTENT; (II) NAVIANCE AND ITS LICENSORS DO NOT REPRESENT OR WARRANT THAT (A) THE USE OF THE SERVICE WILL BE SECURE, TIMELY, UNINTERRUPTED OR ERROR-FREE OR OPERATE IN COMBINATION WITH ANY OTHER HARDWARE, SOFTWARE, SYSTEM OR DATA, (B) THE SERVICE WILL MEET CLIENT'S REQUIREMENTS OR EXPECTATIONS, (C) ANY STORED DATA WILL BE ACCURATE OR RELIABLE, (D) THE QUALITY OF ANY PRODUCTS, SERVICES, INFORMATION, OR OTHER MATERIAL PURCHASED OR OBTAINED BY CLIENT THROUGH THE SERVICE WILL MEET CLIENT'S REQUIREMENTS OR EXPECTATIONS, (E) ERRORS OR DEFECTS WILL BE CORRECTED, OR (F) THE SERVICE OR THE SERVER(S) THAT MAKE THE SERVICE AVAILABLE ARE FREE OF VIRUSES OR OTHER HARMFUL COMPONENTS; (III) THE SERVICE AND ALL CONTENT IS PROVIDED TO YOU STRICTLY ON AN "AS IS" AND "AS AVAILABLE" BASIS; AND (IV) ALL CONDITIONS, REPRESENTATIONS AND WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR NON-INFRINGEMENT OF THIRD PARTY RIGHTS, ARE HEREBY DISCLAIMED TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW.

12. Internet Delays. THE SERVICE MAY BE SUBJECT TO LIMITATIONS, DELAYS, AND OTHER PROBLEMS INHERENT IN THE USE OF THE INTERNET AND ELECTRONIC COMMUNICATIONS. NAVIANCE IS NOT RESPONSIBLE FOR ANY DELAYS, DELIVERY FAILURES, OR OTHER DAMAGE RESULTING FROM SUCH PROBLEMS.

13. Limitation of Liability. EXCEPT FOR INDEMNITY OBLIGATIONS OR AMOUNTS ACTUALLY DUE FOR PROVISION OF THE SERVICE, IN NO EVENT SHALL ANY PARTY'S AGGREGATE LIABILITY UNDER ANY THEORY OR FOR ANY REASON WHATSOEVER EXCEED THE TOTAL AMOUNTS ACTUALLY PAID BY AND/OR DUE FROM CLIENT UNDER THIS AGREEMENT. IN NO EVENT SHALL ANY PARTY AND/OR ITS LICENSORS BE LIABLE TO ANYONE FOR ANY INDIRECT, PUNITIVE, SPECIAL, EXEMPLARY, INCIDENTAL, CONSEQUENTIAL OR OTHER DAMAGES OF ANY TYPE OR KIND (INCLUDING LOSS OF DATA, REVENUE, PROFITS, USE OR OTHER ECONOMIC ADVANTAGE) ARISING OUT OF, OR IN ANY WAY CONNECTED WITH THE SERVICE, INCLUDING BUT NOT LIMITED TO THE USE OR INABILITY TO USE THE SERVICE, OR FOR ANY CONTENT OBTAINED FROM OR THROUGH THE SERVICE, ANY INTERRUPTION, INACCURACY, ERROR OR OMISSION, REGARDLESS OF CAUSE IN THE CONTENT, EVEN IF THE PARTY FROM WHICH DAMAGES ARE BEING SOUGHT OR SUCH PARTY'S LICENSORS HAVE BEEN PREVIOUSLY ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

14. Additional Rights. Certain states and/or jurisdictions do not allow the exclusion of implied warranties or limitation of liability for incidental or consequential damages, so the exclusions set forth above may not apply to Client or Users.

15. Local Laws and Export Control. The Service provides services and uses software and technology that may be subject to United States export controls administered by the U.S. Department of Commerce, the U.S. Department of Treasury Office of Foreign Assets Control, and other U.S. agencies. Client acknowledges and agrees that the site shall not be used, and none of the underlying information, software, or technology may be transferred or otherwise exported or re-exported to Afghanistan, Burma, Cuba, Iraq, Iran, Libya, Sudan, or any other countries to which the United States maintains an embargo (collectively, "Embargoed Countries"), or to or by a national or resident thereof, or any person or entity on the U.S. Department of Treasury's List of Specially Designated Nationals or the U.S. Department of Commerce's Table of Denial Orders (collectively, "Designated Nationals"). The lists of Embargoed Countries and Designated Nationals are subject to change without notice. By using this site, Client represents and warrants that it is not located in, under the control of, or a national or resident of an Embargoed Country or a Designated National. Client agrees to comply strictly with all U.S. export laws and assumes sole responsibility for obtaining licenses to export or re-export as may be required. The Service may use encryption technology that is subject to licensing requirements under the U.S. Export Administration Regulations, 15 C.F.R. Parts 730-774 and Council Regulation (EC) No. 1334/2000. Naviance and its licensors make no representation that the Service is appropriate or available for use in other locations. If Client uses the

Service from outside the United States, Client is solely responsible for compliance with all applicable laws, including without limitation export and import regulations of other countries. Any diversion of the content contrary to United States law is prohibited.

16. Notice. Naviance may give notice by means of a general notice on the Service or by written communication or e-mail to the address of the primary contact for Client or Users on record with Naviance. Such notice shall be deemed to have been given to Client or Users upon the expiration of 48 hours after mailing or posting (if sent by first class mail or prepaid post) or 12 hours after sending (if sent by email). Client or Users may give notice to Naviance at any time by letter delivered by a nationally recognized overnight delivery service or first class postage prepaid mail, by e-mail, or by fax to Naviance Inc., 3033 Wilson Boulevard, Suite 500, Arlington, VA 22201, 703-8597319 (fax), legal@naviance.com, or such other address as may be designated from time-to-time. Such notice shall be deemed given when received by Naviance.

17. Modification. This Agreement may only be modified by a written amendment signed by authorized representatives of each party.

18. Assignment. This Agreement, including all rights and obligations hereunder, may not be assigned by either party without the prior written approval of the other party, however, this Agreement may be assigned by either party without prior written approval to (i) a parent or subsidiary, (ii) an acquirer of assets, or (iii) a successor by merger. Any purported assignment in violation of this Section shall be void.

19. General. This Agreement shall be governed by the laws of the State of Iowa. Any dispute between the parties shall be heard in a court of competent jurisdiction in Polk County, Iowa. In the event that either party institutes legal proceedings against the other party for recovery of any amounts due and owing under this Agreement, it is expressly agreed that the prevailing party in any such action will be entitled to recover from the non-prevailing party all costs related to such collection, including reasonable attorney fees. All parties will at all times comply with all applicable laws, rules and regulations. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then such provision(s) shall be construed, as nearly as possible, to reflect the intentions of the invalid or unenforceable provision(s), with all other provisions remaining in full force and effect. No joint venture, partnership, employment, or agency relationship exists between Naviance and Client or Naviance and Users as a result of this Agreement or use of the Service. The failure of Naviance to enforce any right or provision in this Agreement shall not constitute a waiver of such right or provision unless acknowledged and agreed to by Naviance in writing. This Agreement comprises the entire agreement between Naviance and Client and Naviance and Users with respect to the Service and supersedes all prior or contemporaneous negotiations, discussions or agreements, whether written or oral, between the parties regarding the subject matter contained herein. Sections 2 (for any Service provided prior to termination), 6, 7, 10, 11, 13, and 19 shall survive termination of this Agreement.

20. Additional Terms.

20.1 Professional Services. In the event Client elects to receive professional services, including professional development and/or consulting services from Naviance, the following terms shall apply. Client agrees to contact Naviance prior to the session if Client has any questions regarding these responsibilities.

20.1.1. Client Responsibilities for Professional Development. With respect to professional development sessions, participants should meet the prerequisites stated for each course to ensure that each session is productive and effective. All professional development sessions are hands-on sessions and require a computer for each participant. The Client must ensure that participants' computers are in good working order, that the appropriate hardware and software necessary to connect to the network provided in the training facility is installed, and that participants know how to connect the computer to a network. The Client must also plan to have no more than 15 individuals attend a private session at a time to ensure proper student to instructor ratio for effective learning. Client agrees to work with Naviance to ensure that any private professional development session purchased is conducted **no later than six months** from the date of purchase and acknowledge that a failure to have Naviance deliver a session within six months from the date of purchase shall constitute a cancellation by Client as described in Section 20.1.6. For seats purchased in public webinars, Client agrees to register and attend public webinars hosted by Naviance **no later than three months** from the date of purchase. Failure to attend a public webinar in the designated timeframe shall constitute a cancellation by Client as described in Section 20.1.6.

20.1.2. Client Responsibilities for Consulting Services. With respect to consulting services, Client agrees to the required preparation as outlined by Naviance to effectively start the engagement and utilize the services of the Naviance Consultant. Client agrees to work with Naviance to ensure that all consulting hours purchased are utilized within 12 months from the date of purchase and acknowledge that a failure to have Naviance deliver consulting services within 12 months from the date of purchase shall result in a forfeit of the consulting hours purchased. With regards to Delegated Authentication, implementation of this service is the responsibility of the client. The Naviance consultant cannot provide a SOAP-based web service or the technical support to create this service. With regards to automated data import, implementation of cURL is the responsibility of the client. The Naviance consultant cannot install cURL, create a cURL directory or configure cURL for the Client.

20.1.3. Warranties. Naviance warrants that each of its instructors and consultants performing such professional services shall have the proper skill, training, and background to perform in a competent and professional manner. Such professional services may include unknown and unforeseen problems and Naviance shall attempt to resolve such problems, should they occur. Client acknowledges that Naviance does not warrant that a satisfactory solution to all problems will be possible.

20.1.4. Payments and Refunds. Client or a contact designated by Client will be invoiced for professional development session(s) and consulting services at the time of purchase. If applicable, Naviance will invoice Client for travel expenses incurred by the instructor(s) for any on-site professional development services and consultant(s) for any on-site consulting services. Payments are due in accordance with Section 2 and within the time frame stated on each invoice and all consulting services and professional development sessions are non-refundable except as a result of termination by Client for cause as described in Section 6.2, or a request by Naviance to cancel or reschedule a professional development session as described in Section 20.1.5.

20.1.5. Cancellation or Rescheduling by Naviance. Naviance reserves the right to cancel or reschedule sessions. In the event Naviance cancels or asks to reschedule a session, Client may choose to reschedule, attend another comparable session, or receive a full refund.

20.1.6. Cancellation or Rescheduling by Client. Client may reschedule a private on-site or webinar session that has been previously confirmed by Naviance, provided that Client agrees to: (a) notify Naviance in writing at least 3 business days in advance prior to the start of the session; (b) pay costs incurred on Client's behalf for the session as originally scheduled (including but not limited to any cancellation fees paid to our instructor(s) and, if applicable, travel expenses), and (c) pay travel expenses associated with the session once rescheduled, if applicable. If Client is unable to attend a previously confirmed public webinar session, Client may register and attend an alternate public webinar session provided that session has availability and that the Client notifies Naviance in writing at least 24 hours in advance prior to the scheduled start of the original public webinar session. A session shall be considered canceled by Client, with no further obligations by Naviance, in the event of any of the following: (a) failure to schedule a private session to be conducted within six months from the date of purchase, (b) failure to attend a public webinar session within 3 months from date of purchase, (c) failure by Client to attend a session for which Client is registered without providing the specified advance notice to Naviance, or (d) failure by Client to reschedule a session in accordance with the provisions of this Section. Client agrees to pay any fees for services and to pay any expenses incurred by Naviance on Client's behalf in connection with sessions confirmed by Naviance and canceled by Client. If cancellation of a private or public session is a result of inclement weather resulting in a school closing or delay, Client is still responsible for paying any expenses incurred by Naviance on the Client's behalf, however the session will not be considered cancelled by the client.

20.2 Use of Interactive Areas.

20.2.1. The Service may contain discussion forums in which Clients, Users, or third-parties may post reviews of, make recommendations for or give ratings of content, events, products, services or third-party providers, or post other content, messages, materials or other items ("Interactive Areas"). If Naviance provides such Interactive Areas, you are solely responsible for your use of such Interactive Areas and use them at your own risk. You acknowledge and agree that Naviance may set up any such forum to be accessible by all Clients and Users or by certain Clients and Users selected at the sole discretion of Naviance or any designee chosen by Naviance. Eligibility for access or membership in any given forum (or any continued access and membership) shall be determined by Naviance or its designee in its sole discretion, and you may not be given access to certain forums.

20.2.2. No review, recommendation or rating within the Service or in any Interactive Area shall be deemed to be an endorsement by Naviance of any the particular matter subject of the review, recommendation or, if such matter is a third-party provider, a guarantee of such provider's quality, competency, qualifications, experience, resources, character, honesty, integrity, responsiveness or other personal and professional characteristics.

20.2.3. Naviance takes no responsibility and assumes no liability for any content posted, stored or uploaded by you or any third party, or for any loss or damage thereto, nor is Naviance liable for any mistakes, defamation, slander, libel, omissions, falsehoods, obscenity, pornography or profanity you may encounter. As a provider of interactive services, Naviance is not liable for any statements, representations or content provided by its Clients and Users in any public forum, personal home page or other Interactive Area. Although Naviance has no obligation to screen, edit, or monitor any of the content posted to or distributed through any Interactive Area, Naviance reserves the right, and has absolute discretion, to remove, screen, or edit without notice any content posted or stored within the Service at any time and for any reason, and you are solely responsible for creating backup copies of and replacing any material you post or store in these areas at your sole cost and expense.

20.2.4. Any use of the Interactive Areas or other portions of the Service in violation of the foregoing violates these Terms of Service and may result in, among other things, termination or suspension of your rights to use the Interactive Areas and/or the Service. In order to cooperate with legitimate governmental requests, subpoenas or court orders, to protect Naviance's systems and customers, or to ensure the integrity and operation of Naviance's business and systems, Naviance may access and disclose any information it considers necessary or appropriate, including, without limitation, user profile information (i.e. name, e-mail address, etc.), IP addressing and traffic information, usage history, and posted content

20.2.5. Naviance does not and cannot review all content submitted by Clients and Users to the Service, and Naviance therefore does not make any representation or warranty with respect to it and Naviance does not endorse any specific products or services which may be included in any such content. However, Naviance reserves the right to block or remove content or communications that Naviance determines, in its discretion, to be in violation of these Terms of Service. As explained above, under Disclaimer of Warranties, the Service is offered "as is," and you use it at your own risk. Without limitation, this means that, despite the requirements of these Terms of Service, Clients and Users may post content that violates them. Naviance assumes no responsibility or liability for such content. If you have submitted objectionable content, Naviance may, in its sole discretion, terminate your account, take legal action against you and/or, if applicable, notify the appropriate authorities or parties, all without prior notice or liability to you.

20.3. Digital Millennium Copyright Act. The Digital Millennium Copyright Act of 1998 (the "DMCA") provides recourse for copyright owners who believe that material appearing on the Internet infringes their rights under U.S. copyright law. Naviance reserves the right to remove any material on the Service which allegedly infringes another person's copyright. If you believe in good faith that materials hosted by Naviance infringe your copyright, you (or your agent) may send us a notice requesting that the materials be removed, or access to them blocked. Such notice must meet statutory requirements imposed by the DMCA and must be in writing and include the following information in writing: (i) an electronic or physical signature of the person authorized to act on behalf of the owner of the copyright interest; (ii) a description of the copyrighted work that you claim has been infringed. Please describe the work and, where possible, include a copy or the location (e.g., URL) of an authorized version of your work; (iii) a description of the material that you claim to be infringing, as well as its location within the Service; (iv) your name, address, telephone number, and e-mail address; (v) a statement by you that you have a good faith belief that the disputed use of the materials is not authorized by the copyright owner, its agent, or the law; and (vi) a statement by you, made under penalty of perjury, that the above information in your notice is accurate and that you are the copyright owner or authorized to act on the copyright owner's behalf. If you believe in good faith that a notice of copyright infringement has been wrongly filed against you, the DMCA permits you to send us a counter-notice. Notices and counter notices for the Service should be sent to: Paul M. Vogt, Esq., 46 Southfield Avenue, Suite 400, Stamford, CT 06902. We suggest that you consult your legal advisor before filing a notice or counter-notice. Also, be aware that there can be substantial penalties for false claims.

Exhibit 2 – Privacy Statement

Naviance is committed to protecting your privacy and the privacy of data you entrust to us. This Privacy Statement explains that commitment and how we collect, retain, and use personal information. This Privacy Statement is a part of, and must be read in conjunction with, the Terms of Service.

What Information Do We Collect and How Is It Used?

We collect information on our websites through interactive forms, and we allow Clients to host information for the purposes of tracking, analyzing, and reporting data, including personal and academic information about Clients and Users. Clients may allow their Users to view and provide data relevant to such Users. Naviance may also collect certain information such as the IP addresses from which Clients and Users access the sites, the browser types and versions used, and the operating systems of their computers. This information is logged to help diagnose technical problems and to administer our websites.

Naviance does not disclose the information provided to any third party, except as we explicitly state at the time we request that information, or as provided for in the Terms of Service. Naviance will not publish, distribute, print, or reference any such information except as stated when we request the information, as provided herein or in the Terms of Service, or as may be required by law. Information provided by Clients and Users may at times be viewed or accessed by Naviance staff for the purpose of resolving a problem, addressing a support issue, investigating a suspected violation of the Terms of Service, or as may be required by law. In the event Naviance is ordered by a court to disclose information that has been provided by a Client and/or User, Naviance shall notify Client as soon as practicable and shall work with Client to seek to limit the scope of the required disclosure.

Naviance does not accept advertising and does not use any personally identifiable data in product marketing studies, student recruitment studies, or in other commercial ventures. Naviance may track and analyze non-identifying and aggregate data and provide such information to third parties.

Naviance will provide certain information to third-party intermediaries that manage credit card processing. Such intermediaries are solely a link in the distribution chain, and are not permitted to store, retain, or use the information provided, except for the sole purpose of credit card processing.

Naviance employees and any third-party intermediaries that have access to information described herein are subject to an agreement or policy consistent with the terms in this Privacy Statement.

How Can You Correct or Update Your Information?

Clients may update or change their information by contacting us, or in some cases, may update their own records by signing into the relevant areas of the Service and updating that information on-line. In accordance with the information maintenance and retention policies and practices of the Client, Users may be able to update or change their information by contacting the Client who provided the User with access to the Service, or in some cases, by signing into the relevant area of the Service and updating that information on-line.

Security:

Naviance is committed to having security measures in place to help protect against the loss, misuse, and alteration of the data under Naviance's control. Section 5.2 of the Terms of Service describe these security measures.

Cookies:

Naviance uses cookies, which are small files that are stored by your browser on your computer's hard drive. This information allows Naviance to process your online transactions and requests and to help us make sure you are who you say you are after you've signed into a password-protected area of one of our websites. Cookies are required in order to use password-protected services on our websites.

Third-Party Sites:

The Service may contain links to other websites. In addition, Naviance provides an opportunity for Clients and Users to purchase third-party services that may be integrated with our services. Naviance does not control and is not responsible for the privacy practices or the content of these other websites. Clients and Users should check the policy statement of these websites to understand their policies, because those who access a linked site or integrated third-party service may be disclosing their private information to third parties. It is the responsibility of Clients and Users to keep such information private and confidential.

Opt-Out Policy:

Except with respect to essential communications regarding the Service and accounts such as transaction confirmation and password change messages, Naviance allows Clients and Users to opt out of receiving e-mail messages from us. Newsletters, announcements, and other e-mail messages that we send to a group of Clients or Users, other than essential communications regarding the Service and accounts, include instructions for opting out of future similar communications. Naviance does not send e-mail messages to Clients or Users on behalf of third parties.



Follett School Solutions, Inc.

1340 Ridgeview Drive
McHenry, Illinois 60050
www.folletlearning.com
Tel: 877-899-8550

February 29, 2016

Christine Watson
Library Director
Urbandale Community School District
6200 Aurora Ave STE 500W
Urbandale, IA 50322

Dear Ms. Watson:

Follett School Solutions is pleased to present the enclosed Proposal to provide your district with the **Follett Destiny® Solution**, a centralized educational resource management system.

Follett Destiny® Solution Suite

The Follett Destiny Solution provides essential tools for schools and districts that want to be at the forefront of creating productive, active learning environments—ensuring access to the right resources for students while enabling the best management of digital and physical content, and resources.

Destiny is a complete web-based platform that helps schools and districts know where all of their important educational resources are, from library books and textbooks to eBooks and mobile devices. We provide tools uniquely suited for the K-12 market, helping districts track and manage everything they buy. As new digital learning tools and teaching styles emerge, Follett solutions can help ensure accessibility and accountability for all resources, empowering digital learning to directly impact student success.

Destiny can help districts make sure every student in every school has the right tools in the right place at the right time to learn the way that fits them best – supporting teachers and librarians in their efforts to create motivated, enthusiastic and successful learners.

Districts choose Destiny to help their students, librarians, teachers, and administrators to discover and connect with the changing digital world, and learn better ways to become effective educators and leaders:

DISCOVER...

- Digital and print content you already own, and uncover content gaps.
- Tools that make educators more effective.
- New ways to engage students using technology.

CONNECT...

- Content and resources to academic standards.
- Users to information through seamless access to an integrated solution suite.
- Students' needs with technology and processes relevant to the way each student learns.



LEARN...

- Ways to support active learning outside the classroom.
- How to get more out of your investment in educational technology and content.

Destiny® Library Manager™

Empowering Digital Learning to Directly Impact Student Success

Destiny Library Manager is built specifically to help K-12 libraries thrive in the ever-changing education market. The leading library management software for K-12 schools and districts, Destiny Library Manager is trusted by more than 50,000 customers to expand the vital role of the school library in the digital learning age. With access to curated, educator-reviewed digital content and integrated tools to help students and teachers find, share and use print, digital and media resources, Destiny Library Manager makes the library not only more efficient, but more effective at supporting active student learning, collaboration and integration with classroom curriculum. Destiny Library Manager provides engaging tools for students to find, share and use resources, and includes one of the first mobile apps for school libraries.

Destiny Library Manager empowers students, librarians, teachers and administrators to discover, connect and learn:

DISCOVER...

- Relevant resources through one-stop, unified searching.
- Digital and print resources that meet specific needs for your students and teachers.
- How to take your library and learning mobile.
- Ways to support reading and information literacy skills.

CONNECT...

- Students with content, anytime, anywhere.
- The library to the classroom.
- With tools to support collaboration between teachers and librarians.

LEARN...

- With differentiated content and tools for each student.
- How to reach beyond digital books to digital learning.
- Which content and resources your students use and need.
- How Destiny supports the expanding role of the librarian.

Destiny® Resource Manager™

Find, Keep and Effectively Use Key Resources in Your District

Destiny Resource Manager is the solution for schools or districts who want to make sure resources are accessible to the people who need them most with the best possible budget outcomes. The advanced inventory tracking capabilities in Destiny Resource Manager are uniquely suited for K-12 schools, helping monitor resources from digital learning devices to tablets to laptops, cameras, equipment and more. By enabling districts to track funding sources and prepare appropriate reports, Destiny Resource Manager provides the protection and reinforcement districts need to demonstrate responsible use of resources for audits or media inquiries. If the resource is in your district or school, Destiny Resource Manager can track it and use the reporting functionality to match it to the funding sources used to purchase it.

Destiny Resource Manager empowers district and school staff and administrators to discover, connect and learn:

DISCOVER...

- An easier way to track and manage K-12 resources and expensive student and staff devices down to the classroom and individual level.
- How to successfully manage your district's 1-to-1 initiatives.
- The importance of device management as you move from print to digital.

CONNECT...

- Accountability for resources to specific individuals.
- With a proven system designed for K-12 school processes.
- Administrators with a district-wide, dashboard view of resources.

LEARN...

- Location, condition and availability of every resource.
- How to improve order accuracy and reduce over-ordering.
- How flexible, on-demand reporting helps you meet federal, state and local requirements or audits.

Supporting a Student-Focused Digital Learning Environment

At Follett, we partner with you as we navigate the digital world in which students are already immersed. Follett Destiny® solutions integrate the technology, data and resources to help your schools efficiently and cost-effectively track, manage and connect with quality educational materials, ensuring accessibility and accountability.

Thank you for the opportunity to present Destiny as the solution to help empower digital learning and contribute to the success of your district.

Sincerely,

Debbie Kusz
Inside Sales Consultant - Technology
Phone: 877-899-8550 Ext. 46269
Fax: 815-578-5425
dkusz@Follett.com



Solution Overview

Follett Destiny® Solution will be specifically tailored with applicable components, among which are implementation services, data services, customized services, Digital Content Solutions, peripherals, additional training services and/or post-implementation services.

Software

Destiny solutions provide the benefits of a browser-based system to manage resources centrally.

Library Manager

Library Manager engagement results from providing a content-rich environment that is exciting to use and keeps your students coming back to the library. Library Manager with TitlePeek supports 21st Century literacy skills by providing your students with an engaging, content-rich experience while ensuring that you are maximizing your media center resources. It includes:

- Destiny Library Manager
- Universal Search
- TitlePeek— Engage readers with appealing images that help spark interest and entice students to read
- Alliance Plus— Get 24/7 access to over 9 million quality MARC records for print materials
- One Search - Allows your students and staff to search all of your paid and free on-line research databases (such as Proquest, EBSCO or Gale Group) and Destiny with a single search
- Training toolkits (lesson plans, quick reference guides, and videos)

With the purchase of Destiny Library Manager, you receive **Universal Search** interface which is an optional cloud based interface to access all your digital and print materials.

Destiny Resource Manager™: Destiny Resource Manager helps districts track and manage key resources—from tablets to laptops to cameras, instruments, equipment and more—that provide a motivating learning experience for today's students. If the resource is in your school, you can track it, and use Destiny's easy report functionality to match it to the funding sources used to purchase it.

Student Interoperability Framework (SIF)

Follett Destiny Solution is a SIF-certified product based on the US SIF Specification. The Destiny SIF agent and SIF implementation services are sold by Kimono (www.kimonocloud.com).

Implementation Services

Core to your Follett Destiny Solution is a suite of services to ensure a successful implementation:

Project Management

Follett will provide project management services in accordance with industry standard techniques. The Follett Project Manager is your district's central point of contact during the implementation of the Follett Destiny Solution, to guide and oversee the entire implementation.

Your Project Manager focuses on the following objectives:

- Facilitation of all project planning activities
- Creation of a Project Plan that is developed and agreed to in writing by both you and Follett
- Coordination of all internal resources to ensure that timelines and deadlines are met
- Successful completion of the project and written customer Acknowledgement of Delivery of the Follett Destiny Solution

The Project Plan includes the following key activities:

Project Planning Questionnaires: At the beginning of your project, your Project Manager will provide questionnaires to be filled out by your district staff. You will be requested to fill out a questionnaire for each Destiny product, a questionnaire concerning your servers and network, and a questionnaire concerning your Student Information System. It is important to complete these and return them to your Project Manager prior to the Project Planning Meeting in order to have the most efficient and productive meeting, and for Follett to provide the guidance and recommendations appropriate for your district.

Project Planning Meeting: This meeting will review responses from the Project Planning Questionnaires and address any questions or concerns. The expected outcome of this meeting is to develop the implementation, installation and training plan and to ensure that proper expectations are set regarding project responsibilities and schedule. For Resource Manager, Media Manager and Textbook Manager, implementations consisting of 25 or more school locations have the option for the Project Planning Meeting to be held on site.

System Setup Services

System Setup

System setup for the Follett Hosted Service provides your school with configured access to your Destiny software via a Web site address (URL).

Bibliographic data that is processed by Follett will be imported into Destiny. If your data extraction from your current system includes patron data, it will also be imported into Destiny. In addition, if you can provide an export of patron data in CSV file format from your Student Information System (SIS), Follett will import it into Destiny.

It is the customer's responsibility to provide written verification of the Follett Hosted Service Solution delivery immediately following the System Setup via the Acknowledgement of Delivery document (AOD).

There are some services that Follett will not perform for your district:

- Follett will not install any hardware or software at your district or schools.
- Follett will not configure your networking infrastructure. Your entire district-networking infrastructure must be up and running to support the service. This includes all routers and Wide Area Network links.

No school visits are included within the scope of this Agreement. However, during the System Setup the Follett implementation specialist will illustrate workstation configurations that support Destiny.

Technical Administrative Training

The Follett technical specialist will deliver a brief technical training for your district technology staff. For the Follett Hosted Service, this training will focus on technical administrative functions that you will want to understand, which does not include managing a Destiny server since the server will be managed by Follett.

Your district can have up to twelve users at this training session. Attendees who participate in this training will be authorized to contact Follett's Technical Support hotline for help. Only Follett-trained individuals are authorized to contact Follett's Technical Support line. Additional attendees can be added at an additional cost.

Follett may utilize remote, Web-based conferencing tools to facilitate this training. If this training is delivered with remote, Web-based conferencing tools, high-speed Internet access is required. For best results, your district should select a quiet room with a quality conference telephone.

Training Services

Library Manager Understanding Roles and Assigning Permissions

This interactive webinar explains the Destiny user hierarchy and the importance of access levels and permissions as they relate to tasks users are able to perform in the software. Activities in this session include setting up user logins and passwords for functional training attendees. A maximum of twelve (12) participants can attend the webinar.

Resource Manager - District Essentials Webinar

This instructor-led, web-based training focuses on teaching district staff the essential district-level capabilities of Resource Manager. (Maximum: 12 participants). Attendees who participate in this training will be authorized to contact Follett's toll-free technical support hotline for help.

Understanding Roles and Assigning Permissions

Ideally scheduled prior to the District Essentials webinar, the Roles and Permissions webinar explains the Destiny user hierarchy and the importance of access levels and permissions as they relate to tasks users are able to perform in the software. (Maximum: 12 participants).

Essentials Webinar for Library Manager

This live, instructor-led, web-based training covers the essentials needed to get optimal use from Destiny Library Manager. Users look at how they do their job and then apply that in the software. Topics include how to search the online catalog, circulate materials, create notices and reports, set up loan periods and policies, add titles, and use Universal Search. A maximum of twelve (12) participants can attend the webinar. Attendees who participate in this training will be authorized to contact Follett's toll-free telephone technical support hotline for help.

Resource Manager - Site Essentials Webinar

Live, instructor-led web-based training covers the basics school-level staff need to begin using Resource Manager. Users take a look at how they do their job and then apply that in the software. Toolkits, available before, during, and after training, consist of lesson plans, quick reference guides, and videos. A maximum of twelve (12) participants can attend per webinar. Attendees who participate in this training will be authorized to contact Follett's toll-free technical support hotline for help.

Additional Training Services

Destiny Training

Additional training content can be purchased and delivered at the time of implementation or later. Additional training sessions will provide each librarian, textbook coordinator or resource manager in your district with complementary skills to maximize use of your Follett Destiny Solution. The format is hands-on, with the number of attendees per session based on the options selected.

Training toolkits

Training toolkits offer access to our extensive online library of training modules. The training modules include lesson plans, quick reference guides, and videos that let Destiny users maximize their use of the Follett Destiny Solution by providing access to training whenever and wherever needed. Training toolkits are available through Destiny Help.

Digital Content Solutions

Making Digital Content Work for You

Digital Content Solutions from Follett are critical tools for schools and districts who want to be at the forefront of digital learning. Follett provides only the best content from the top educational providers and gives you the tools to manage that content. This ensures that all content is being used effectively to create active, personalized learning experiences for students—and helps you discover the potential for learning that digital content provides.

Alliance Plus®

Alliance Plus offers 24/7 access to more than 9 million high-quality MARC records for print materials. The database is continuously updated with new records, allowing your district to quickly and easily keep your catalog up-to-date with local holdings as well as improve search results for your users with the addition of reading and interest levels, subject headings, summary and content notes, and review sources.

Alliance A/V District Solution

This Digital Content Solution provides librarians with to access over 725,000 Audio-Visual MARC 21 bibliographic records over the Internet for original cataloging or enhancing their existing database. Alliance A/V saves cataloging time and increases collection access points for students and patrons.

One Search™ Solution

One Search is a federated search tool that allows your students and staff to search resources simultaneously with a single search, including content from paid and free online research databases that may be available in your library (such as ProQuest, EBSCO or Gale Group) and Destiny. By presenting a single, familiar interface for searching these data sources, your students will find the information they need quickly and effectively, and usage of your valuable research databases will be improved.

Reading Program Service Solution – AR/RC

Reading Program Service – AR/RC is a MARC-record enhancement service that is offered both online, and through custom processing. The service adds reading development information for programs such as Reading Counts!® and Accelerated Reader® to the MARC records of a library collection. Updating your library collection with reading program information allows students to search for leveled reading program titles easily and efficiently, allowing more time to read and making your reading program more effective. In addition to enhancing your MARC records, this service also provides several reports to help you manage your collection and maximize its usefulness.

Reading Program Service Solution – Fountas & Pinnell

Reading Program Service – Fountas & Pinnell. The service adds **Fountas & Pinnell** leveled reading information to books in your library collection. Updating your library collection with reading program information allows students to search for leveled reading program titles easily and efficiently, allowing more time to read and making your reading program more effective.

Reading Program Service Solution - Lexile

Reading Program Service - Lexile helps strengthen the connection between the classroom and the library by automatically integrating Lexile measures into the collection's bibliographic records, enabling students to quickly and easily search for titles that match their Lexile reading levels. Because the service is online, Destiny can be updated with the most recent reading program information in minutes.

Standards Solution

This online Digital Content solution provides access to your curriculum standards. It allows teachers and library staff to build powerful lesson plans by identifying titles in your district's library collection, as well as over 85,000 high-quality, educator selected Web sites, that are aligned with your state or provincial curriculum standards.

TitlePeek™ Solution

TitlePeek enhances the patron searching experience by providing content enrichment services to titles in the library collection. Content includes cover photos, title profiles, table of contents, brief summaries, author notes, first chapter or excerpts, and published reviews.

WebPath Express™ Solution

This is an online solution that directs users who are searching Destiny Library Manager's Catalog to high quality, educator-reviewed Web sites. WebPath Express contains over 85,000 Web sites with more updated and added on a regular basis.

Digital Content Providers

Follett partners with popular Digital Content providers to help schools make the most of their digital resource investment. Accessible within Destiny Library Manager, these resources offer students and educators a seamless search experience. Access to digital content from these top providers is available for an additional fee.

CountryReports

This Digital Content Solution provides your students and staff access to 35,000 pages of online content covering Geography, Social Studies, Language Learning, History and Current Events. These resources are accessible within Destiny Library Manager.

A.D.A.M.

This Digital Content Solution provides your students and staff access to online resources that dramatically enhance the study of human anatomy, physiology, clinical applications and related topics. Incredibly detailed graphics, precision accuracy, sophisticated functionality and information improve your library's database of learning materials. These resources are accessible within Destiny Library Manager.

Soundzabound

This Digital Content Solution provides your students and staff access to royalty free audio that meets all licensing requirements for grades K-12. Soundzabound Royalty Free Music is a copyright compliant solution for all multimedia uses that will guard against copyright infringement. These resources are accessible within Destiny Library Manager.

ABC-CLIO

This Digital Content Solution provides your students and staff access to online resources offering authoritative, continually up-to-date coverage of essential topics in U.S. history and government, world history, geography, and a range of multicultural and popular culture subjects. These resources are accessible within Destiny Library Manager.

TeachingBooks.net

This Digital Content Solution provides your students and staff with a multimedia dimension to the reading experience. Teaching Books online database is developed and maintained to include thousands of resources about fiction and nonfiction books used in the K-12 environment, with every resource selected to encourage the integration of multimedia author and book materials into reading and library activities. These resources are accessible within Destiny Library Manager.

Data Services

Follett understands that accurate and reliable data is critical to the success of education in your district. Our extensive experience in the industry has proven that a successful Follett Destiny Solution implementation requires services focused on ensuring the quality and integrity of the data. We recommend that you consider the following optional services to enhance the quality of your mission-critical data.

Destiny Library Manager Data Services

Destiny Conversion Utility Service

For existing Follett and select Sagebrush customers, your records and transactions will seamlessly move into Destiny via an easy-to-use data conversion utility, which is included in your Solution. However if you prefer that Follett run this utility for you, it can be done at an additional cost.

Destiny Custom Data Manipulation

In addition, we also offer customized services to manipulate your data based upon your desired specifications.

Destiny MARC Authority Control Service

The Authority Control Service enhances your district's library collection to ensure increased circulation of the titles. The service standardizes and updates names, uniform titles, series titles and subject headings in the MARC bibliographic records. Additionally, you will receive a database of authority records that will generate "SEE" and "SEE ALSO" references. Authorization of subject headings significantly improves records for subsequent services, including Standards and WebPath Express Digital Content Solutions.

Library Manager MARC Enhancement

Follett will provide the Library Manager MARC Enhancement service to improve relevancy and accuracy of search results, increase access points so users find information quickly and easily, and streamline searching and information retrieval for data that is exported from an existing library automation system.

The service will attempt to replace the majority of the content in each MARC record with content from Follett's continuously updated database of MARC records, while maintaining correctly cataloged local information. Additionally, the service repairs the MARC record structure, corrects existing tag formats, creates required MARC tags, and updates existing SEARS subject headings using the latest SEARS heading edition.

Enhancements completed through the MARC Enhancement service will improve the proper merging of titles and preservation of data when records representing multiple collections are loaded into Destiny's central database.

Library Manager MARC Enhancement – District File

Follett will provide the Library Manager MARC Enhancement service to improve relevancy and accuracy of search results, increase access points so users find information quickly and easily, and streamline searching and information retrieval for data that is exported from an existing library automation system.

The service will attempt to replace the majority of the content in each MARC record with content from Follett's continuously updated database of MARC records, while maintaining properly cataloged local information. Additionally, the record replacement service eliminates common MARC record structure issues, including tag format issues, and missing required MARC tags. The service updates existing SEARS subject headings using the latest SEARS heading edition.

Enhancements completed through the MARC Enhancement service will improve the proper merging of titles and preservation of data when records representing multiple collections are loaded in Destiny's central database.

Library Manager Non-Standard Data Conversion

This service will convert data from other library systems to the MARC format for use in Destiny. We have extensive experience converting data from other vendor automation systems, and can also convert data from "in-house" systems such as district-developed electronic databases and spreadsheets.

Library Manager Standard MARC Conversion

Since your existing system allows export in a standard MARC format, Follett will provide the Library Manager Standard MARC Conversion service to convert your electronic library data to the MARC21 / 852 holdings format.

Library Manager Standard MARC Conversion – District File

For data coming from an existing centralized system that exports in a standard MARC format, Follett will provide the Library Manager Standard MARC Conversion service to convert your electronic library data to the MARC21 / 852 holdings format.

Destiny Library Manager Split Collection

Follett will provide Library Manager Split Collection service to split data from a single collection into multiple collections based on agreed upon criteria and specifications.

Destiny Custom Data Manipulation – District File

Follett will perform the Destiny Custom Data Manipulation service to manipulate your data based on agreed upon specifications of the work.

Destiny Resource Manager Data Services

Destiny Custom Data Manipulation

In addition, we also offer customized services to manipulate your data based upon your desired specifications.

Resource Manager Data Conversion

If you have maintained your resource information in another system, this service will convert the data for use in Destiny Resource Manager. Follett has extensive experience converting data from other vendor automation systems, and can also convert data from “in-house” systems such as district-developed electronic databases and spreadsheets.

Destiny Custom Reporting Service

Destiny contains extensive reporting capabilities designed to meet the needs of K-12 school districts. For more unique reporting requirements—district, state and federal reports that must conform to advanced specifications—our Destiny Custom Reporting Service puts the expertise of Follett's Database Specialists at your command, transforming your library, textbook and resource data into strategic decision-making information.

Peripherals

The Right Tools to Create and Support Your Digital Learning Environment

Enrich the connection between students, teachers, curriculum and the world beyond the classroom with the latest technology support tools. From interactive whiteboards, student response systems and advanced inventory and tracking capabilities, trust Follett to partner with quality vendors who provide the best available hardware tools designed to support your Follett solution.

Follett Wireless Scanner 7100

The Follett Wireless Scanner 7100 is an 802.11b/g wireless scanner designed to keep resources within easy reach allowing users to access customized Destiny screens from the palm of their hand. This wireless scanner gives users the ability to perform real-time circulation, inventory and transfers from anywhere, anytime. Users receive the benefits of high-performance bar-code scanning with the freedom and flexibility of wireless access. The device also comes equipped with Follett's offline utility to ensure users gain all the benefits of the device, even if their wireless network is unavailable.

Follett Corded Scanner 5100 with Hands-Free Stand

The Follett Corded Scanner 5100 is a fast and accurate high-performance barcode scanner used to facilitate the checkin/checkout process and make circulation and inventory management fast and easy. The adjustable-mount Hands-Free Stand allows the user to simply pass barcodes below the beam for automatic reading. This scanner is also compatible with Circulation Plus/Catalog Plus, InfoCentre, Spectrum and Athena. The 5100 comes with a 5-year manufacturer's warranty.

Follett Cordless Scanner 6102 Scanner

The Follett Cordless Scanner 6102 is the perfect scanner for your circulation stations and for conducting inventories. The cordless device frees up desk and counter space, and allows for extended mobility of up to 33 feet from the base. It has a superior read range of up to 24 inches, a battery life of 57,000 scans per full charge, and a fast scan rate of 270 scans per second. This device is compatible with Destiny, as well as Circulation Plus/Catalog Plus, InfoCentre, Spectrum and Athena. The Follett Cordless Scanner 6102 comes with a 3-year limited manufacturer's warranty. A full-coverage Extended Maintenance Agreement is also available.

Follett Infigo™ Thermal Receipt Printer

The Follett Infigo thermal receipt printer offers a plug-and-play setup—it ships with an internal power supply, USB and power cables, complete mounting kits and a paper roll. The Infigo is the fastest receipt printer we've offered, printing 22 receipts per minute. This printer comes with a 3-year limited warranty, and is compatible with Destiny Library Manager, Destiny Textbook Manager, and InfoCentre 3.2.

Extended Maintenance Agreement

Follett's personalized Extended Maintenance Agreements (EMAs) are available on scanners and hardware devices when purchased from Follett. These renewable Agreements are economical and provide protection against costly repairs if your unit experiences operational problems after the initial limited warranty period. Unlike standard warranty extensions, Follett EMAs cover every original component, including cables and batteries. A Follett EMA also entitles the customer to a free loaner device if repairs take longer than expected.

Follett 2500 RFID System (RFID)

The Follett 2500 RFID System is designed to enable Destiny Library Manager to utilize RFID technology for easier circulation (including self-checkout), faster inventory, and greater book security. This system is based on very straight forward barcode emulation logic so that once a book RFID tag is read it behaves in the same manner as a barcode within Destiny. In this way, any existing processes or reports remain unaffected.

The hardware devices are simple "plug & play" installation and can be easily used by anyone. The system consists of these 5 major components:

- RFID High Frequency Tags
- RFID Encoder with Barcode Scanner
- RFID Read with Antenna Pad
- RFID Cordless Inventory "Blade" scanner
- RFID Security Gates

Post Implementation Support Services

District Technical Support

District Technical Support is included with your Destiny Service Agreement, and features the following services:

- Software updates during the year
- Alliance Plus—Online access to a database of over 9 million high-quality MARC21 records
- One Search
- TitlePeek
- Toll-free telephone technical support for designated Customer contacts
- 24/7 customer Web Portal, with searchable online knowledge base
- Unlimited email support
- Training toolkits (lesson plans, quick reference guides, and videos)

Proposal
Urbandale Community School District
Quote # 940864-2
Customer # 1490048
February 29, 2016

These prices are valid until March 21, 2016, after which they are subject to change by Follett.

Estimated sales tax is included in this Quote. However, you remain responsible for actual tax fees included in your Invoice, as required by law.

<i>Solution Summary</i>	
<i>List Price</i>	\$37,880.01
<i>Less Discount Credit</i>	(\$13,592.71)
<i>Customer Price</i>	\$24,287.30
<i>Estimated Shipping and Handling</i>	\$27.84
<i>Final Price</i>	\$24,315.14
Follett Hosted Service Year One	
Competitive Promotion	\$12,200.00
<ul style="list-style-type: none"> ▪ Destiny Library Manager™ for eight (8) location(s) <ul style="list-style-type: none"> ○ Alliance Plus ○ Universal Search One Search ○ TitlePeek ○ Library Manager Standard MARC Conversion ○ Online documentation and Help ○ Note: Library Manager is designed specifically as a Library management tool 	
Resource Manager Promo	\$5,397.00
<ul style="list-style-type: none"> ▪ Destiny Resource Manager™ for three (3) location(s) <ul style="list-style-type: none"> ○ Online documentation and Help ○ Note: Resource Manager is designed specifically as a tool for District/School resource (non library) management. ▪ Server maintenance and support 	
Implementation Services	
<ul style="list-style-type: none"> ▪ Project Management: includes a central point of contact during the implementation of the Follett Hosted Service. ▪ System Setup: consists of remote initial setup of district and schools, and initial data load. ▪ Technical Administrative Training: consists of remote brief technical training for the Follett Hosted Service. For the most optimal learning experience, we recommend no more than twelve (12) participants. ▪ Library Manager Understanding Roles and Assigning Permissions: This interactive webinar explains the Destiny user hierarchy and the importance of access levels and permissions as they relate to tasks users are able to perform in the software. A maximum of twelve (12) participants can attend per webinar. 	

<ul style="list-style-type: none"> ▪ Resource Manager - District Essentials Webinar: This instructor-led, web-based training focuses on teaching district staff the essential district-level capabilities of Resource Manager. (Maximum: 12 participants). <ul style="list-style-type: none"> ○ Understanding Roles and Assigning Permissions: Ideally scheduled prior to the District Essentials webinar, the Roles and Permissions webinar explains the user hierarchy and the importance of access levels and permissions as they relate to tasks users are able to perform in the software. (Maximum: 12 participants). ▪ Essentials Webinar for Library Manager: Live, instructor-led web-based training covers the basics users need to begin using Library Manager. Users take a look at how they do their job and then apply that in the software. Toolkits, available before, during, and after training, consist of lesson plans, quick reference guides, and videos. A maximum of twelve (12) participants can attend per webinar. ▪ Resource Manager - Site Essentials Webinar: This instructor-led, web-based training will focus on teaching school staff the essential school-level capabilities of Resource Manager. Customers may have up to a maximum of twelve (12) participants per Webinar. Attendees who participate in this training will be authorized to contact Follett's toll-free technical support hotline for help. 	
Data Services	
<ul style="list-style-type: none"> ▪ Library Manager MARC Enhancement for eight (8) location(s) 	\$3192.00
Peripherals	
<i>* Note that the Extended Maintenance Agreements must be purchased at the time of original hardware purchase</i>	
<ul style="list-style-type: none"> ▪ Thirteen (13) Follett 6300 Cordless Scanner 	\$3,498.30

Annual Licensing and Maintenance Costs After Year One* <i>(starts in Year Two)</i>	
Follett Hosted Service	
<ul style="list-style-type: none"> ▪ Destiny Library Manager for eight (8) location(s) <ul style="list-style-type: none"> ○ Alliance Plus ○ Universal Search ○ One Search ○ TitlePeek ○ Online documentation and Help 	\$6,800.00
<ul style="list-style-type: none"> ▪ Destiny Resource Manager for three (3) location(s) <ul style="list-style-type: none"> ○ Online documentation and Help ○ Note: Resource Manager is designed specifically as a tool for District/School resource (non library) management 	\$2,247.00
<ul style="list-style-type: none"> ▪ District Technical Support includes: <ul style="list-style-type: none"> ○ Toll-free telephone technical support for designated Customer contacts ○ 24/7 customer Web Portal, with searchable online knowledge base ○ Unlimited email support ○ Training toolkits (lesson plans, quick reference guides, and videos) ○ Product updates 	
Total Annual Licensing and Maintenance Costs:	\$9,047.00

*You must have paid or pay for all prior years' Annual Licensing and Maintenance Costs and renew maintenance for all sites and Management Systems at the same time in order to continue to receive access to the Follett Hosted Service. Otherwise Follett reserves the right to turn off the Services.

Follett evaluation of Customer's current data and infrastructure is required in advance of final pricing and agreement. If such evaluation has not been completed, additional products and services may be required that were not previously proposed. The Customer agrees that it is solely responsible for the cost of all products and services requested or required.

The Customer acknowledges and agrees that it may be required to complete and submit to Follett a discovery document providing bar code and scanner and related information on a site by site basis prior to data migration. The Customer agrees it shall not migrate any data from any existing system into Destiny without authorization in advance by Follett. Follett is not responsible for any costs, services or products that may be required related to unauthorized migration of data by a Customer.

Board & Administrator

FOR SCHOOL BOARD MEMBERS

February 2016 Vol. 29, No. 10

Editor: Jeff Stratton

Place the interests of students far above your own needs

Texas school board consultant Paul Vranish said board members who wish for a high-caliber district should place the needs of the kids first — certainly before their own agendas.

“Those trustees who see the board as a stepping-stone to higher political office, see their role as a means to secure employment for family and friends, ran for the board to ‘get’ an employee, or have a self-centered ego so large that they are willing to harm the district to be ‘right,’ deserve a severe drubbing at the ballot box,” Vranish said.

The board member who approaches board service with a desire to serve appropriately should always consider his role in the district versus the superintendent’s, Vranish said, because that relationship can be a lightning rod for problems if not understood properly.

“The superintendent’s role is similar to that of a travel agent for a group — the board,” Vranish said. “Using careful questioning and listening skills, the superintendent must ascertain where the board wishes to go.”

After determining the board’s vision and the direction they want to lead the district, it then becomes the superintendent’s duty to get that board to the desired destination in a manner that provides the best value for the public funds spent, he said.

Like any travel agent, the superintendent can recommend alternative destinations based on her

expertise in the field (knowledge of the area, trips on sale, etc.), Vranish said.

“The superintendent is duty-bound to communicate these matters to the board, even to risk board members’ anger when giving them information which may flow against their wishes,” he said.

However, when it comes down to the final decision, the direction of the school district lies with the board. The superintendent must comply, or find another district where the values, direction, and philosophies are more in synch with her own, Vranish said.

Board members should defer to their “travel agent’s” expertise on *how* to get to the desired destination. The board should communicate essential information regarding methodology (“I can’t sail, because I get seasick”), Vranish said, so that the superintendent/travel agent can make the best possible recommendation.

“However, as a rule, the superintendent’s operational expertise for school district functioning will surpass that of the trustees — as a group, or individually,” he said. While it is often true that an individual trustee may have specific topical knowledge that is more robust than a superintendent, it is a rare case where the global knowledge of school operation is greater within the board than the district’s administration,” Vranish said.

For information, paul@vranish.ws. ■

Board members represent the entire community

It’s common for board members to come to board service with a passion for a special interest or single issue: Your neighborhood or special needs students, for example.

As a board member, you need to recognize the fact that you represent all interests in the district

— that’s what is best for the public.

Work hard on your interests, but remember that there are other compelling interests in the district as well.

The best way to keep this in mind is simple: Focus on children and serving their best interests. ■

Clarify the board president's duties in board development

The New York School Board Association's *The School Board President's Handbook* suggests three areas where the board president should lead the board toward in developing their skills:

1. Adopting a code of ethics.

2. Ensuring board members understand their roles and responsibilities, giving guidance when required.

3. Making sure board members comply with mandatory training requirements.

For information, www.nysba.org. ■

3 tips for communicating with your superintendent

"No surprises" is always the best communication philosophy for the individual board member to take in his relationship with the superintendent.

Here are three tips to help:

1. **Inform the superintendent of comments and other forms of communication you receive or find on social media from the district's stakeholders.** Communicate both positive and negative comments to your administrator.

2. **Refrain from telling your superintendent**

what you want done. Important point: This is not the individual board member's job.

Because the superintendent is supervised by the full board, individual board members should refrain from giving him orders on how to run the schools. Asking the superintendent for explanations and clarifications is welcome, of course.

3. **Practice courtesy and respect.** Be courteous. Phone or email the superintendent before you visit a school, for example. ■

Discuss problem areas of performance with your superintendent

As part of the annual evaluation the board gives the superintendent, performance issues should be identified, discussed, and fixed. Here's how:

If the board finds areas that need corrective action, the

board and superintendent should agree on specific, measurable actions to take. Put these areas in writing for the superintendent, and have him report quarterly on his progress. ■

Checklist: Dos and don'ts when facing a special interest group

Board members should understand what works and what doesn't when trying to make decisions that attract the interest of special interest groups in the district:

1. Vocal and noisy do not represent the majority of your community.

2. Special interest groups won't go away until they have had their say before the school board.

Use the following checklist to work your way through the challenges a special interest group can present.

Do listen and thank participants for their time and comments.

Don't argue.

Do accept all opinions for consideration.

Don't make promises before gathering all the facts.

Do set aside ample time to address the issue — outside the board meeting is ideal.

Don't ignore a special interest group. It will only get louder.

Do identify the district's supporters.

Don't assume that the board's decision will be automatically supported by the majority.

Do organize and prepare for the special interest group's arguments in advance (the superintendent and staff are a big help to the board here).

Don't get caught off guard in the board room. Unpreparedness leads to bad decisions and embarrassment for the board.

Do know who the special interest group is and the issue it is bringing to the board.

Don't guess on the size of the group or downplay the seriousness of its beliefs.

Do get help from districts that have faced similar groups and issues before.

Don't reinvent the wheel when facing a politically organized group.

Do prepare and distribute accurate information about the issue.

Don't sit on information. This always makes the district look as if it is hiding something.

Do work continuously at building support for the school district.

Don't attempt to do business as usual without gaining community-wide support for the district, its teachers, board members, and administration. ■

Current USCD Board of Education Mission

The mission of the Urbandale Community School District Board of Directors is to partner with district employees, parents, community members, and students to teach all and reach all. We will accomplish this by establishing high expectations for learning, monitoring data and input, and modeling continuous improvement through lifelong learning while being financial stewards of the district's resources.

Proposed Revised USCD Board of Education Mission

To partner with stakeholders to teach all and reach all through governance of Board Policy and Operating Protocol.

OR

Partnering with stakeholders to teach and reach all, by forming district policy and operating protocols.

**URBANDALE COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS' MEETING
MONDAY, MARCH 7, 2016 – 6:00 P.M.
ADMINISTRATION OFFICES – 11152 AURORA AVENUE
CHRIS GUNNARE, PRESIDENT**

Call to Order and Roll Call

President Chris Gunnare called the board meeting to order at 6:03 P.M. Upon roll call, the following members were present: Directors Aldrich Cabildo, Graham Giles, Tanya Ruden, and President Gunnare. Directors Aaron Applegate, Katherine Howsare and Vice President Cate Newberg were absent.

Approval of Agenda

Director Giles moved, and Director Ruden seconded the motion to approve the agenda as posted. Motion passed with all ayes 4-0.

Activities and Topics of Discussion

A. Discussion and Approval on Budget for Furniture Fixtures, and Equipment (FF&E) for the Karen Acres Remodel Project

Jim Huse, DLR Group, and District Administrators had met to discuss the FF&E needs, estimated costs, and requested approval for a budget of \$378,300 for all items. After discussion, President Gunnare suggested a budget of \$325,000 and moved for approval. Director Aldrich seconded the motion and it passed with all ayes 4-0.

B. Jensen Elementary School Improvement Plan

Principal Kelley Harrison and Instructional Coach Jill Miller presented student achievement data, including detailed analysis of those areas where Jensen Elementary has had steady improvement.

C. Revision of Board of Directors Mission Statement

Ms. Denise Wood, Director of Quality and Continual Improvement, lead the Board of Directors in revisions to their mission statement. The Board will consider a final draft at their next meeting.

D. Discussion on Certified Budget for 2016-17

Shelly Clifford, Chief Financial Officer, discussed the certified budget process and budget development with regard to an unknown State Supplemental Aid (SSA) percentage. She updated the Directors on key elements, including valuation changes and tax rate history. With no action on the SSA by the Legislature, Ms. Clifford recommended use of 0% and cash reserve levy to provide flexibility for adjustment once the SSA is set.

E. Approval of Out of State Travel Request

A Student competed and qualified to attend the International DECA Conference in Nashville, TN on April 22-27th, 2016. The student will be accompanied by high school Teacher David White. Director Ruden moved, and Director Aldrich seconded the motion to approve the travel request. Motion passed with all ayes 4-0.

Adjourn

Director Giles moved, and Director Aldrich seconded the motion to adjourn the meeting at 9:10 P.M. Motion passed with all ayes 4-0.

Board President

Date

ATTEST:

Board Secretary

Date

These minutes are unofficial until approved by the Board of Directors at their meeting on March 28, 2016.

Open Enrollment In
March 28, 2016

Urbandale Community School District
Submitted By Student Services

The following requests for open enrollment from another school district to attend the Urbandale Community School District in the 2015-2016 school year have been received:

<u>Student/Grade</u>	<u>Resident District</u>	<u>Reason For Request</u>
Jasmy Davila, K	West Des Moines	Move/Good Cause
Amber Pair, 3	Woodward-Granger	Move/Good Cause
Cory Pair, 5	Woodward-Granger	Move/Good Cause
Blessing Gaye, 11 th	Des Moines	Transfer of Resident District
Joshua Gaye, 8 th	Des Moines	Transfer of Resident District
James Calhoun, 10 th	Dallas Center-Grimes	Transfer of Resident District
Brody Northway, 4 th	Des Moines	Continuation
Zakaria Saadi, 6 th	Des Moines	Continuation
Bennett Sebastian, 5 th	Waukee	Continuation
Madalyn Sebastian, 9 th	Waukee	Continuation
William Sebastian, 5 th	Waukee	Continuation
Sharon Reyes, 7 th	Des Moines	Continuation

The following requests for open enrollment from another school district to attend the Urbandale Community School District in the 2016-2017 school year have been received:

<u>Student/Grade</u>	<u>Resident District</u>	<u>Reason For Request</u>
Brei Antisdal, 3 rd	West Des Moines	Applied on Time
Cash Brennan, K	Johnston	Applied on Time
Lauren Bormann, K	Waukee	Applied on Time
Aaron Cardwell, 10 th	Johnston	Applied on Time
Landon Carlson, 2 nd	Des Moines	Applied on Time
America Carmona, K	West Des Moines	Applied on Time
Kayla Carrington, K	Des Moines	Applied on Time
Brayton Dahl, K	Dallas Center – Grimes	Applied on Time
Alan Gracanin, K	West Des Moines	Applied on Time
Emma Grant, 7 th	Johnston	Applied on Time
Dzenis Hadzic, 11 th	Johnston	Applied on Time
Calen Heller, 4 th	West Des Moines	Applied on Time
Sara Imsirovic, K	Waukee	Applied on Time
Braydyn Smith, K	Waukee	Applied on Time
Maxwell Kruse, K	West Des Moines	Applied on Time
Riley Longlet, 10 th	Ankeny	Applied on Time
Karter Mulhern, 3 rd	West Des Moines	Applied on Time

Katelynn Mulhern, 5 th	West Des Moines	Applied on Time
Jayden Paucar, K	West Des Moines	Applied on Time
Hana Pilipovic, K	West Des Moines	Applied on Time
Allison Roman, K	West Des Moines	Applied on Time
Damar Johnson, K	West Des Moines	Applied on Time
Bryan Pham, K	West Des Moines	Applied on Time
Madelyn Barten, 9 th	Johnston	Applied on Time
Jana Hussein, K	Johnston	Applied on Time
Andrew Schwegler, K	Johnston	Applied on Time

Open Enrollment Out
March 28, 2016

Urbandale Community School District
Submitted By Student Services

The following requests for open enrollment out from the Urbandale Community School District in the 2015-2016 school year have been received:

<u>Student/Grade</u>	<u>District Requesting</u>	<u>Reason For Request</u>
Miguel Morales-Vas, 6 th	Des Moines	Continuation
Lucas Good, 7 th	Des Moines	Continuation
Jamareon Webb, 2 nd	Des Moines	Continuation
Chase Balvanera, 2 nd	Johnston	Continuation
Hayes Balvanera, 3 rd	Johnston	Continuation
MaRaina Mann, 3 rd	Des Moines	Continuation

The following requests for open enrollment out from the Urbandale Community School District in the 2016-2017 school year have been received:

<u>Student/Grade</u>	<u>District Requesting</u>	<u>Reason For Request</u>
Alexandera Cunningham, 11 th	CAM	Applied on Time
Jacob Crews, 7 th	CAM	Applied on Time
Alea Freese, K	Des Moines	Applied on Time
Ashur Tran, K	Des Moines	Applied on Time
Grant Harbaugh, 8 th	DC-G or Des Moines	Applied on Time
Alyssa Meyer, 10 th	CAM	Applied on Time
Christopher Peniston, Optional K	Johnston	Applied on Time
Sam Raes, 12 th	CAM	Applied on Time
Grace Rubio, 8 th	CAM	Applied on Time
Vincent Rubio, 5 th	CAM	Applied on Time
Albin Tokmanovic, 9 th	Dallas Center-Grimes	Applied on Time
Medina Tursunovic, K	Clayton Ridge Academy	Applied on Time
Ethan Wagner, 12 th	Des Moines or Johnston	Applied on Time
Amaya Bettis, K	West Des Moines	Applied on Time

Board Meeting Agenda
March 28th, 2016 - Special Report #13

**URBANDALE COMMUNITY SCHOOL DISTRICT
PERSONNEL REPORT FOR BOARD APPROVAL**

Board Meeting – March 28, 2016

1. CERTIFIED RESIGNATION

JACKIE EPPARD, Urbandale Middle School, 6th Grade Science, personal. Effective end of 2015-16 school year.

GRETA MOUNTAIN, Urbandale Middle School, 6th Grade Art/Special Education Teacher, personal. Effective end of 2015-16 school year.

2. CLASSIFIED APPOINTMENT

ELIZABETH ALLEY, Urbandale High School, Special Education Associate, Class II, Step I, \$13.74/hr, 7.5 hr/day. Effective March 3, 2016. [Replacement]

JULIE CASTO, Valerius Elementary School, Special Education Associate, Class II, Step I, \$13.74/hr, 5.75 hr/day. Effective March 21, 2016. [New]

LETICIA DOMINGUEZ, Rolling Green Elementary School, Custodian, Class 3, Step 1, \$14.02/hr, 8 hr/day. Effective March 7, 2016. [Replacement]

LYNDA ERICKSEN, Valerius Elementary School, Special Education Associate, Class II, Step I, \$13.74/hr, 5.75 hr/day. Effective March 1, 2016. [Replacement]

TAMMY HOLMES, Olmsted Elementary School/Webster Elementary School, ECSE Associate, Class II, Step I, \$13.74/hr, 5.5 hr/day. Effective March 25, 2016. [New]

SANDRA MELENDEZ, Webster Elementary School, General Worker-Production Kitchen, Class 2, Step 1, \$13.74/hr, 3 hr/day. Effective February 16, 2016. [Replacement]

CHELSEY ROBINSON, Urbandale Middle School, General Education/Special Education Associate, Class I/II, Step I, \$12.38/hr/13.74/hr, 5.75 hr/day. Effective April 4, 2016. [Replacement]

TINA WOODS, Urbandale High School, Special Education Associate, Class II, Step I, \$13.74/hr 5.75 hr/day. Effective March 21, 2016. [Replacement]

3. CLASSIFIED RESIGNATION

EMILY BOWSER, Webster Elementary School, Special Education Associate, personal. Effective March 10, 2016.

AMBER CONWAY, Urbandale High School, Special Education Associate, personal. Effective March 10, 2016.

LAURIE HETH, Rolling Green Elementary School, Special Education Associate, personal. Effective March 9, 2016.

MARY ANN HILGER-BREKKE, Urbandale Middle School, Special Education Associate, personal. Effective March 10, 2016.

RICK HUSS, Urbandale High School, Special Education Associate, personal. Effective March 25, 2016.

COURTNEY MARSH, Webster Elementary School, Special Education Associate, personal. Effective March 4, 2016.

TRUDY PARROTT, Urbandale High School, Special Education Associate, personal. Effective March 18, 2016.

4. CO-CURRICULAR RESIGNATION

CHELSEA MOTTER, Urbandale High School, Assistant Volleyball Coach, personal. Effective March 4, 2016.

HILLARY PENNINGTON, Urbandale High School, Assistant Volleyball Coach, personal. Effective February 27, 2016.

5. EXTRA STIPEND RESIGNATIONS

BARB DOLING, Jensen Elementary School, Model Teacher (TLC), personal. Effective end of 2015-16 school year.

KATIE GILBERT, Karen Acres Elementary, Model Teacher (TLC), personal. Effective end of 2015-16 school year.

ERIN MUSHRO, Karen Acres Elementary, Model Teacher (TLC), personal. Effective end of 2015-16 school year.

February 19, 2016

Dear Mr. Bass:

The Urbandale High School Spanish program is requesting board and administrative permission to travel abroad with students the summer of 2017. The program we are considering will be offered to students at all levels of Spanish study. We are looking at a group size of between 10-25 students. The current plan is for Susan Peer and Susie Druessel to be the lead teachers for the trip and the two primary chaperones. The number of teacher chaperones will vary depending on the number of students that sign up for the trip. The ratio we try to maintain is 1 teacher for every 6 students. If our group is large enough to require additional chaperones, other teachers from the foreign language department will serve as chaperones.

We plan to travel with Explorica Travel. They are a company based out of Massachusetts that specializes in student travel experiences for high school students. Explorica has been in business for over 15 years. The quoted cost of the trip is \$2,263.00 per student. The price includes flights, hotels, private tour guide, private transportation, entrance fees, and 3 meals a day. Each student will be responsible for his or her own program cost and spending money. We would like to offer the students the option of the canopy tour, which would be an additional \$50.00 per student. Explorica also offers students Travel Insurance for an additional fee.

Our estimated departure date will be June 8th of 2017. We will fly out of Des Moines to Liberia, Costa Rica. Our itinerary includes 2 nights in a hotel in Rincón de la Vieja, 1 night in Arenal, 2 nights in Monteverde and 2 nights in Guanacaste. Our return flight to the United States will depart from Madrid. Each city includes a city tour and visits to nearby historical, cultural, archeological, and ecological sites.

We would like to begin talking to the students and parents as soon as we have approval, in order to allow families more time to discuss and budget for their student's trip. We would like to begin enrolling at the end of March. A benefit of working with Explorica is that students will be able to sign up online for this trip and set up payment directly with Explorica. Please contact me for additional information if needed.

Thank you,
Susan Peer
Urbandale High School
7111 Aurora Avenue
Urbandale IA 50322
(515) 457-6853

peers@urbandaleschools.com

GAPP EXCHANGE 2016 - TRIP ITINERARY

Board Meeting Agenda
March 28th, 2016 - Special Report #15

Your High School: _____ US State: _____

German Partner School: _____

Please give us a rough outline of your schedule. Keep in mind that 10 days of school related activities are requested to receive funds. Thank you!

Number of days you spend at your partner school or with school related activities: **10**

Reminder: The duration of an exchange visit should be at least 16 days (including arrival and departure). A minimum of two weeks is to be spent with host families, including at least 10 days of school attendance at the partner school.

Dates of your stay in Germany: From: _____ To: _____

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	6/20 Arrive Munich, travel to Lindenberg	6/21 School	6/22 School	6/23 School/Alpense ecoaster	6/24 School	6/25 free for families
	6/27 School	6/28 School	6/29 Neuschwanstein	6/30 School	7/1 School	7/2 free for families
	7/4 School	7/5 School	7/6 Travel to Berlin	7/7 Berlin sightseeing	7/8 Berlin sightseeing	7/9 Berlin sightseeing

Comments about your schedule:

Field trip dates while in Lindenberg are TBA - this is an estimation based on the previous trip's calendar.

German-American Partnership Program (GAPP) – Student Conduct Agreement

My son/daughter _____ has my permission to participate in the Urbandale High School/Gymnasium Lindenberg GAPP exchange program June 19 – July 10, 2016 under the supervision of the following sponsors: GAPP coordinator Alexandra Lubbers and chaperone Maggie Schiel. I understand that the trip to Germany will involve a homestay with a German host family in Lindenberg and/or the surrounding areas and my son/daughter will attend school at the Gymnasium Lindenberg. I also understand that there will be sightseeing trips during the time in Lindenberg and in Berlin. I further understand that the following means of transportation may be used during the trip: airplane; train; boat; subway; streetcar; bus; taxi; private cars driven by teachers, sponsors, host parents, and/or German students with valid drivers licenses (age 18); and bicycle.

My child and I agree to the following guidelines governing student conduct during the trip:

1. Students acknowledge that their behavior while abroad will reflect on themselves, their families, their sponsors, their school, and their country, and they will thus conduct themselves so as to leave a favorable impression on all with whom they come into contact. Mature and courteous behavior is expected at all times.
2. Students are expected to obey all rules and safety precautions established by the sponsors during travel and group activities before, after, and during the homestay in Lindenberg, Germany.
3. Students will observe all arranged meeting times and curfews established by the sponsors. During the sightseeing portions of the trip, students will not leave the hotel individually or in groups after the group has checked in for the night, unless accompanied by a sponsor or with a sponsor's express permission.
4. During the sightseeing portions of the trip, the group will generally remain together. From time to time, we may agree to split into small groups for certain defined period of time, but at no time will any student set off on his/her own, i.e., students will always remain with at least one other member of the group. During the stay in Lindenberg, there may be times when the student will be on his/her own, but the student should make sure that someone (host parent, partner student, sponsor, etc.) knows where he/she is at all times.
5. Students will attend school in Lindenberg as specified by Ms. Lubbers. Class attendance is mandatory, not optional. Students should make every effort to use German whenever possible.
6. Students will assume responsibility for their own belongings and will take special precautions to protect their money, ATM/cash cards, passports, train tickets, and electronics.
7. In the interest of the safety and health of the student, students will refrain from getting a tattoo or body piercing, or engaging in any sexual activities while participating in the exchange trip.
8. Students will not drive or operate motor vehicles, including, but not limited to: cars, motorcycles, mopeds, motorized bicycles, or all-terrain vehicles.
9. Students will not use or be in possession of tobacco, alcohol, or illegal drugs.
10. Consequences for violations of these guidelines may include, but are not limited to: warnings, "conference calls" with the parents, and being restricted to staying within the sight of a sponsor during all waking hours. Illegal acts or chronic violations of rules and curfews may result in the student being sent home immediately from the nearest airport at the parents' expense. Urbandale High School, Urbandale Community School District, and the sponsors do not take responsibility or provide supervision for students who are sent home early. In the case of arrest, the student becomes the total responsibility of his/her parents.

Parent signature

Student signature

Date

Brian Coppess, UHS Principal

Alexandra Lubbers, GAPP coordinator

Date

MEDICAL AUTHORIZATION FOR TREATMENT OF MINOR

GAPP Exchange Trip to Germany

June 19 – July 10, 2016

On rare occasions, an emergency requiring hospitalization and/or surgery develops. Since minors may not, as a rule, be administered an anesthetic or be operated on without the written consent of the parent or guardian, we request that parents or guardians sign the following statement. Every effort will be made to contact the parents or guardian before any major treatment, but this is to prevent a dangerous delay in case an emergency *does* occur and we are *unable* to contact parents. We/I agree to be financially responsible for the payment of any/all costs associated with the student's care.

I/We, the undersigned, parent(s) of minor child _____, born on _____, do hereby authorize Alexandra Lubbers, and in her absence or incapacity Maggie Schiel, as agents for the undersigned, to consent to any x-ray examination, anesthetic, medical or surgical diagnosis or treatment, and hospital care which is deemed advisable by, and is to be rendered under the general or special supervision of, the physician or surgeon in charge.

It is understood that this authorization is given in advance of any specific diagnosis, treatment, or hospital care being required, but is given to provide authority and power to Alexandra Lubbers, and in her absence or incapacity to Maggie Schiel, to give consent to any and all such diagnosis, treatment, or hospital care which the physician in the exercise of his best judgment may deem advisable.

This authorization shall remain effective from June 19-July 10, 2016, unless sooner revoked in writing delivered to Alexandra Lubbers.

Parent/Legal Guardian Signature

Date

NOTARY:

Subscribed and sworn to before me in presence, this _____ day of _____ in the year 2016.

Signature

Notary Public in and for the _____
County/State

My commission expires _____.

RELEASE AND AGREEMENT

We/I, the undersigned agree to the following understandings:

1. We/I agree to release Urbandale Community School District and **Alexandra Lubbers, GAPP coordinator, and Maggie Schiel, chaperoning teacher**, from, and not to hold such parties responsible for, any claims, demands, liabilities and causes of action arising out of, or connected to personal injury, illness, death or property damage resulting from any cause whatsoever. We/I agree to indemnify, defend and hold harmless the above named from any damage resulting from events over which they exercise no control, such as Acts of God, strikes or government restrictions. We/I further agree to indemnify, said parties from any claims, liabilities, cost or expenses arising out of personal injury or property damage that any of us either cause or contribute to while participating in the German American Partnership Program (GAPP) exchange between **Urbandale High School and Gymnasium Lindenberg of Lindenberg, Germany June 19-July 10, 2016**, and from any financial obligations which we may incur of our own behalf.
2. The right is reserved to make changes to the exchange program for the safety, comfort, or convenience of members of the exchange group, whenever in the sole judgment of **Alexandra Lubbers, GAPP coordinator, or Maggie Schiel, chaperoning teacher**, as such changes are deemed necessary. The right is further reserved to refuse to accept or retain any person as a member of this program either prior to departure or during the course of the exchange visit.
3. No responsibility is incurred by **Alexandra Lubbers, GAPP coordinator, or Maggie Schiel, chaperoning teacher**, for loss of passport, airline or train tickets, or other documents, or damage to luggage or any personal belongings.
4. If the student becomes ill or incapacitated, Alexandra Lubbers, *GAPP coordinator, or Maggie Schiel, chaperoning teacher*, may take actions necessary for the student's safety and well-being, including securing medical treatment and transporting him/her home at our own expense. I fully release **Alexandra Lubbers and Maggie Schiel and Urbandale Community School District, Urbandale, Iowa**, from any liability for such action as may be taken on any of our behalf.
5. This agreement will be governed by the laws of the State of Iowa.

Student Signature

Date

I, the parent or legal guardian of the above student, have completely read and fully understand the foregoing "RELEASE AND AGREEMENT" and agree to be bound thereby, and to cause the above student to comply therewith.

Parent Signature

Date

Notary Public

Date

**Julie Crowley and Keith Wanninger
4th Grade Team
Olmsted Elementary School
February 19, 2016**

Mr. Bass and Urbandale School Board:

The Fourth Grade Science and Social Studies curriculum is based on world biomes (forest, desert, mountain, plains, oceans, and polar) as well as the plants and animals of those regions. All of these biomes are accessible to us at the Henry Doorly Zoo in Omaha. In years past it has been the highlight of most 4th graders learning experiences!

There will be no cost to the students because of our generous PTO.

To best use our resources and to maximize our learning opportunities, we would like to extend the day for this out-of-state field trip. Departure from Olmsted will be 7:00 A.M. on Monday, May 23, with a return time of 6:00 P.M.

Thank you again this year for considering this field trip. We look forward to your enthusiastic support of this important educational opportunity for Olmsted's fourth graders.

Sincerely,

Julie Crowley and Keith Wanninger

Webster Elementary School
Bethany Berger, Lisa Schaub,
and Laurie Ohland
5th Grade Team

Board of Directors
Urbandale Community School District
11152 Aurora Avenue
Urbandale, IA 50322

February 25, 2016

Mr. Bass and the Urbandale Community School District Board of Directors:

The fifth grade team at Webster Elementary, in correlation with our science objectives and effective learning strategies, has again chosen the Henry Doorly Zoo as a possible field trip opportunity on Friday, May 20, 2016.

Our curriculum includes the five major kingdoms of organisms, as well as conservation and pollution. The zoo offers many varied programming opportunities to meet these objectives. We found the 2015 trip to be very educational and enjoyable. It extended the students' learning, because they were able to see each of the five animal kingdoms in their natural habitats, with exceptional emphasis on animal/plant life in the rainforest (Lied Jungle), the aquatic life in the aquarium, the desert life in the Desert Dome, and gorillas in their natural habitat in the new Gorilla Valley.

In addition to affectively meeting curriculum objectives, this trip is very affordable and can reasonably be covered by the Webster Elementary School PTO. We anticipate the Henry Doorly Zoo opportunity will cost the school approximately \$6.50, per student, and \$8.00 per adult, for admission to the zoo. Again, our PTO has graciously agreed to cover not only the cost of admission for each student, but all transportation costs associated with this fieldtrip as well.

Students will be asked to provide their own sack lunches, however, students receiving free and reduced lunches will receive their lunch through the school lunch program. Any student needing assistance with lunch costs will have their lunch provided through the Webster PTO.

In order to best use our resources and to maximize our learning opportunities, we would like to extend the day for this out of state trip, leaving at 7:00 A.M. and returning at approximately 5:30 P.M.

Thank you for your consideration of this matter. We are looking forward to your response. Please feel free to contact Bethany Berger, Lisa Schaub, or Laurie Ohland for any additional information or questions.

Sincerely,

Bethany Berger, Lisa Schaub, and Laurie Ohland
5th Grade Team
Webster Elementary School

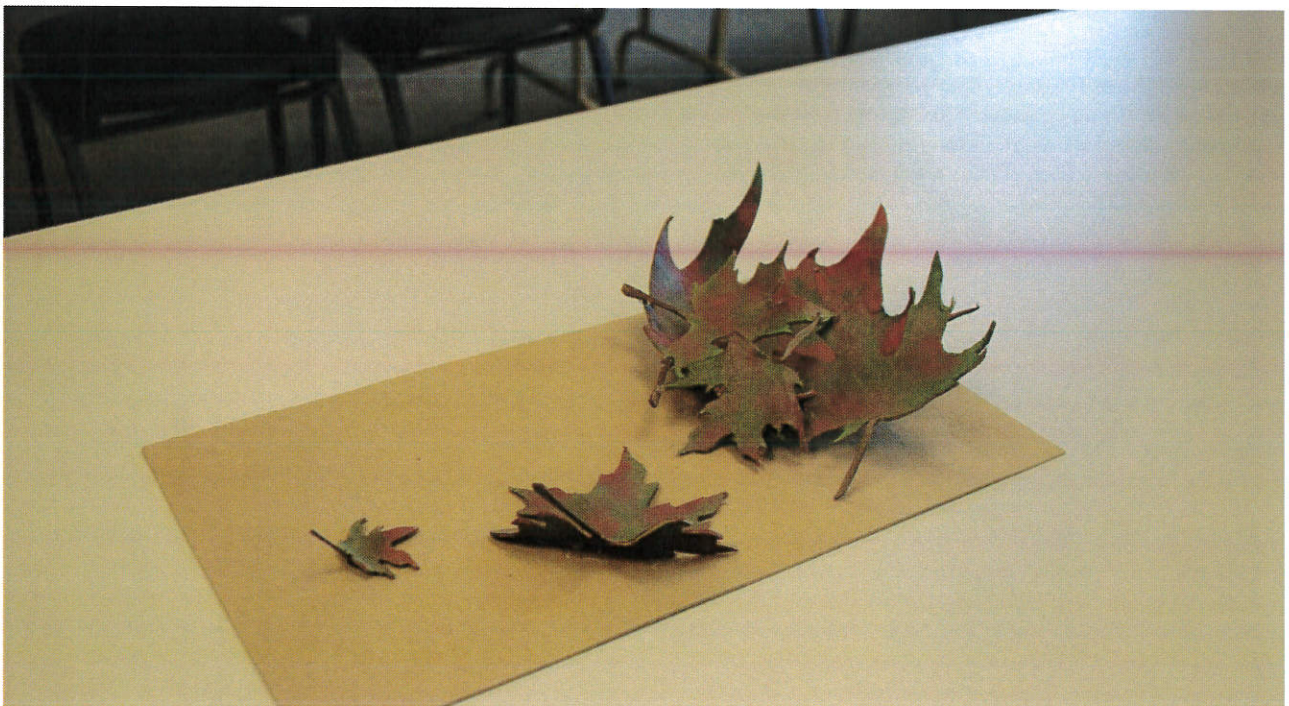
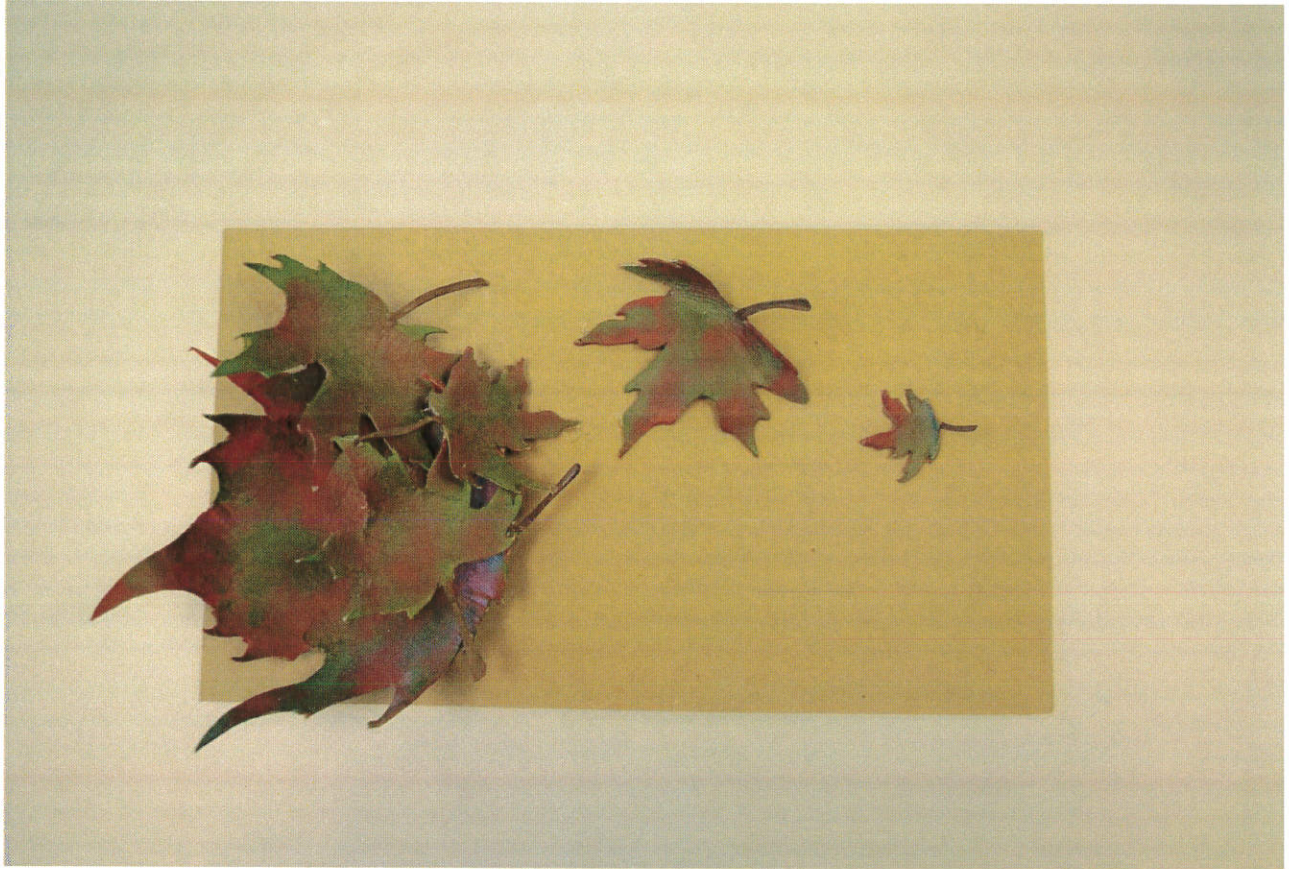
Proposal for Student Sculptures

Updated Mar 23rd, 2016

[Report Spam](#)

Quality Manufacturing would like to donate two sculptures to Urbandale Public Schools designed by current and previous students of Urbandale High School.

Kendra Case designed this leaf design. It will eventually be placed at Webster Elementary with School Board Approval. It is about 4 feet X 10 feet and made of metal. It is currently being fabricated.



BUENA VISTA UNIVERSITY

FIELD EXPERIENCES, PRACTICUMS, AND STUDENT TEACHING AGREEMENT

**in accordance with the Iowa Administrative Code, 281-79.1(256), Standards for
Practitioner and Administrator Preparation Programs**

An agreement between Buena Vista University, Storm Lake, Iowa, its affiliated Sites, and

Urbandale Community School District

concerning the obligations of each party participating in all field experiences, practicums, and student teaching.

It is agreed that the following considerations shall serve as the basis for a working agreement between the two participating institutions of this program:

SECTION I

Text

UNDERGRADUATE & GRADUATE TEACHER EDUCATION FIELD EXPERIENCES AND STUDENT TEACHING (PK-12)

**Buena Vista University agrees to the following for undergraduate student teaching and
field experiences:**

1. To assign only those teacher candidates who have satisfactorily completed the necessary academic and professional training program appropriate to the experience.
2. To share expectations of the student teaching and field experiences with the teacher candidates and the cooperating teachers. Additionally, BVU School of Education will respond to specific needs of cooperating districts/schools about the experiences encountered, meeting program guidelines and/or related requirements of the field experience.
3. To coordinate the assignment of teacher candidates to specific cooperating teachers by submitting tentative assignments to the appropriate school administrator. Cooperating teachers should demonstrate skills, knowledge, and dispositions of highly accomplished practitioners.
4. To assign teacher candidates to cooperating teachers chosen by the designated district/accredited school and BVU School of Education personnel. Cooperating teachers must be properly endorsed and approved in the area in which the BVU teacher candidate is placed. Cooperating teachers must have teaching experience in the area of placement (3 years is preferred).

5. To provide to each cooperating teacher/or participating school district/accredited school an honorarium for supervision of a student teacher. Cooperating teachers for field experiences other than student teaching are not paid an honorarium.
6. Buena Vista University will provide supervisors for student teachers. The supervisors observe in the cooperating schools and hold individual and joint conferences with student teachers and cooperating teachers to determine areas of improvement, develop and implement plans for improvement, and determine final evaluation of the student teacher.
7. Compensation for the cooperating teacher when a student teacher is withdrawn prior to the half-way (mid-term) of the student-teaching experience shall be one-half the amount in the appropriate provision above. Compensation for a student teacher who completes more than one-half of the student-teaching experience shall be the full amount.
8. When necessary, multiple cooperating teachers may be assigned to work with one student teacher. The compensation amount will be divided proportionately to the number of supervisors given direct responsibility for providing guidance and assistance.
9. The designated district/accredited school personnel may indicate to whom the honorariums are to be disbursed within the district/accredited school.

The Cooperating School agrees to the following for BVU student teachers:

1. To allow the teacher candidates the use of the physical resources of the school that are normally provided to classroom teachers, including buildings, equipment, essential supplies, and facilities that are necessary and reasonable to enable the student teacher to function adequately in your school.
2. To provide appropriately licensed cooperating teachers who shall:
 - a. Anticipate the assignment of student teachers.
 - b. Orient the assigned student teachers.
 - c. Provide for a period of essential classroom supervision.
 - d. Permit the student teachers to assist in classroom routines.
 - e. Discuss teaching assignments with student teachers.
 - f. Introduce the student teachers to actual teaching by assisting, presenting demonstrations, teaching part periods, and other similar procedures.
 - g. Arrange with the student teachers for them to teach an entire block or unit of work in which they will do all of the planning and teaching.
 - h. Evaluate the work and ability of the student teachers including completion of evaluation forms to be used as a basis for assigning final grades.
3. Additionally for student teachers, the cooperating teacher and district/accredited school will:
 - a. Utilize the student teacher in capacities approved by the BVU School of Education. The Student Professional Experiences Coordinator or Education Coordinator/Advisor must approve any changes in the original assignment of the student.

- b. Provide time for the student teacher and cooperating teacher to collaborate with the university supervisor.
- c. Share responsibility for supervising the student teacher.
- d. Allow student teachers to develop and demonstrate the capacity to utilize assessment data.
- e. Place student teachers in full control of groups only after they have demonstrated readiness and careful planning with the cooperating teacher and the university supervisor.
- f. Allow the student teacher to bear primary responsibility for planning and instruction within the classroom for the minimum requirement according to the appropriate student teaching handbook.
- g. Involve the student teacher in professional meetings and other school-based activities directed toward the improvement of teaching and learning.
- h. Provide supervision of the student teacher by certified personnel at all times during the student teaching or practicum experiences.
- i. Assist the student teacher in becoming knowledgeable about the Iowa Teaching Standards and to provide a mock evaluation performed by the cooperating teacher or a person who holds an Iowa evaluator license.
- j. Involve the student teacher in communication and interaction with parents or guardians of students in the student teacher's classroom.
- k. Not use student teacher as a substitute teacher.

The Cooperating School agrees to the following for BVU field experiences (other than student teaching):

1. The guidelines and requirements in the handbook appropriate to the field experience will be followed.
2. To utilize student teachers in capacities approved by the BVU School of Education. The BVU School of Education personnel must approve any changes in the original assignment of the student teachers. The student teachers are not to be used as substitute teachers.
3. To provide supervision of the student teachers by certified personnel at all times during the student teaching experiences.

SECTION II

PROFESSIONAL SCHOOL COUNSELING (PSC) GRADUATE PRACTICUM (PK-12)

Buena Vista University agrees to the following for PSC practicum experiences:

1. To assign only those PSC candidates who have satisfactorily completed the necessary academic and professional training program appropriate to the experience.
2. To share expectations of the practicum experiences with the PSC candidates and the cooperating counselors. Additionally, BVU School of Education will respond to specific needs of cooperating districts/schools about the experiences encountered, meeting program guidelines and/or related requirements of the practicum experience.
3. Buena Vista University will provide supervisors for PSC candidates. The assigned BVU supervisor will visit cooperating schools and hold individual and joint conferences with PSC candidates and cooperating counselors to determine areas of improvement, develop and implement plans for improvement, and determine final evaluation of the PSC candidate.

The Cooperating School agrees to the following for BVU PSC candidates:

1. To allow the PSC candidates the use of the physical resources of the school that are normally provided to employed professional school counselors, including buildings, equipment, essential supplies, and facilities that are necessary and reasonable to enable the PSC candidate to function adequately in your school.
2. To provide an appropriately licensed PSC who shall:
 - a. Anticipate the assignment of PSC candidate.
 - b. Orient the assigned PSC candidate.
 - c. Provide for a period of essential supervision in classroom, group or individual counseling experiences.
 - d. Permit the PSC candidates to assist in counselor routines.
 - e. Discuss schedule and assignments with PSC candidates.
 - f. Introduce the PSC candidate to actual counseling/teaching by assisting, presenting demonstrations, teaching part periods, and other similar procedures.
 - g. Arrange with the PSC candidate an opportunity to conduct small group counseling sessions and classroom unit of work in which they will do all of the planning and teaching.
 - h. Evaluate the work and ability of the PSC candidate, including completion of evaluation forms to be used as a basis for assigning final grades.
 - i. Involve the PSC candidate in professional meetings and other school-based activities directed toward the improvement of teaching and learning.
 - j. Involve the PSC candidate in communication and interaction with parents or guardians of students in the assigned level of practicum.

***When applicable, please indicate to whom the *student teaching* honorarium should be paid (does not apply to PSC practicums):**

- ☐ Check made out to the cooperating teacher
- ☐ Check made out to the district/school Federal ID#: _____

***Please indicate which experience(s) you are willing to host:**

- ☐ Undergraduate & graduate teacher education students
- ☐ Graduate PSC candidates
- ☐ Will accept both undergraduate/graduate teacher education students and graduate PSC candidates

This shall be a continuous agreement. Each party reserves the right to dissolve this agreement at any time if the placement proves to be unsatisfactory. In case of discontinuance and when appropriate, BVU shall pay all obligations incurred at the time of the discontinuance.

This agreement shall supersede any and all prior agreements, be they verbal or written, between either party or their representatives.

This agreement is effective for the period of July 1, 2016 through June 30, 2019 and may be renewed or revised by mutual agreement of the administrators of the concerned institutions.

SIGNED:

Buena Vista University

Cooperating District/School



Dean, School of Education

Superintendent or Designated Official

3/1/16


(Date)

(Date)

**If you choose to type your signature, you are acknowledging responsibility for the content of this form.
For MAC users: please use Adobe Reader or Adobe Professional to fill out this form electronically.

MEMORANDUM

TO: Superintendent/Director

FROM: Dr. Terri Lasswell, Department Head 
Department of Teaching

DATE: March 11, 2016

RE: Cooperative Agreement for Pre-Service Clinical Placement

Enclosed please find the University of Northern Iowa's contract for the 2016-2017 academic years. Please forward this to the appropriate office that would review and approve this document.

Your schools are critical to our teacher education program. The preparation of educational professionals requires the collaboration of practicing professionals and our university community. We want to thank you, your district, and faculty for the ongoing support.

Please sign both copies and return one in the enclosed envelope. If you have any questions regarding the contract, please let me know. We look forward to our continued partnership.

TL/tp

Enc.

COOPERATIVE AGREEMENT
by and between
UNIVERSITY OF NORTHERN IOWA AND EDUCATIONAL AGENCIES
for the 2016-2017 Academic Year

This agreement entered into by and between the Board of Regents, State of Iowa, the governing body of the University of Northern Iowa, and Urbandale Community School District (hereinafter referred to as the "cooperating educational agency"), in accordance with the Code of Iowa:

Section 262.30 ... CONTRACTS FOR TRAINING TEACHERS provides:

The board of directors of any school district in the state of Iowa may enter into contract with the state board of regents for furnishing instruction to pupils of such school district, and for training teachers for the schools of the state in such particular lines of demonstration and instruction as are deemed necessary for the efficiency of the University of Northern Iowa ... as training schools for teachers.

AND, Section 272.27 ... STUDENT TEACHING AND OTHER EDUCATIONAL EXPERIENCES provides:

If the rules adopted by the board of educational examiners for issuance of any type or class of license require an applicant to complete work in student teaching, prestudent teaching experiences, field experiences, practicums, clinicals, or internships, an institution with a practitioner preparation program approved by the state board of education under section 256.7, subsection 3, shall enter into a written contract with any school district, accredited nonpublic school, preschool registered or licensed by the department of human services, or area education agency in Iowa under terms and conditions as agreed upon by the contracting parties. Please see 272.27 for full details.

1. Scope of Agreement

- 1.1 This Agreement sets forth the role, responsibilities, and rights of personnel associated with the cooperating educational agency, personnel associated with the University of Northern Iowa and of any student enrolled at the university, while assigned as a student teacher or for any other educational experience in the cooperating educational agency.

2. Options of Student Teachers and other Educational Experience Students

- 2.1 Students must be registered for the appropriate university course. Student teaching is a full semester experience. (Students seeking additional endorsement may register for four (4) hours of credit.) The student teaching period will be a minimum of 14 weeks in duration.

3. Placement of Students

- 3.1 Placement of students shall be accomplished on a cooperative basis between the University of Northern Iowa and the cooperating educational agency.
- 3.2 Placement shall be initiated by the university coordinator (hereinafter referred to as coordinator) upon completion of an application from each student setting out his/her qualifications/background and the assignment(s) needed to meet course requirements, certification, endorsement, and approval area standards.
- 3.3 Requests for assignment of students may be accompanied by suggested names of individuals who are recommended to serve as a cooperating teacher/educational agency supervisor by the coordinator.
- 3.4 The University of Northern Iowa reserves the right to decline the assignment of a student to classroom teachers/educational agency supervisors who may request a student. However, said decision shall not be based on race, color, sex, national origin, disability, age, religion, sexual orientation, veteran status or on any other basis protected by state and/or federal law.
- 3.5 The cooperating educational agency reserves the right to refuse assignment to any given student. However, said decision shall not be based on race, color, sex, national origin, disability, age, religion, sexual orientation, veteran status or on any other basis protected by state and/or federal law.

4. Termination or Change of Assignment

- 4.1 The coordinator or cooperating educational agency may, for good cause, terminate or change the assignment of any student. Prior to reaching a decision the coordinator and the cooperating educational agency designee shall consult with the cooperating teacher/educational agency supervisor and all other concerned parties regarding the reason(s) for termination or change in assignment.

5. Supervision of Students

- 5.1 A member of the university faculty, or designee, will serve as the coordinator or supervisor of the student teaching program or educational experiences for the purpose of administering the program and supervising/evaluating the students in cooperation with the cooperating teachers/educational agency supervisors who guide and direct the students.
- 5.2 The identification, selection and continued use of qualified cooperating teachers/educational agency supervisors shall be the joint responsibility of the coordinator and the administrators of the cooperating educational agencies.

- 5.3 The students shall be subject to the policies, rules and regulations of the cooperating educational agency, UNI Office of Student Field Experiences, University of Northern Iowa and the Professional Code of Ethics.
- 5.4 All interaction between the cooperating teacher/educational agency supervisor or nonpublic cooperating educational agency and the student shall occur without regard to religious education, religious indoctrination, religious beliefs, or involvement with religious activities. Students shall not be present or participate in the instruction or discussion of religious subjects or any other religious activity of the cooperating educational agency.

6. Evaluation

- 6.1 Evaluation of the students shall be a shared responsibility. The coordinator or supervisor, the cooperating teacher/educational agency supervisor, the student, and others knowledgeable about the performance of the student shall be involved. Evaluation is comprehensive, continuous, specific, and individualized. The evaluation in the nonpublic educational agency shall be based on non-religious criteria.
- 6.2 Mid-term and final evaluation conferences are required of student teachers. The student teacher, cooperating teacher, coordinator or supervisor shall participate. The cooperating teacher(s) and coordinator or supervisor shall collaborate in the preparation of the final evaluation for each student. However, the coordinator, as the designated UNI official, is responsible for the final evaluation.

7. Status, Authority, and Tort Liability Protection of Students

- 7.1 Students shall have status and authority in accordance with section 272.27 Code of Iowa.
- 7.2 Students actually engaged under the terms of this contract in a public school shall be entitled to the same tort liability protection under the provisions of section 670.8 Code of Iowa, as is afforded by said section to officers and employees of the school district/agency during the time they are so assigned.
- 7.3 Students actually engaged under the terms of this contract in a non-public school shall be named as additional insured under the liability insurance coverage of the cooperating nonpublic school during the time they are so assigned. The cooperating nonpublic school shall provide a certificate of insurance to the University of Northern Iowa as evidence of such coverage prior to the beginning of the student teacher's activities pursuant to this agreement.

8. Substitute Teaching

- 8.1** Students shall not be used as substitute teachers.

9. Compensation to Cooperating Teachers for Work with Student Teachers

- 9.1 The University of Northern Iowa agrees to pay compensation to cooperating teacher (262.75 Code of Iowa) in the amount of four-hundred dollars (\$400) per student teacher assigned who completes the full semester student teaching period. Assignment of less than a full semester will be compensated on a prorated basis for a cooperating teacher's work with a student teacher.
- 9.2 For student teacher placements, cooperating educational agencies agree to provide a listing of the cooperating teachers assigned in their district and to forward social security numbers when direct payment is made to cooperating teachers OR allow the University of Northern Iowa to request from the individual cooperating teachers their social security number and home address for direct payment to cooperating teachers.

APPROVED

Designee, Cooperating Educational Agency

Date: _____


Designee, President of University of Northern Iowa

Date: 3/10/16

Distribution of copies: ☐ Cooperating Educational Agency
 ☐ Office of the President's Designee

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by and between
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for the 2016-2017 Academic Year

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- 3.3 Requests for assignment of students may be accompanied by suggested names of individuals who are recommended to serve as a cooperating teacher/educational agency supervisor by the coordinator.
- 3.4 The University of Northern Iowa reserves the right to decline the assignment of a student to classroom teachers/educational agency supervisors who may request a student. However, said decision shall not be based on race, color, sex, national origin, disability, age, religion, sexual orientation, veteran status or on any other basis protected by state and/or federal law.
- 3.5 The cooperating educational agency reserves the right to refuse assignment to any given student. However, said decision shall not be based on race, color, sex, national origin, disability, age, religion, sexual orientation, veteran status or on any other basis protected by state and/or federal law.

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6. Evaluation

- 6.1 Evaluation of the students shall be a shared responsibility. The coordinator or supervisor, the cooperating teacher/educational agency supervisor, the student, and others knowledgeable about the performance of the student shall be involved. Evaluation is comprehensive, continuous, specific, and individualized. The evaluation in the nonpublic educational agency shall be based on non-religious criteria.
- 6.2 Mid-term and final evaluation conferences are required of student teachers. The student teacher, cooperating teacher, coordinator or supervisor shall participate. The cooperating teacher(s) and coordinator or supervisor shall collaborate in the preparation of the final evaluation for each student. However, the coordinator, as the designated UNI official, is responsible for the final evaluation.

7. Status, Authority, and Tort Liability Protection of Students

- 7.1 Students shall have status and authority in accordance with section 272.27 Code of Iowa.
- 7.2 Students actually engaged under the terms of this contract in a public school shall be entitled to the same tort liability protection under the provisions of section 670.8 Code of Iowa, as is afforded by said section to officers and employees of the school district/agency during the time they are so assigned.
- 7.3 Students actually engaged under the terms of this contract in a non-public school shall be named as additional insured under the liability insurance coverage of the cooperating nonpublic school during the time they are so assigned. The cooperating nonpublic school shall provide a certificate of insurance to the University of Northern Iowa as evidence of such coverage prior to the beginning of the student teacher's activities pursuant to this agreement.

8. Substitute Teaching

- 8.1** Students shall not be used as substitute teachers.

9. Compensation to Cooperating Teachers for Work with Student Teachers

- 9.1 The University of Northern Iowa agrees to pay compensation to cooperating teacher (262.75 Code of Iowa) in the amount of four-hundred dollars (\$400) per student teacher assigned who completes the full semester student teaching period. Assignment of less than a full semester will be compensated on a prorated basis for a cooperating teacher's work with a student teacher.
- 9.2 For student teacher placements, cooperating educational agencies agree to provide a listing of the cooperating teachers assigned in their district and to forward social security numbers when direct payment is made to cooperating teachers OR allow the University of Northern Iowa to request from the individual cooperating teachers their social security number and home address for direct payment to cooperating teachers.

APPROVED

Designee, Cooperating Educational Agency


Designee, President of University of Northern Iowa

Date: _____

Date: 3/10/16

Distribution of copies: ☐ Cooperating Educational Agency
 ☐ Office of the President's Designee



February 23, 2016

Doug Stilwell
Urbandale School District
11152 Aurora Ave
Urbandale, IA 50322

Dear Doug Stilwell:

Enclosed, please find two copies of the Clinical Field Experience Contractual Agreement for the 2016-2017 academic year. Please sign and return one copy to the Education Office. The other copy is for your records and referral.

If your school district requires any changes or additions to this contract, please let us know as soon as possible.

I would like to take just one more minute of your time to express the Education Department's sincere gratitude and thanks to you and your staff. Your support and professional guidance to the Luther College Student Teaching Program is indispensable and greatly appreciated. We look forward to working with you during the 2016-2017 school year.

Sincerely,

A handwritten signature in cursive script that reads "Barbara Bohach".

Dr. Barbara Bohach, EdD
Department Chair
Luther College Education Department

BB/rlg



CLINICAL FIELD EXPERIENCE CONTRACTUAL AGREEMENT

Urbandale Comm School District

This contract is made and entered into between Luther College, Education Department, 700 College Drive, Decorah, Iowa 52101 and Urbandale Comm School District, 11152 Aurora Ave, , Urbandale, IA 50322.

PROVISIONS:

1. Luther College and Urbandale Comm School District agree to participate, if placements are available in the district, in a clinical field experience program, which includes, but is not limited to: Student teaching, student observations, and other field experiences during the 2016-2017 academic year.

2. Luther College will provide supervision by one or more of the following for students participating in clinical field experiences that are placed in the school district identified under item 1 above.

- Luther faculty member(s)
- Trained and credentialed specialist in education

3. Luther College agrees to compensate:

- _____ District
- _____ Cooperating Teacher
(Indicate district's preference for payment.)

in the amount of \$175 for one-half a semester or \$350 for a full semester for each student placed as a student teacher. Payment is to be made at the end of each semester after the Luther College Education Department receives the completed Student Teacher Evaluation from the cooperating teacher. Payment for a student teacher who has withdrawn prior to the middle of the term shall be one-half of the normal reimbursement with payment to be made at the end of the period. **Other field experiences identified in this agreement will be compensated with regard to time involvement and course objective, and will be stated at the time of the request.**

4. Student teachers and other field experience enrollees of the Luther College Education Department are to comply with all the contracted school district's rules, regulations, and policies. Termination or change in assignment will be the option of Urbandale Comm School District, as well as the option of Luther College, should circumstances warrant such an action.

5. Cooperating teachers must have at least three years of teaching experience in the appropriate subject area. It may not be their first year in their current assignment/building.

6. All clinical field experience students will be required to pass a background check as required by Urbandale Comm School District.

7. Urbandale Comm School District and Luther College agree that neither party will discriminate on the basis of race, color, religion, sex, age, sexual orientation, national origin, or handicap.

Date: 3/3/16

Signature: Barbara Boback
Department Chair, Luther College Education Department

Date: 2/25/16

Signature: Kevin Kram
Academic Dean, Luther College

Date: _____

Signature: _____
Representative, Urbandale Comm School District



CLINICAL FIELD EXPERIENCE CONTRACTUAL AGREEMENT

Urbandale Comm School District

This contract is made and entered into between Luther College, Education Department, 700 College Drive, Decorah, Iowa 52101 and Urbandale Comm School District, 11152 Aurora Ave, , Urbandale, IA 50322.

PROVISIONS:

1. Luther College and Urbandale Comm School District agree to participate, if placements are available in the district, in a clinical field experience program, which includes, but is not limited to: Student teaching, student observations, and other field experiences during the 2016-2017 academic year.
 2. Luther College will provide supervision by one or more of the following for students participating in clinical field experiences that are placed in the school district identified under item 1 above.
 - Luther faculty member(s)
 - Trained and credentialed specialist in education
 3. Luther College agrees to compensate:
 - _____ District
 - _____ Cooperating Teacher
(Indicate district's preference for payment.)
- in the amount of \$175 for one-half a semester or \$350 for a full semester for each student placed as a student teacher. Payment is to be made at the end of each semester after the Luther College Education Department receives the completed Student Teacher Evaluation from the cooperating teacher. Payment for a student teacher who has withdrawn prior to the middle of the term shall be one-half of the normal reimbursement with payment to be made at the end of the period. **Other field experiences identified in this agreement will be compensated with regard to time involvement and course objective, and will be stated at the time of the request.**
4. Student teachers and other field experience enrollees of the Luther College Education Department are to comply with all the contracted school district's rules, regulations, and policies. Termination or change in assignment will be the option of Urbandale Comm School District, as well as the option of Luther College, should circumstances warrant such an action.
 5. Cooperating teachers must have at least three years of teaching experience in the appropriate subject area. It may not be their first year in their current assignment/building.
 6. All clinical field experience students will be required to pass a background check as required by Urbandale Comm School District.
 7. Urbandale Comm School District and Luther College agree that neither party will discriminate on the basis of race, color, religion, sex, age, sexual orientation, national origin, or handicap.

Date: 3/1/16

Signature: Barbara Bock
Department Chair, Luther College Education Department

Date: 2/25/16

Signature: Kevin Kline
Academic Dean, Luther College

Date: _____

Signature: _____
Representative, Urbandale Comm School District

MEMORANDUM OF EXPECTATIONS

UPDATED as of 2-4-16

This document constitutes a Memorandum Of Expectation (MOE) between Educatus International and Urbandale High School. The intent of this document is to clarify what each organization may expect from the other for the duration of the partnership, as outlined in this agreement between the Urbandale High School and Educatus International.

It is hereby agreed that Educatus International (hereafter referred to as EDUCATIUS), an educational institution placement program, specializing in connecting international students with schools and its programs shall deploy its global network of over fifteen (15) offices and five hundred (500) student recruitment partners throughout the world to promote international student enrollment to Urbandale High School (hereafter referred to as the SCHOOL / DISTRICT) based on the following expectations/agreement.

It is agreed upon that EDUCATIUS will:

- Promote and advertise the SCHOOL / DISTRICT, its courses, and programs completely and honestly.
- Provide completed applications in accordance with the SCHOOL / DISTRICT clearly stated deadlines.
- In addition to its recruitment services, EDUCATIUS operates a Host Family Division that identifies, vets, and places students with appropriate host families at no additional cost to the SCHOOL / DISTRICT. EDUCATIUS also completes criminal background checks as well as other security and safety checks as needed on potential host families.
- Employ an International Coordinator (IC), based in the local community and a Regional Manager (RM), both of whom are responsible for monitoring the progress, in and out of the classroom of each student in the program. The IC is also required to physically check in with the student and host family to ensure the student is safe and healthy. The IC is required to submit a monthly report to the Regional Manager relative to the status, progress, and experience of each student. This report is forwarded to the student's agent and then sent to the biological parent(s) of the student.
- Ensure the Host Family Division will conduct an orientation for host families and students prior to the beginning of the school year.
- Remit the required yearly or semester tuition for each student scheduled to attend the SCHOOL / DISTRICT prior to the student receiving an I-20 (from the school or district) through the payment method required by the SCHOOL / DISTRICT.

- Utilize the full resources of the company's organization when needed to assist the district with any concerns in the best interest of all parties involved. The Educatius School Facilitator will work closely with the Designated School Official (DSO) to maintain the requirements of all SEVIS procedures.
- Communicate, respond, and strive to solve any issues brought to the attention of EDUCATIUS in a professional, courteous and timely manner, through the appropriate channels and by involving relevant and responsible parties.
- Contact the DSO or other administrator (designated by the school) at least three times a year to check the status of the program with the school district in an effort to assist with improving the services offered by EDUCATIUS.

It is agreed upon that the SCHOOL / DISTRICT will:

- Complete and submit the *Educatus Public School Questionnaire* and assist EDUCATIUS with creating and maintaining an accurate profile on the SCHOOL / DISTRICT to be placed on the EDUCATIUS website and / or for use in EDUCATIUS' printed marketing material.
- Submit additional information as needed to update the information on the *Educatus Public School Questionnaire* in order for EDUCATIUS to accurately promote the SCHOOL / DISTRICT on an enrollment season basis. The *Intake Form* will be provided by EDUCATIUS for every Fall and Spring semester enrollment season.
- Review each application received and return a letter of acceptance or rejection within 5 (five) business days of the application being submitted to the SCHOOL / DISTRICT.
- Provide EDUCATIUS with the name and contact information of the PDSO/ DSO and contact person for the district (if different from the PDSO or the DSO.) The PDSO / DSO are required to be knowledgeable in the processing of I-20s and it is recommended they complete the SEVIS online DSO Training Course. It is also recommended the PDSO appoint at least 2 additional DSOs in the event one DSO becomes unavailable or unable to complete required duties.
- Submit a completed, original signed I-20 form to EDUCATIUS within 5 (five) business days of receiving the tuition payment for the student. The I-20 is required in order for the student to be able to set up an appointment to apply for the necessary visa at the US Consulate in their home country.
- Provide EDUCATIUS with the minimum and maximum number of students to be accepted for the upcoming school year with the understanding that applications are based upon family decisions and student preferences thus **the number of students cannot be guaranteed by EDUCATIUS.**
- Will review all applications submitted by EDUCATIUS and will not exclude any application based upon the student's country of origin. The SCHOOL/DISTRICT agrees to accept up to 3 students from one country.

- Provide and update the tuition rate for the upcoming school year. The tuition for the 2016-2017_school year is / will be \$7100.00. The tuition for semester students will be \$3550.00 per semester.
- Will assist EDUCATIUS with the solicitation and recruitment of Host Families which will include, but not be limited to posting Home Stay Family information on the SCHOOL / DISTRICT website, providing access to PTA/PTO meetings, and distributing email messages to the school community as needed and requested.
- Will provide a link to the Educatius Website on the school district's website.
- Reimburse Educatius any portion of the remaining tuition should a student need to withdraw from the SCHOOL / DISTRICT, prior to completing the program based upon the following formula: The number of school days per year established by the district will be divided by the established tuition rate. The result will be the SCHOOL / DISTRICT daily fee. The number of school days the student will be unenrolled will be multiplied by the daily fee, thus establishing the amount to be reimbursed to EDUCATIUS.

Reimbursement of the pro-rated tuition amount will not be provided by the SCHOOL / DISTRICT should the student be expelled from the SCHOOL / DISTRICT for disciplinary reasons.

- Provide the international students with the same opportunities and experiences that local students are offered based upon the district and other governing agencies' rules, regulations, and policies including but not limited to extracurricular and athletic activities. If there is an additional cost for any activity, the international student(s) will be charged the same fee as the local students are charged.
- Provide official transcripts to EDUCATIUS as requested so that EDUCATIUS may facilitate the Apostille & Convalidation processes to ensure the student's re-integration into the education system of their home country.
- In the event the SCHOOL / DISTRICT needs assistance of any kind the EDUCATIUS International Coordinator (IC) will be notified.
- Provide a report throughout the school year outlining the positive aspects and experiences of the school / district as well as suggestions for improvement in the program. Reports can be submitted to:

Melanie Smith
Director of School Relations
m.smith@educatius.org

This agreement shall commence on the effective date of signing and continue until one of the organizations, EDUCATIUS or the SCHOOL / DISTRICT provides the other with a written statement of non renewal which shall be provided at least ninety (90) days **prior to the end of the current school year for the school year following the next school year. For example: A school which ends the school year on June 20 of 2016 would notify Educatus on April 20 of 2016 that it would no longer be accepting Educatus Students at the beginning of the 2017-2018 school year.**

I have had the opportunity to read the MOE and understand, accept, and agree to the expectations defined within the agreement.

By EDUCATIUS INTERNATIONAL:

Signed _____ Date: _____

Print Name: Melanie M. Smith

Title: Director of School Relations

By Urbandale High School:

Signed: _____ Date: _____

Print Name: _____

Title: _____

Board Meeting Agenda
March 28th, 2016 - Special Report #24



DLR Group

Architecture Engineering Planning Interiors

1430 Locust Street
Suite 200
Des Moines, Iowa 50309

o: 515/276-8097
f: 515/252-0514

Memo

Date March 16, 2016

To John Lees
Shelly Clifford
Urbandale Community School District

From Paul Arend
Kristina Warnemunde

Subject Karen Acres Elementary School Additions & Renovations
Project No. 11-15106-00

Message The following proposal has been reviewed by DLR Group inc. Board approval is recommended.

Combined Construction – Larson & Larson Construction

Cost for labor and material to remove all existing fin tubes along exterior wall and associated piping and controls complete. Fill in trench where fin tubes were located with concrete to be level with existing floor to remain.

DLR Group Proposal Request PR CC-05 dated November 10, 2015. Pricing per Larson & Larson Construction correspondence CP #9 dated February 1, 2016.

TOTAL ADJUSTMENT TO THE CONTRACT:

Add: \$10,165.00

Date of Acceptance _____

Signature _____

Sign and return to the DLR Group inc.(an Iowa Corporation)



February 1, 2016

DLR Group
1430 Locust Street
Des Moines, Iowa 50309

RE: CP # 9 – PR CC-05 Remove HW Coils / Infill Hydronic Chases
Karen Acres Elementary School Project

Dear Kristina:

Larson and Larson Construction, LLC proposes the following change in the Work:

**Remove the hydronic wall coils in the existing 1964 classrooms (approximately 150 lf).
Patch walls, ceiling, and infill floor chase. Paint walls and install carpet and base to match.**

Proposed change in contract sum	Add \$ 10,165.00
Proposed change in schedule	0 days.

We have attached the estimate and quote sheets for your review. Please review and provide direction on this change by indicating the actions needed below.

Please contact me should you have any questions or need further information.

Sincerely,

LARSON & LARSON CONSTRUCTION, LLC.

Sherman Welker 

-
- ☐ Approved, incorporate change immediately
 - ☐ Pending, continue work per current contract
 - ☐ Pending, stop affected work until action taken (hold time past deadline above will be added to the proposed change in schedule)
 - ☐ Rejected

The above action is authorized below by a duly authorized representative of the Owner:

Signature _____	Name _____
Title _____	Date _____

L.A. Fulton & Sons, Inc.

MECHANICAL CONTRACTORS

3401 - 104TH STREET • DES MOINES, IOWA 50322 • PH. 515/276-4265 • FAX: 515/276-9235 • EMAIL: wfulton@fultonmech.com

December 10, 2015

Sherm Welker
Larson and Larson
10703 Justin Drive
Des Moines, IA 50322

Re: Karen Acres Elementary
Urbandale, Iowa
PR-05

Sherm,

PR-05 was issued requesting pricing to demolish existing fin-tube and associated piping in existing original building. We plan to demolish each room as it becomes available per the phasing plan. We exclude any repairs or patch to match of existing finishes. Please see breakdown below.

Demo Equipment 24 hrs.	\$1,440.00
Demo Piping 20 hrs.	1,200.00
Mark Up (10%)	264.00
Control's Demo	1,000.00
Mark up - sub (5%)	<u>50.00</u>
Total	\$3,954.00

Sincerely,

Wes Fulton
WF/tu
Encl.



COMMERCIAL PLUMBING - HEATING - AIR CONDITIONING

DLR

KAREN ACRES

CLOS INFILL CHARGES

TELEPHONE QUOTES

MARK BLOK - PHILLIPS.

COST TO ADD BASE IN CLASSROOMS.

MIL 150 LF

\$300.00

CARPET AT FLOOR. BLS @ \$6.25/hr.

\$450.00

\$750.00

DDD CONSTRUCTION

PATCH CEILINGS IN CLASSROOMS (8 EACH)

10 HRS @ \$50 /HR = \$500.00

REUSE EXISTING MATL = 0

\$500.00

WES JARNAGIN - BOB WILLSON JR

PANT WALLS BEHIND FIN TUBE

2 COATS BLOCK FILLER

(L)
(M)

10 EACH x 2 HRS x \$50 = 1000.00

5 gal x 40 = 200.00

\$1200

AIA[®] Document G709[™] – 2001

Work Changes Proposal Request

PROJECT *(Name and address):*
Karen Acres Elementary School
Addition and Renovation
Urbandale, IA

PROPOSAL REQUEST NUMBER: CC-05

OWNER: ☐

ARCHITECT: ☐

CONSULTANT: ☐

CONTRACTOR: ☐

FIELD: ☐

OTHER: ☐

DATE OF ISSUANCE: November 10, 2015

CONTRACT FOR: General Construction

CONTRACT DATE: August 17, 2015

OWNER *(Name and address):*
Urbandale Community School
District
11152 Aurora Avenue
Urbandale, IA 50322

ARCHITECT'S PROJECT NUMBER:
11-15106-00

FROM ARCHITECT *(Name and address):*
DLR Group, inc. (an Iowa Corp.)
1430 Locust Street
Suite 200
Des Moines, IA 50309

TO CONTRACTOR *(Name and address):*
Larson & Larson Construction, LLC
10703 Justin Drive
Des Moines, IA 50322

Please submit an itemized proposal for changes in the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. Within Zero (0) days, the Contractor must submit this proposal or notify the Architect, in writing, of the date on which proposal submission is anticipated.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

DESCRIPTION *(Insert a written description of the Work):*

ITEM NO. 1 Mechanical


A. Sheet MD1.1 Mechanical Demolition Plan, First Level – Area A:

1. In existing original building: Remove all existing fin tubes along exterior wall and associated piping and controls complete. Fill in trench where fin tubes were located with concrete to be level with existing floor to remain.

ATTACHMENTS *(List attached documents that support description):*

None

REQUESTED BY THE ARCHITECT:


(Signature)

Benjamin M A'Hearn, PE, LEED AP
Mechanical Engineer | Senior Associate
(Printed name and title)



4201 NW Urbandale Drive
Urbandale, IA 50322
515-256-4000 • 800-505-1999
www.mmitiowa.com

MAINTENANCE AGREEMENT

B I L L T O	Company Name: Urbandale Comm Schools *			S H I P T O	Company Name: Urbandale Webster Elementary School *		
	Street Address: 11152 Aurora Ave				Street Address: 12955 Aurora Ave		
	City: Urbandale	State: IA	Zip: 503227903		City: Urbandale	State: IA	Zip:
	Contact Name: Shelly Clifford		PO#:		Shelly Clifford		
	Phone: 515-457-5000	Fax:			Phone 515-894-5476	Fax:	
E-mail Address:			E-mail Address:				

Equipment Covered:

☒ MFP ☐ Laser Printer ☐ Color Printer ☐ Fax ☐ Other

ID#	Model / Item #	Serial #	Location	Beginning Meter	Base Charge	Base Volume	Overage Rate
	MX-B402SC						
	MX-B402SC						
	MX-M365						

☒ See Schedule A (attachment for additional equipment) ☐ See Schedule B (Attachment with Pricing)

Maintenance Plan: Copier Care Plan 3

This contract covers Parts, Labor, Consumables, and Black Toner. Customer will be responsible for color toner, application support, network support, paper and staples.

Monthly Service Contract Info:

☐ Cloud Portal Office # Lic 0

Contract Term:	36-Mo	Start Date	3/15/2016	Billing Frequency:	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Qtrly <input type="checkbox"/> Annually <input type="checkbox"/> Semi-A
Base Volume:	Black	Color	0	Meter Reading Frequency:	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Qtrly <input type="checkbox"/> Annually <input type="checkbox"/> Semi-A
Base Billing:	Black	Color	0.00	Cloud Portal Mthly Chrg	\$0.00
Excess Image Charge:	Black	Color	0.0049	Connectivity Assurance:	<input checked="" type="checkbox"/> Declined <input type="checkbox"/> Accepted
				Monthly Charge: \$5.00 = per Assoc. #	

Comments:

You have selected "Connectivity Assurance" which means support for installing drivers, maintaining scanning connectivity, and MFP software (i.e. SharpDesk) will be included for the device included in this equipment maintenance contract.

NEITHER PARTY MAY ASSIGN ANY OF ITS RIGHTS HEREUNDER WITHOUT THE EXPRESS WRITTEN CONSENT OF THE OTHER PARTY, WHICH MAY NOT BE UNREASONABLY WITHHELD, CONDITIONED, OR DELAYED. ASSIGNMENT DOES NOT EXTINGUISH ASSIGNOR'S LIABILITY TO THE NON-ASSIGNING PARTY. AN ASSIGNEE TAKES ON ALL INDEBTEDNESS INCURRED BY THE ASSIGNOR PRIOR TO THE DATE OF ASSIGNMENT, IN ADDITION TO ALL FUTURE DEPTS OWED BY THE ASSIGNEE TO THE NON-ASSIGNING PARTY GOING FORWARD. THE UNDERSIGNED WARRANTS THAT HE OR SHE HAS READ THE TERMS AND CONDITIONS ON THE REVERSE OF THE DOCUMENT AND IS AUTHORIZED TO ENTER INTO THIS AGREEMENT ON BEHALF OF THE ABOVE LISTED ORGANIZATION. THIS IS A NON CANCELLABLE AGREEMENT.

Authorization:

Authorized Signature: _____

Title: _____

Date: _____

MMIT / IMAGING TECHNOLOGIES Rep: _____

Title: Sales

Date: 3-4-16

Board Meeting Agenda
March 28th, 2016 - Special Report #26

MEMO

DATE: March 22, 2016

TO: Board of Directors, Urbandale Community School District

FROM: Shelly Clifford, Chief Financial Officer

SUBJECT: Fund #64 - Building Trades Fund

The Building Trades Program has been discontinued after the 2014-15 school year, and the final home constructed was sold last fall. All expenses related to the program have been accounted for, and all interfund loans made for cash flow purposes have been repaid with interest.

Seven single-family homes were built and sold in Urbandale by the Building Trades program. Many students benefited from valuable hands-on training with instructor Wayne Fleishman. The program received significant support by Realtor Rick Wanamaker, Iowa Realty, and Bankers Trust.

There is a remaining cash balance in Fund #64 – Building Trades Fund, representing the cumulative net balance of revenue over expenses in the amount of \$140,521.87. Since the General Fund bore the cost of teacher salary and benefits during the seven-year program, this residual must go to General Fund.

Therefore, I request Board of Director approval to close Fund #64 – Building Trades Fund, and transfer the remaining cash balance of \$140,521.87 to the General Fund.

sc



Life Insurance Renewal Offer

Voya™ Employee Benefits

Text

Prepared for:
Urbandale Community School District

Effective Date
07/01/2016

Policy Number
67719-1

Life Insurance Renewal Offer
Urbandale Community School District
67719-1

Estimated Annual Cost
Life Insurance Coverages

Coverage	Current Rate/\$1,000	Renewal Rate/\$1,000	Volume	Renewal Annual Cost
Basic Life Insurance	\$0.070	\$0.070	14,082,000	\$ 11,829
Basic AD&D Insurance	\$0.020	\$0.020	14,082,000	\$ 3,380

Basic Dependent Life Insurance

Coverage	Current Rate/Unit	Renewal Rate/Unit
Option 1	\$0.290	\$0.290


Supplemental Life Insurance - Employee and Spouse Rates/Includes cost AD&D

Age	Current Rate/\$1,000	Renewal Rate/\$1,000
<25	\$0.070	\$0.070
25-29	\$0.070	\$0.070
30-34	\$0.080	\$0.080
35-39	\$0.100	\$0.100
40-44	\$0.120	\$0.120
45-49	\$0.180	\$0.180
50-54	\$0.280	\$0.280
55-59	\$0.470	\$0.470
60-64	\$0.670	\$0.670
65-69	\$1.080	\$1.080
70-74	\$1.920	\$1.920

Supplemental Dependent Life Insurance

Coverage	Current Rate/\$1,000	Renewal Rate/\$1,000
Option 1	\$0.200	\$0.200
Option 2	\$0.400	\$0.400
Option 3	\$0.800	\$0.580
Option 4	\$1.000	\$1.000
Option 5	\$2.000	\$2.000

Renewal Expiration Date: 06/30/2016
Commissions: 10.0%
Rate Guarantee: 2 year



In order for us to process this renewal in a timely manner, please sign below and return the completed form via fax, email or mail to your Account Manager.

This form only acknowledges acceptance of the renewal rates. Amendments may need to be signed by the policyholder for any changes to the current contract and will be sent after acceptance of the renewal.

Authorized Signature

Date

Print Name

Title

Urbandale Community School District

67719-1

07/01/2016

Life Insurance is underwritten by ReliaStar Life Insurance Company. Policy form LP00GP (may vary by state).

Disability Income Insurance Renewal Offer

Voya™ Employee Benefits

Text

Prepared for:
URBANDALE COMMUNITY SCHOOL DISTRICT

Effective Date
07/01/2016

Policy Number
67719-1

**Disability Income Insurance Renewal Offer
URBANDALE COMMUNITY SCHOOL DISTRICT**

67719-1

**Estimated Annual Cost
Long Term Disability Insurance Coverages (LTD)**

Long Term Disability (LTD)

Coverage	Current Rate/\$100	Renewal Rate/\$100	Volume	Renewal Annual Cost
All	\$ 0.126	\$ 0.126	1,961,728	\$ 29,661

Renewal Expiration Date: 06/30/2015

Commissions: 10.0%

Rate Guarantee: 2 Years

In order for us to process this renewal in a timely manner, please sign below and return the completed form via fax, email or mail to your Account Manager.

This form only acknowledges acceptance of the renewal rates. Amendments may need to be signed by the policyholder for any changes to the current contract and will be sent after acceptance of the renewal.

Authorized Signature

Date

Print Name

Title

URBANDALE COMMUNITY SCHOOL DISTRICT
67719-1
07/01/2016



Request for Amendment

ReliaStar Life Insurance Company

A member of the Voya™ family of companies

Administrative Office: P.O. Box 20, Minneapolis, MN 55440

Group Name:

Urbandale Community School District

Group Number:

67719-1

Effective Date of Amendment:

July 1, 2016

Applies to the following product(s)/coverage(s):

Long Term Disability(LTD)

Amendment:

Employees will elect to pay taxes on the LTD premium and receive a tax-free benefit OR will elect to not pay taxes on the LTD premium and will pay taxes on the LTD benefit

Account Number: *0001*

Class: *Active*

Signature: _____ Date: _____

Printed Name: _____

Title: _____

Urbandale Community School District
*Statement of Current Assets***
For the period February 1 through February 29, 2016

Fund #	Fund Name	Beginning Current Assets Balance	Revenues and other increases	Expenditures and other decreases	Ending Current Assets Balance
<u>Governmental Funds:</u>					
10	General	\$ 6,476,304.42	\$ 2,546,062.30	\$ 3,324,380.89	\$ 5,697,985.83
<u>Special Revenue Funds:</u>					
21	Activity	175,706.06	102,142.76	33,213.78	244,635.04
22	Management	482,536.14	7,842.79	8,737.61	481,641.32
24	PERL	81,971.01	1,563.37	9,449.68	74,084.70
33	Sales Tax - projects	5,518,530.66	355,992.68	1,298,652.02	4,575,871.32
33	Sales Tax - restricted	2,112,172.50	17.94	17.94	2,112,172.50
36	PPEL	744,724.58	10,461.89	2,800.00	752,386.47
40	Debt Service	2,323,177.39	220,965.15	345,363.10	2,198,779.44
<u>Proprietary Funds:</u>					
<u>Enterprise Funds:</u>					
61	Food Service	1,320,421.95	190,996.04	143,979.56	1,367,438.43
62	Adventuretime	293,699.48	209,175.47	172,470.51	330,404.44
64	Bldg Trades	140,521.87	-	-	140,521.87
65	Community Educ	47,685.83	14,338.19	12,433.06	49,590.96
<u>Internal Service Funds:</u>					
<u>Self-Insurance Funds:</u>					
71	Health Insurance	2,288,614.00	288,371.27	274,239.95	2,302,745.32
<u>Agency Funds:</u>					
91	Agency	212,805.05	23,413.47	8,397.06	227,821.46
	TOTAL	<u>\$ 22,218,870.94</u>	<u>\$ 3,971,343.32</u>	<u>\$ 5,634,135.16</u>	<u>\$ 20,556,079.10</u>

Total all Funds: Ending balances February 29, 2016:

Cash accounts	\$ 14,519,005.83
Investment accounts	3,891,188.53
* Cash in escrow for rev bond reserve	2,112,172.50
Inventory accounts	33,712.24
Receivables/Payables	-
TOTAL CURRENT ASSETS:	<u>\$ 20,556,079.10</u>

**This report does not include deferred outflows for pension liabilities.

**This report does not include Nutrition Fund machinery and equipment.

Urbandale Community School District

For 02/01/16 - 02/29/16

Revenue Summary Report

FJRES01A

Periods 08 - 08

Monthly Report to the Board of Directors

Account No/Description	Budget Amount	Period Amount	Y-T-D Amount	Balance	Percent Received
1110 REG PROPERTY TAXES	11,602,555.00	129,162.03	6,264,584.59	5,337,970.41	53.99
1114 INSTR. SUPPORT TAXES	1,539,704.00	17,993.97	846,575.42	693,128.58	54.98
1116 HOMESTEAD CREDIT	191,410.00	.00	192,826.18	-1,416.18	100.74
1171 UTILITY REPLACEMENT	711,972.00	.00	350,432.77	361,539.23	49.22
1321 REG TUITION - NOT OE	778,131.00	26,437.00	397,167.04	380,963.96	51.04
1323 OE REG ED TUITION	3,963,128.00	406,462.00	2,269,540.71	1,693,587.29	57.27
1324 SPE ED-OPEN ENROLL	1,694,538.00	.00	.00	1,694,538.00	.00
1361 REG TUITION SUM SCHL	5,300.00	.00	.00	5,300.00	.00
1411 TRANSP-REG ED PS	61,564.00	65,220.04	64,725.04	-3,161.04	105.13
1510 INVESTMENT INTEREST	893.00	.00	602.77	290.23	67.50
1790 OTHER ACT INCOME	9,262.00	.00	65.00	9,197.00	.70
1910 RENTALS	82,655.00	5,200.00	72,920.84	9,734.16	88.22
1920 CONTRIB & DONATIONS	73,588.00	16,152.81	54,615.65	18,972.35	74.22
1922 TARGET PE GRANT	700.00	.00	.00	700.00	.00
1924 CONNECTING KID GRANT	6,216.00	.00	6,016.50	199.50	96.79
1941 TXTBK SALES PS	207,269.00	197,021.89	196,646.06	10,622.94	94.87
1945 ID CARDS	1,315.00	94.50	499.50	815.50	37.98
1991 SALE OF MATERIALS	25,444.00	.00	1,231.04	24,212.96	4.84
1999 MISC REVENUE	82,455.00	707.21	119,393.02	-36,938.02	144.80
2211 POLK CO GAMING GRANT	47,159.00	.00	46,783.35	375.65	99.20
2230 CITY OF URBANDALE	.00	.00	3,500.00	-3,500.00	.00
3111 STATE FOUNDATION AID	14,574,580.00	1,450,381.00	8,760,590.00	5,813,990.00	60.11
3113 SPEC ED DEFIC ST AID	23,936.00	.00	.00	23,936.00	.00
3117 4 YR OLD PRESCHL AID	560,802.00	55,792.00	334,752.00	226,050.00	59.69
3121 FOSTER CARE	17,273.00	.00	.00	17,273.00	.00
3202 BT MENTOR/INDUCTION	33,800.00	.00	22,140.30	11,659.70	65.50
3204 SALARY IMPRVMT PROG	1,887,134.00	188,713.00	1,132,278.00	754,856.00	60.00
3214 AEA FLOW THROUGH	1,384,477.00	.00	1,384,477.00	.00	100.00
3216 IOWA EARLY INTERVENT	213,207.00	21,321.00	127,926.00	85,281.00	60.00
3221 TRANSP NON-PUBLIC	116,728.00	.00	.00	116,728.00	.00
3222 TXTBK AID NON-PUBLIC	44,714.00	.00	14,521.93	30,192.07	32.48
3261 VOCATIONAL AID	4,427.00	.00	.00	4,427.00	.00
3342 Early Literacy	40,028.00	.00	39,778.00	250.00	99.38
3373 THR QLY PFDEV CORE	66,496.00	6,650.00	39,900.00	26,596.00	60.00
3376 TEACH QUAL PROF DEVE	156,460.00	15,646.00	93,876.00	62,584.00	60.00
3387 TLC Grant	1,047,541.00	.00	1,047,540.54	.46	100.00
3801 MILITARY CREDIT	4,487.00	.00	4,338.09	148.91	96.68
3803 COMMER & INDUST REPL.	120,940.00	.00	.00	120,940.00	.00
4501 TITLE I	284,501.00	68,959.00	148,744.00	135,757.00	52.28
4531 PERKINS TITLE II-C	38,651.00	.00	.00	38,651.00	.00
4542 JUVENILE CRT LIASON	28,392.00	.00	.00	28,392.00	.00
4621 GRANT CDPD	.00	.00	100.00	-100.00	.00

For 02/01/16 - 02/29/16

Revenue Summary Report

FJRES01A

Periods 08 - 08

Monthly Report to the Board of Directors

MthlyBdRptByFund/Object

Account No/Description	Budget Amount	Period Amount	Y-T-D Amount	Balance	Percent Received
10 GENERAL					
4634 MEDICAID ASSISTANCE	608,742.00	45,895.19	221,653.17	387,088.83	36.41
4643 TL IIA FED TCHR QUAL	51,543.00	.00	.00	51,543.00	.00
4648 TITLE VI-A ASSESSMNT	19,670.00	.00	15,552.00	4,118.00	79.06
4720 FED GRANT THRU AEA	170,635.00	83,709.50	167,419.00	3,216.00	98.12
5311 COMPENSATION LOSS	11,152.00	.00	.00	11,152.00	.00
5900 UPWARD ADJ-BEG BAL	90.00	.00	.00	90.00	.00
10 GENERAL	42,595,664.00	2,801,518.14	24,443,711.51	18,151,952.49	57.39
21 STUDENT ACTIVITY					
1510 INVESTMENT INTEREST	60.00	4.78	40.22	19.78	67.03
1710 ADMISSION FEES	231,581.00	56,302.25	166,975.99	64,605.01	72.10
1748 CONTEST FEES CHARGED	26,800.00	1,170.00	20,540.00	6,260.00	76.64
1790 OTHER ACT INCOME	406,050.00	44,510.61	182,635.55	223,414.45	44.98
1791 FUND RAISERS	92,980.00	150.00	42,481.41	50,498.59	45.69
21 STUDENT ACTIVITY	757,471.00	102,137.64	412,673.17	344,797.83	54.48
22 MANAGEMENT LEVY					
1110 REG PROPERTY TAXES	704,510.00	7,842.79	380,394.70	324,115.30	53.99
1116 HOMESTEAD CREDIT	10,929.00	.00	10,387.68	541.32	95.05
1171 UTILITY REPLACEMENT	38,378.00	.00	18,889.93	19,488.07	49.22
1989	31,892.00	.00	.00	31,892.00	.00
1999 MISC REVENUE	599.00	.00	14,048.30	-13,449.30	2345.29
3801 MILITARY CREDIT	272.00	.00	233.85	38.15	85.97
3803 COMMER & INDUST REPL.	7,335.00	.00	.00	7,335.00	.00
22 MANAGEMENT LEVY	793,915.00	7,842.79	423,954.46	369,960.54	53.40
24 PUB ED & REC LEVY					
1110 REG PROPERTY TAXES	140,423.00	1,563.37	75,830.71	64,592.29	54.00
1116 HOMESTEAD CREDIT	1,972.00	.00	2,059.29	-87.29	104.43
1171 UTILITY REPLACEMENT	7,650.00	.00	3,765.17	3,884.83	49.22
3801 MILITARY CREDIT	49.00	.00	46.61	2.39	95.12
3803 COMMER & INDUST REPL.	1,327.00	.00	.00	1,327.00	.00
24 PUB ED & REC LEVY	151,421.00	1,563.37	81,701.78	69,719.22	53.96
33 SALES TAX FUND					
1510 INVESTMENT INTEREST	2,479.00	42.79	1,305.27	1,173.73	52.65
3361 School Infrastr. Supp AMT,	3,205,976.00	265,755.36	1,737,715.81	1,468,260.19	54.20
33 SALES TAX FUND	3,208,455.00	265,798.15	1,739,021.08	1,469,433.92	54.20
36 PHY PLANT & EQ LEVY					
1110 REG PROPERTY TAXES	914,190.00	10,461.89	492,196.92	421,993.08	53.84
1116 HOMESTEAD CREDIT	4,871.00	.00	12,603.24	-7,732.24	258.74
1171 UTILITY REPLACEMENT	46,464.00	.00	22,869.83	23,594.17	49.22
1510 INVESTMENT INTEREST	6.00	.00	2.11	3.89	35.17
3801 MILITARY CREDIT	120.00	.00	283.12	-163.12	235.93
3803 COMMER & INDUST REPL.	3,244.00	.00	.00	3,244.00	.00
36 PHY PLANT & EQ LEVY	968,895.00	10,461.89	527,955.22	440,939.78	54.49

Urbandale Community School District

For 02/01/16 - 02/29/16

Revenue Summary Report

FJRES01A

Periods 08 - 08

Monthly Report to the Board of Directors

MthlyBdRptByFund/Object

Account No/Description	Budget Amount	Period Amount	Y-T-D Amount	Balance	Percent Received
40 DEBT SERVICE					
1110 REG PROPERTY TAXES	3,965,870.00	45,385.06	2,135,277.28	1,830,592.72	53.84
1116 HOMESTEAD CREDIT	59,701.00	.00	54,628.29	5,072.71	91.50
1171 UTILITY REPLACEMENT	201,568.00	.00	99,212.22	102,355.78	49.22
1510 INVESTMENT INTEREST	50,639.00	5.82	45.79	50,593.21	.09
3801 MILITARY CREDIT	1,475.00	.00	1,228.17	246.83	83.27
3803 COMMER & INDUST REPL.	39,748.00	.00	.00	39,748.00	.00
5233 INTFD TRANS CAP PROJ	2,108,877.00	175,574.27	1,404,594.16	704,282.84	66.60
40 DEBT SERVICE	6,427,878.00	220,965.15	3,694,985.91	2,732,892.09	57.48
61 SCHOOL NUTRITION					
1510 INVESTMENT INTEREST	10.00	.00	2.64	7.36	26.40
1611 DAILY SALES	719,062.00	76,374.50	459,423.45	259,638.55	63.89
1612 SALES BREAKFAST	31,962.00	4,161.20	23,159.75	8,802.25	72.46
1621 SALES-ALA CARTE	326,994.00	34,322.50	225,262.65	101,731.35	68.89
1622 ADULT LUNCH	7,820.00	408.25	2,857.75	4,962.25	36.54
1623 ADULT BREAKFAST	196.00	20.00	66.00	130.00	33.67
1632 SPECIAL FUNCTIONS	1632	804.42	6,055.92	-326.92	105.71
1999 MISC REVENUE	5,729.00	.41	.41	43,993.59	.00
3251 SCHL LUNCH ASSIST.	43,994.00	.00	5,657.34	7,022.66	44.62
3252 STATE BREAKFAST	12,680.00	.00	821.31	390.69	67.76
4552 NATL SCHL BREAKFAST	78,933.00	9,106.75	47,062.31	31,870.69	59.62
4553 NATL LUNCH PROGRAM	537,839.00	59,228.54	318,250.64	219,588.36	59.17
4951 FOOD DISTRIBUTION	115,721.00	.00	.00	115,721.00	.00
61 SCHOOL NUTRITION	1,882,152.00	184,426.57	1,088,620.17	793,531.83	57.84
62 CHILD CARE					
1840 CHILD CARE SERVICES	1,942,323.00	209,175.47	1,378,692.38	563,630.62	70.98
1999 MISC REVENUE	1,356.00	.00	1,317.25	38.75	97.14
3312 EMPOWERMENT GRANT	62,000.00	.00	18,600.00	43,400.00	30.00
62 CHILD CARE	2,005,679.00	209,175.47	1,398,609.63	607,069.37	69.73
64 BUILDING TRADES					
1751 STUDENT CONSTRUCTION	.00	.00	29,996.84	-29,996.84	.00
1920 CONTRIB & DONATIONS	.00	.00	3,500.00	-3,500.00	.00
1999 MISC REVENUE	25,010.00	.00	267.65	24,742.35	1.07
64 BUILDING TRADES	25,010.00	.00	33,764.49	-8,754.49	135.00
65 COMMUNITY EDUCATION					
1371 TUITION COMM ED	76,489.00	11,865.79	56,909.77	19,579.23	74.40
1710 ADMISSION FEES	18,192.00	.00	18,315.00	-123.00	100.68
1810 COMM RECRE	132,076.00	1,887.40	79,298.24	52,777.76	60.04
1999 MISC REVENUE	7,800.00	585.00	2,330.00	5,470.00	29.87
65 COMMUNITY EDUCATION	234,557.00	14,338.19	156,853.01	77,703.99	66.87
71 SELF-INSURANCE FUND					
1973 Cobra /Retiree Contr	140,935.00	12,844.44	74,144.93	66,790.07	52.61
1993 FUNDRAISER NOT ACTIV	.00	.00	2,532.32	-2,532.32	.00

Urbandale Community School District

For 02/01/16 - 02/29/16

Revenue Summary Report

FJRES01A

Periods 08 - 08

Monthly Report to the Board of Directors

MthlyBdRptByFund/Object

Account No/Description	Budget Amount	Period Amount	Y-T-D Amount		Balance	Percent Received
71 SELF-INSURANCE FUND						
1999 MISC REVENUE	3,176,659.00	275,526.83	2,145,002.24	1,031,656.76	67.52	
71 SELF-INSURANCE FUND	3,317,594.00	288,371.27	2,221,679.49	1,095,914.51	66.97	

For 02/01/16 - 02/29/16

Expenditure Summary Report

FJEXS01A

Periods 08 - 08

Monthly Report to the Board of Directors

MthlyBdRptByFund/Object

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
10 GENERAL						
0101 Reg paraprof	2,213,110.00	.00	321,662.37	1,609,057.80	604,052.20	72.71
0102 TEMP/SUB EMPLOYEE	288.00	.00	.00	.00	288.00	.00
0109 ADDIT COMPENSATION	13,226.00	.00	2,851.98	15,942.31	-2,716.31	120.54
0111 ADMIN. PERS	1,539,264.00	.00	135,184.24	822,071.63	717,192.37	53.41
0115 ADMIN ASST EMPLOYEE	339,908.00	.00	32,860.92	185,453.36	154,454.64	54.56
0121 Reg prof educ	17,378,276.00	.00	1,613,456.82	8,148,567.04	9,229,708.96	46.89
0122 PROF: TEMP/SUB	537,668.00	.00	80,408.46	343,199.12	194,468.88	63.83
0129 ADDIT COMPENSATION	139,665.00	.00	9,304.96	60,645.00	79,020.00	43.42
0131 PROF-OTHER	1,700,477.00	.00	48,562.55	296,873.30	1,403,603.70	17.46
0132 TEMP/SUB EMPLOYEE	5,092.00	.00	.00	650.00	4,442.00	12.77
0135 REG ASSIST EMPLY	114,985.00	.00	11,537.48	63,230.91	51,754.09	54.99
0139 ADDIT. COMP	555.00	.00	.00	.00	555.00	.00
0141 REG EMPLOYEE	233,912.00	32.73	21,603.86	156,447.70	77,431.57	66.90
0142 TEMP/SUB	13,086.00	.00	916.72	28,357.47	-15,271.47	**
0151 OFFICE/CLERICAL	816,149.00	.00	78,487.22	417,400.30	398,748.70	51.14
0152 TEMP OR SUBSTITUTE	2,300.00	.00	.00	.00	2,300.00	.00
0159 ADDIT COMPENSATION	.00	.00	.00	1,412.43	-1,412.43	.00
0161 REG EMPLOYEE	260,817.00	.00	19,663.22	157,372.04	103,444.96	60.34
0171 REG EMPLOYEE	33,429.00	.00	3,346.58	18,541.68	14,887.32	55.47
0181 LABORER	80,698.00	.00	7,419.16	42,934.47	37,763.53	53.20
0191 REG EMPLOYEE	1,379,269.00	.00	104,314.68	585,438.91	793,830.09	42.45
0192 SERV WORK: TEMP/SUB	42,966.00	.00	5,077.78	34,944.46	8,021.54	81.33
0199 ADDIT COMPENSATION	154.00	.00	.00	.00	154.00	.00
0211 DISABILITY INSURANCE	27,464.00	.00	2,197.28	14,067.28	13,396.72	51.22
0213 LIFE INSURANCE	16,396.00	.00	1,171.64	7,564.25	8,831.75	46.13
0220 FICA	1,866,521.00	.00	170,754.87	1,069,250.09	797,270.91	57.29
0231 IPERS	2,256,111.00	.00	206,479.77	1,293,529.37	962,581.63	57.33
0239 TSA PD by Employer	21,248.00	.00	2,718.98	22,562.92	-1,314.92	106.19
0271 PHYSICALS	1,794.00	.00	.00	261.00	1,533.00	14.55
0273 MEDICAL INSURANCE	4,436.00	.00	350.00	3,386.16	1,049.84	76.33
0279 INSUR. BENEF.	2,701,332.00	.00	.00	2,701,332.00	.00	100.00
0292 CLOTHING ALLOWANCE	596.00	.00	109.48	1,325.57	-729.57	**
0313 OFFICAL/ADMINISTRATIVE	2,388.00	.00	.00	.00	2,388.00	.00
0322 PROFESS ED SERVICES	1,876.00	.00	.00	475.00	1,401.00	25.32
0323 INSTRUCTIONAL SERVIC	248,844.00	-7,672.50	2,772.88	105,778.48	150,778.02	39.41
0324 CONSULTANT	11,424.00	4,905.00	16,716.61	84,287.77	-77,768.77	**
0331 STAFF WORKSHOP	106,543.00	19,808.28	13,419.81	100,401.96	-13,667.24	112.83
0341 AUDITOR/ACCOUNTANT	20,485.00	.00	.00	15,510.00	4,975.00	75.71
0342 OTHER PROFESSIONAL	70,231.00	.00	.00	7,811.50	62,419.50	11.12
0349 OTHER PURC PROF SERV	789,191.00	4,872.62	26,179.70	479,871.24	304,447.14	61.42
0350 TECHNICAL SERVICES	1,341.00	.00	649.99	1,635.94	-294.94	121.99
0351 DATA PROCS/CODING	25,352.00	.00	.00	.00	25,352.00	.00

Urbandale Community School District

For 02/01/16 - 02/29/16

Expenditure Summary Report

FJEXS01A

Periods 08 - 08

Monthly Report to the Board of Directors

MthlyBdRptByFund/Object

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
10 GENERAL						
0355 BANKING FEES	25,344.00	.00	299.05	13,437.55	11,906.45	53.02
0359 OTHER TECHNICAL SERV	38.00	.00	.00	.00	38.00	.00
0411 WATER/SEWER	58,926.00	.00	6,240.89	40,928.96	17,997.04	69.46
0421 GARBAGE COLLECTION	58,871.00	.00	4,050.18	30,494.21	28,376.79	51.80
0422 SNOW PLOWING	.00	.00	3,520.00	12,550.00	-12,550.00	.00
0423 CLEANING SERVICES	906.00	.00	.00	.00	906.00	.00
0430 REPAIR AND MAINT SRV	154,362.00	880.15	26,452.71	144,483.97	8,997.88	94.17
0432 BUILDING	2,538.00	.00	.00	.00	2,538.00	.00
0433 EQUIPMENT	19,049.00	.00	2,076.64	14,569.89	4,479.11	76.49
0434 VEHICLE	56,814.00	850.50	224.12	11,448.31	44,515.19	21.65
0435 GROUNDS	78,697.00	567.64	627.40	35,267.91	42,861.45	45.54
0441 RENTAL LAND & BLDG	151,279.00	20,076.00	12,556.08	112,859.56	18,343.44	87.87
0515 TRANSP PRIVATE CONT	1,046,793.50	1,119.30	3,677.00	512,302.60	533,371.60	49.05
0516 PARENT REIMBURSEMENT	89,140.00	.00	.00	.00	89,140.00	.00
0531 POSTAGE/UPS	23,149.00	.00	2,312.18	13,931.79	9,217.21	60.18
0532 TELEPHONE	98,269.00	.00	4,483.18	71,368.24	26,900.76	72.63
0537 SATELLITE & CABLE	.00	.00	.00	1,780.66	-1,780.66	.00
0540 ADVERTISING	16,827.00	.00	1,492.90	10,503.74	6,323.26	62.42
0561 TUITION	373,947.00	128,813.58	70,599.20	91,991.33	153,142.09	59.05
0566 TUITION COLLEGE/UNIV	170,030.00	.00	.00	97,080.00	72,950.00	57.10
0567 TUITION OPEN ENROLL	844,188.00	9,484.98	105,160.54	495,418.05	339,284.97	59.81
0580 TRAVEL	85,587.00	17,934.48	8,207.90	76,787.67	-9,135.15	110.67
0611 OFFICE SUPPL	264,080.00	1,755.06	4,935.96	128,906.41	133,418.53	49.48
0612 INSTR SUPPL	695,468.00	23,568.42	38,636.28	326,519.03	345,380.55	50.34
0613 TESTING SERVICE	286.00	.00	.00	.00	286.00	.00
0615 SOFTWARE	10,738.00	.00	.00	150.00	10,588.00	1.40
0618 OTHER GEN SUPPL	116,645.00	11,575.00	9,615.04	61,053.24	44,016.76	62.26
0621 NATURAL GAS	206,819.00	.00	27,447.94	69,504.89	137,314.11	33.61
0622 ELECTRICITY	492,036.00	.00	32,077.78	300,767.17	191,268.83	61.13
0626 GASOLINE	111,328.00	.00	4,060.53	46,337.62	64,990.38	41.62
0629 OTHER	1,497.00	-5,588.07	.00	5,743.07	1,342.00	10.35
0641 TEXTBOOKS	193,618.00	112,607.15	181.19	120,607.34	-39,596.49	120.45
0642 CONSUMABLE WORKBOOKS	131.00	.00	.00	10,841.24	-10,710.24	**
0643 LIBRARY BOOKS	24,827.00	6,533.97	2,413.33	8,528.69	9,764.34	60.67
0644 PERIODICALS	1,556.00	.00	.00	735.45	820.55	47.27
0652 TECHNOL SOFTWARE	114,497.00	.00	4,383.91	66,676.63	47,820.37	58.23
0665 LOST OR DAMAGED BOOK	3.00	.00	52.25	-1,458.22	1,461.22	(**)
0682 PARTS	76,508.00	4,200.66	2,318.81	61,259.25	11,048.09	85.56
0683 MAINTENANCE SUPPLIES	96,522.00	8,912.17	1,422.58	44,006.46	43,603.37	54.83
0684 CLEANING PRODUCTS	135,052.00	17,841.51	651.41	93,301.17	23,909.32	82.30
0733 FURNITURE & FIXTURES	45,747.00	479.84	659.99	4,282.63	40,984.53	10.41
0734 COMP/TECH HARDWARE	103,533.00	.00	2,615.91	55,084.57	48,448.43	53.20

Urbandale Community School District

For 02/01/16 - 02/29/16

Expenditure Summary Report

FJEXS01A

Periods 08 - 08

Monthly Report to the Board of Directors

MthlyBdRptByFund/Object

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
10 GENERAL						
0739 OTHER EQUIPMENT	51,822.00	230.00	.00	141,007.85	-89,415.85	**
0812 DUES AND FEES	44,064.00	999.00	213.00	40,050.80	3,014.20	93.16
0815 STUDENT ENTRY FEES	4,284.00	132.00	535.00	2,003.00	2,149.00	49.84
0895 MET W 3% FISCAL AGNT	21,059.00	.00	.00	.00	21,059.00	.00
0961 AEA FLOW THROUGH	1,384,477.00	.00	.00	1,384,477.00	.00	100.00
10 GENERAL	42,570,218.50	384,919.47	3,324,380.89	23,655,140.19	18,530,158.84	56.47
21 STUDENT ACTIVITY						
0121 Reg prof educ	41.00	.00	272.50	1,907.50	-1,866.50	**
0122 PROF: TEMP/SUB	7,514.00	.00	.00	10,920.00	-3,406.00	145.33
0129 ADDIT COMPENSATION	11,924.00	.00	2,401.45	23,010.84	-11,086.84	192.98
0211 DISABILITY INSURANCE	.00	.00	.04	.04	-.04	.00
0220 FICA	1,817.00	.00	194.43	1,815.24	1.76	99.90
0231 IPERS	2,352.00	.00	238.79	2,159.51	192.49	91.82
0323 INSTRUCTIONAL SERVIC	26,510.00	3,999.30	5,357.84	27,246.52	-4,735.82	117.86
0324 CONSULTANT	50.00	.00	.00	.00	50.00	.00
0340 OTHER PROFESSIONAL	56,414.00	6,238.18	2,728.55	30,094.84	20,080.98	64.40
0345 NONEMPLOYEE OFFICIALS	55,815.00	.00	3,855.00	34,043.56	21,771.44	60.99
0515 TRANSP PRIVATE CONT	196.00	.00	.00	.00	196.00	.00
0580 TRAVEL	39,234.00	.00	.00	58,188.10	-18,954.10	148.31
0618 OTHER GEN SUPPL	525,593.00	6,273.07	17,579.18	259,449.41	259,870.52	50.56
0619 RESALE INVENTORY	8,313.00	.00	.00	4,624.02	3,688.98	55.62
0739 OTHER EQUIPMENT	12,049.00	.00	.00	19,814.63	-7,765.63	164.45
0812 DUES AND FEES	3,828.00	.00	.00	3,977.59	-149.59	103.91
0815 STUDENT ENTRY FEES	10,880.00	121.00	586.00	7,668.00	3,091.00	71.59
21 STUDENT ACTIVITY	762,530.00	16,631.55	33,213.78	484,919.80	260,978.65	65.77
22 MANAGEMENT LEVY						
0239 TSA PD by Employer	110,082.00	.00	.00	106,359.00	3,723.00	96.62
0250 UNEMPLOYMENT COMP	9,167.00	.00	.00	3,440.64	5,726.36	37.53
0273 MEDICAL INSURANCE	154,621.00	.00	8,737.61	69,898.00	84,723.00	45.21
0520 INSURANCE	506,769.00	.00	.00	553,272.30	-46,503.30	109.18
22 MANAGEMENT LEVY	780,639.00	.00	8,737.61	732,969.94	47,669.06	93.89
24 PUB ED & REC LEVY						
0111 ADMIN. PERS	58,536.00	.00	5,438.88	36,781.04	21,754.96	62.83
0151 OFFICE/CLERICAL	26,207.00	.00	2,806.22	15,541.25	10,665.75	59.30
0211 DISABILITY INSURANCE	128.00	.00	8.28	65.32	62.68	51.03
0213 LIFE INSURANCE	78.00	.00	5.40	43.20	34.80	55.38
0220 FICA	8,362.00	.00	543.20	4,332.03	4,029.97	51.81
0231 IPERS	10,442.00	.00	647.70	5,165.68	5,276.32	49.47
0239 TSA PD by Employer	270.00	.00	.00	.00	270.00	.00
0279 INSUR. BENEF.	13,460.00	.00	.00	13,460.00	.00	100.00
0450 CONSTRUCTION SERV	6,800.00	.00	.00	.00	6,800.00	.00
24 PUB ED & REC LEVY	124,283.00	.00	9,449.68	75,388.52	48,894.48	60.66

For 02/01/16 - 02/29/16

Expenditure Summary Report

FJEXS01A

Periods 08 - 08

Monthly Report to the Board of Directors

MthlyBdRptByFund/Object

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
33 SALES TAX FUND						
0343 ARCHITECT & ENGINEER	158,377.00	.00	4,941.28	66,902.26	91,474.74	42.24
0348 OTHER PROFESS SERV	.00	.00	.00	375.00	-375.00	.00
0450 CONSTRUCTION SERV	3,292,824.00	-7,174.59	1,118,154.41	1,469,662.36	1,830,336.23	44.41
0734 COMP/TECH HARDWARE	394,358.00	.00	.00	7,692.58	386,665.42	1.95
0739 OTHER EQUIPMENT	1,223.00	.00	.00	.00	1,223.00	.00
0910 FUND TRANSFER OUT	2,108,877.00	.00	175,574.27	1,404,594.16	704,282.84	66.60
33 SALES TAX FUND	5,955,659.00	-7,174.59	1,298,669.96	2,949,226.36	3,013,607.23	49.40
36 PHY PLANT & EQ LEVY						
0343 ARCHITECT & ENGINEER	1,592.00	.00	.00	433.80	1,158.20	27.25
0450 CONSTRUCTION SERV	.00	.00	.00	53,090.00	-53,090.00	.00
0734 COMP/TECH HARDWARE	262,168.00	.00	.00	138,972.06	123,195.94	53.01
0739 OTHER EQUIPMENT	19,337.00	.00	2,800.00	9,530.59	9,806.41	49.29
36 PHY PLANT & EQ LEVY	283,097.00	.00	2,800.00	202,026.45	81,070.55	71.36
40 DEBT SERVICE						
0349 OTHER PURC PROF SERV	50,445.00	.00	.00	.00	50,445.00	.00
0831 PRINCIPAL REDEMPTION	3,810,000.00	.00	.00	1,575,000.00	2,235,000.00	41.34
0832 INTEREST	2,525,000.00	.00	.00	1,811,394.11	713,605.89	71.74
40 DEBT SERVICE	6,385,445.00	.00	.00	3,386,394.11	2,999,050.89	53.03
61 SCHOOL NUTRITION						
0191 REG EMPLOYEE	646,493.00	.00	81,580.19	406,019.60	240,473.40	62.80
0211 DISABILITY INSURANCE	365.00	.00	40.75	284.36	80.64	77.91
0213 LIFE INSURANCE	366.00	.00	36.90	252.00	114.00	68.85
0220 FICA	52,084.00	.00	5,509.60	33,163.21	18,920.79	63.67
0231 IPERS	36,544.00	.00	6,655.30	40,041.53	-3,497.53	109.57
0239 TSA PD by Employer	841.00	.00	139.08	1,112.64	-271.64	132.30
0279 INSUR. BENEF.	86,893.00	.00	.00	86,893.00	.00	100.00
0331 STAFF WORKSHOP	5,526.00	.00	606.35	2,373.85	3,152.15	42.96
0355 BANKING FEES	27,836.00	.00	3,443.26	16,844.49	10,991.51	60.51
0432 BUILDING	21,419.00	439.17	1,777.96	23,680.03	-2,700.20	112.61
0580 TRAVEL	1,884.00	.00	.00	2,375.94	-491.94	126.11
0611 OFFICE SUPPL	12,898.00	.00	275.05	3,483.74	9,414.26	27.01
0615 SOFTWARE	400.00	.00	.00	7,161.53	-6,761.53	**
0618 OTHER GEN SUPPL	35,659.00	2,087.96	1,508.49	20,083.48	13,487.56	62.18
0629 OTHER	1,461.00	.00	.00	9.98	1,451.02	.68
0631 PURCHASE FOOD	720,461.00	42,504.38	41,874.45	478,353.65	199,602.97	72.30
0639 COMMODITIES CONSUMED	115,721.00	.00	.00	.00	115,721.00	.00
0684 CLEANING PRODUCTS	8,870.00	462.47	426.59	7,011.02	1,396.51	84.26
0739 OTHER EQUIPMENT	.00	515.04	105.59	9,529.48	-10,044.52	.00
0790 EQUIP/DEPRECIATION	87,612.00	.00	.00	.00	87,612.00	.00
0990 DOWNWARD ADJUSTMENTS	477,247.00	.00	.00	.00	477,247.00	.00
61 SCHOOL NUTRITION	2,340,580.00	46,009.02	143,979.56	1,138,673.53	1,155,897.45	50.61
62 CHILD CARE						

Urbandale Community School District

For 02/01/16 - 02/29/16

Expenditure Summary Report

FJEXS01A

Periods 08 - 08

Monthly Report to the Board of Directors

MthlyBdRptByFund/Object

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
62 CHILD CARE						
0111 ADMIN. PERS	102,008.00	.00	19,188.13	116,406.33	-14,398.33	114.11
0115 ADMIN ASST EMPLOYEE	201,876.00	.00	8,285.80	45,058.84	156,817.16	22.32
0121 Reg prof educ	152,777.00	.00	14,309.09	89,874.18	62,902.82	58.83
0122 PROF: TEMP/SUB	1,490.00	.00	.00	.00	1,490.00	.00
0135 REG ASSIST EMPLY	18,063.00	.00	.00	135.34	17,927.66	.75
0151 OFFICE/CLERICAL	18,907.00	.00	1,268.67	12,626.85	6,280.15	66.78
0191 REG EMPLOYEE	993,222.00	.00	99,670.08	700,565.05	292,656.95	70.53
0211 DISABILITY INSURANCE	880.00	.00	93.55	683.58	196.42	77.68
0213 LIFE INSURANCE	639.00	.00	56.37	423.84	215.16	66.33
0220 FICA	112,831.00	.00	9,769.98	66,006.99	46,824.01	58.50
0231 IPERS	80,145.00	.00	11,774.76	81,112.72	-967.72	101.21
0239 TSA PD by Employer	135.00	.00	421.58	2,328.81	-2,193.81	**
0279 INSUR. BENEF.	20,190.00	.00	.00	20,190.00	.00	100.00
0331 STAFF WORKSHOP	2,090.00	.00	.00	.00	2,090.00	.00
0355 BANKING FEES	39,758.00	.00	5,304.48	27,378.78	12,379.22	68.86
0515 TRANSP PRIVATE CONT	8,918.00	.00	.00	6,815.34	2,102.66	76.42
0580 TRAVEL	28.00	.00	.00	227.18	-199.18	**
0611 OFFICE SUPPL	510.00	.00	78.93	249.24	260.76	48.87
0612 INSTR SUPPL	102.00	.00	.00	.00	102.00	.00
0618 OTHER GEN SUPPL	73,261.00	2,921.80	2,249.09	51,919.79	18,419.41	74.86
0812 DUES AND FEES	675.00	.00	.00	.00	675.00	.00
0815 STUDENT ENTRY FEES	.00	.00	.00	177.22	-177.22	.00
62 CHILD CARE	1,828,505.00	2,921.80	172,470.51	1,222,180.08	603,403.12	67.00
64 BUILDING TRADES						
0450 CONSTRUCTION SERV	.00	.00	.00	650.00	-650.00	.00
0832 INTEREST	.00	.00	.00	60.00	-60.00	.00
64 BUILDING TRADES	.00	.00	.00	710.00	-710.00	.00
65 COMMUNITY EDUCATION						
0101 Reg paraprof	4,671.00	.00	208.25	3,773.25	897.75	80.78
0121 Reg prof educ	36,325.00	.00	4,204.75	30,153.16	6,171.84	83.01
0129 ADDIT COMPENSATION	3,421.00	.00	.00	.00	3,421.00	.00
0151 OFFICE/CLERICAL	3,051.00	.00	.00	2,340.00	711.00	76.70
0211 DISABILITY INSURANCE	3.00	.00	.09	4.63	-1.63	154.33
0213 LIFE INSURANCE	6.00	.00	.04	.31	5.69	5.17
0220 FICA	5,609.00	.00	332.20	2,385.20	3,223.80	42.52
0231 IPERS	8,184.00	.00	356.20	2,805.28	5,378.72	34.28
0323 INSTRUCTIONAL SERVIC	2,865.00	.00	.00	5,185.50	-2,320.50	180.99
0345 NONEMPLOYEE OFFICIALS	12,345.00	1,500.00	748.00	8,468.00	2,377.00	80.75
0618 OTHER GEN SUPPL	154,182.00	10,787.50	6,583.53	64,481.80	78,912.70	48.82
0812 DUES AND FEES	.00	.00	.00	2,169.00	-2,169.00	.00
0990 DOWNWARD ADJUSTMENTS	41,662.00	.00	.00	.00	41,662.00	.00
65 COMMUNITY EDUCATION	272,324.00	12,287.50	12,433.06	121,766.13	138,270.37	49.23

For 02/01/16 - 02/29/16

Expenditure Summary Report

FJEXS01A

Periods 08 - 08 Monthly Report to the Board of Directors MthlyBdRptByFund/Object

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
71 SELF-INSURANCE FUND						
0101 Reg paraprof	34.00	.00	.00	.00	34.00	.00
0220 FICA	2.00	.00	.00	.00	2.00	.00
0231 IPERS	3.00	.00	.00	.00	3.00	.00
0273 MEDICAL INSURANCE	2,755,378.00	.00	270,761.95	2,036,721.60	718,656.40	73.92
0347 MEDICAL PROFESSIONAL	63,309.00	.00	3,478.00	44,271.00	19,038.00	69.93
0359 OTHER TECHNICAL SERV	100.00	.00	.00	100.00	.00	100.00
71 SELF-INSURANCE FUND	2,818,826.00	.00	274,239.95	2,081,092.60	737,733.40	73.83

Urbandale Community School District

Student Activity Fund Report

Fiscal Year to Date through February 29, 2016

Account	Administrator	Beg Bal 7/1/15	Year to Date Revenues	Year to Date Expenditures	Intra- Fund Transfer s	End Bal 2/29/16
Jensen Activity	Kelley Harrison	\$ 14,964.13	\$ -	\$ -	\$ -	\$ 14,964.13
JENSEN TOTAL		\$ 14,964.13	\$ -	\$ -	\$ -	\$ 14,964.13
Karen Acres Activity	Lara Justmann	\$ 10,707.02	\$ -	\$ 692.84	\$ -	\$ 10,014.18
Karen Acres School Store	Lara Justmann	1,114.91	360.11	386.89	-	1,088.13
Karen Acres Student Senate	Lara Justmann	667.68	-	-	-	667.68
KAREN ACRES TOTAL		\$ 12,489.61	\$ 360.11	\$ 1,079.73	\$ -	\$ 11,769.99
Olmsted Activity	Elyse Brimeyer	\$ 5,750.30	\$ 245.36	\$ -	\$ -	\$ 5,995.66
Olmsted School Store	Elyse Brimeyer	1,317.20	357.45	208.45	-	1,466.20
OLMSTED TOTAL		\$ 7,067.50	\$ 602.81	\$ 208.45	\$ -	\$ 7,461.86
Rolling Green Activity	Julia Taylor	\$ 5,523.19	\$ 1,100.00	\$ 1,425.00	\$ -	\$ 5,198.19
ROLLING GREEN TOTAL		\$ 5,523.19	\$ 1,100.00	\$ 1,425.00	\$ -	\$ 5,198.19
Valerius Activity	Meredith Mauro	\$ 19,355.89	\$ -	\$ 69.00	\$ -	\$ 19,286.89
VALERIUS TOTAL		\$ 19,355.89	\$ -	\$ 69.00	\$ -	\$ 19,286.89
Webster Activity	Greg Carenza	\$ 3,836.76	\$ -	\$ 1,253.21	\$ -	\$ 2,583.55
Webster School Store	Greg Carenza	290.12	-	-	-	290.12
WEBSTER TOTAL		\$ 4,126.88	\$ -	\$ 1,253.21	\$ -	\$ 2,873.67
ELEMENTARY BAND	Greg Carenza	\$ 6,545.23	\$ 2,241.04	\$ 1,899.96	\$ -	\$ 6,886.31
WEB CLICKERS		\$ 2,899.45	\$ -	\$ -	\$ -	\$ 2,899.45

Account	Administrator	Beg Bal 7/1/15	Year to Date Revenues	Year to Date Expenditures	Intra- Fund Transfer s	End Bal 2/29/16
MS Activities	Bill Watson	\$ -	\$ -	\$ 1,238.20	-	\$ (1,238.20)
MS Drama	Loren DeKruyf	1,102.43	130.00	341.00	-	891.43
MS Vocal	Bill Watson	26,605.05	6,147.95	13,381.52	-	19,371.48
MS Instrumental	Bill Watson	10,545.95	5,640.96	4,162.53	-	12,024.38
MS Boys Basketball	Bill Watson	-	2,866.00	1,880.00	-	986.00
MS Football	Bill Watson	-	3,233.00	7,443.42	-	(4,210.42)
MS Boys Track	Bill Watson	-	300.00	-	-	300.00
MS Boys Cross Country	Bill Watson	-	-	255.00	-	(255.00)
MS Wrestling	Bill Watson	-	918.00	2,083.43	-	(1,165.43)
MS Girls Basketball	Bill Watson	-	1,217.00	1,964.15	-	(747.15)
MS Volleyball	Bill Watson	-	2,072.00	4,167.25	-	(2,095.25)
MS Softball	Bill Watson	-	-	6,700.43	-	(6,700.43)
MS Girls Track	Bill Watson	-	-	-	-	-
MS Girls Cross Country	Bill Watson	-	-	255.00	-	(255.00)
MS Library	Loren DeKruyf	1,382.94	-	1,086.91	-	296.03
MS Student Senate	Loren DeKruyf	5,997.75	946.13	283.95	-	6,659.93
MS interest Earnings	Loren DeKruyf	235.86	23.65	-	-	259.51
MS Memory Book	Loren DeKruyf	685.29	-	34.19	-	651.10
MS Building Activity	Loren DeKruyf	6,434.04	2,242.44	1,738.00	-	6,938.48
MS I-Movie Club	Loren DeKruyf	-	-	-	-	-
MS Picture	Loren DeKruyf	-	-	-	-	-
MIDDLE SCHOOL TOTAL		\$ 52,989.31	\$ 25,737.13	\$ 47,014.98	\$ -	\$ 31,711.46

HS Activities	Bill Watson	\$ 56,076.71	\$ 40,100.50	\$ 100,586.88	\$ -	(4,409.67)
HS Drama	Bill Watson	1,796.65	1,170.00	1,766.40	-	1,200.25
HS Vocal	Bill Watson	24,037.46	138,302.45	149,243.22	-	13,096.69
HS Band	Bill Watson	12,076.35	28,684.70	27,598.24	-	13,162.81
Cheerleading	Bill Watson	-	70.65	9,902.00	-	(9,831.35)
Jaywalkers	Bill Watson	-	12,141.42	14,514.38	-	(2,372.96)
HS Boys Basketball	Bill Watson	-	12,495.91	13,384.03	-	(888.12)
HS Football	Bill Watson	-	41,358.00	31,380.25	-	9,977.75
HS Boys Soccer	Bill Watson	-	964.86	149.98	-	814.88
HS Baseball	Bill Watson	-	5,705.24	8,758.09	-	(3,052.85)
HS Boy Track	Bill Watson	-	1,247.59	2,501.49	-	(1,253.90)
HS Boy Cross Country	Bill Watson	-	1,098.37	901.60	-	196.77
HS Boys Tennis	Bill Watson	-	330.00	532.00	-	(202.00)
HS Boy Golf	Bill Watson	-	303.79	1,482.44	-	(1,178.65)
HS Wrestling	Bill Watson	-	19,386.82	22,607.68	-	(3,220.86)
HS Girls BB	Bill Watson	-	12,991.76	7,257.64	-	5,734.12
HS Girls Volleyball	Bill Watson	-	12,239.43	8,971.80	-	3,267.63
HS Girls Soccer	Bill Watson	-	538.77	150.00	-	388.77
HS Girls Softball	Bill Watson	-	8,427.80	660.95	-	7,766.85
HS GirlsTrack	Bill Watson	-	897.59	2,501.51	-	(1,603.92)
HS Girls Cross Country	Bill Watson	-	617.48	1,918.59	-	(1,301.11)
HS Girls Tennis	Bill Watson	-	445.00	1,765.90	-	(1,320.90)
HS Girls Golf	Bill Watson	-	-	-	-	-
HS Bowling	Bill Watson	-	-	-	-	-

Account	Administrator	Beg Bal 7/1/15	Year to Date Revenues	Year to Date Expenditures	Intra- Fund Transfer s	End Bal 2/29/16
HS Art	Brian Coppess	2,774.63	-	304.50	-	2,470.13
HS Art Club	Brian Coppess	127.00	-	-	-	127.00
HS Cadet Teachers	Brian Coppess	520.17	-	-	-	520.17
HS Deca	Brian Coppess	495.86	4,595.28	4,614.42	-	476.72
HS Key Club	Brian Coppess	4,179.10	1,045.15	1,117.79	-	4,106.46
HS Drug Foundation	Brian Coppess	450.00	-	-	-	450.00
HS German Club	Brian Coppess	2,676.39	20,448.50	3,434.57	-	19,690.32
HS Special Education	Brian Coppess	500.00	-	-	-	500.00
HS Future Leaders	Brian Coppess	80.55	-	-	-	80.55
HS Industrial Arts	Brian Coppess	3,039.95	344.80	1,833.50	-	1,551.25
HS Jayhawker	Brian Coppess	1,487.47	-	200.00	-	1,287.47
HS Library	Brian Coppess	3,826.90	32.30	-	-	3,859.20
HS Character Counts	Brian Coppess	194.37	-	-	-	194.37
HS Student Senate	Brian Coppess	17,595.46	8,005.00	3,803.13	-	21,797.33
HS Fam Consumer Science	Brian Coppess	13.00	-	-	-	13.00
HS At Risk	Brian Coppess	599.21	-	-	-	599.21
HS Yearbook	Brian Coppess	38,613.44	7,390.00	6,996.59	-	39,006.85
HS Roaring Leo Club	Brian Coppess	177.12	-	-	-	177.12
HS Peer Helpers	Brian Coppess	968.14	624.89	-	-	1,593.03
HS Tag Activities	Brian Coppess	6,214.48	-	435.00	-	5,779.48
HS Interest Earnings	Brian Coppess	74.26	16.57	40.00	-	50.83
HS Spanish Honor Soc.	Brian Coppess	2,428.70	-	-	-	2,428.70
HS Parenting Network	Brian Coppess	849.71	-	-	-	849.71
HS Science Activity	Brian Coppess	173.96	-	-	-	173.96
HS Physics	Brian Coppess	3.55	-	-	-	3.55
HS Memory Book	Brian Coppess	2,645.18	-	-	-	2,645.18
HS School Store	Brian Coppess	2,411.41	-	-	-	2,411.41
HS Building	Brian Coppess	1,919.37	562.82	606.26	-	1,875.93
HS Environmental Club	Brian Coppess	170.94	-	-	-	170.94
HS Japanese Trip	Brian Coppess	887.60	-	-	-	887.60
HS Spanish Trip	Brian Coppess	835.39	-	-	-	835.39
HIGH SCHOOL TOTAL		\$ 190,920.48	\$ 382,583.44	\$ 431,920.83	\$ -	\$ 141,583.09
TOTAL - ALL ACTIVITIES		\$ 316,881.67	\$ 412,624.53	\$ 484,871.16	\$ -	\$ 244,635.04

TOTALS BY ADMINISTRATOR:

Kelley Harrison	Jensen	\$ 14,964.13	\$ -	\$ -	\$ -	\$ 14,964.13
Lara Justmann	Karen Acres	12,489.61	360.11	1,079.73	-	11,769.99
Elyse Brimeyer	Olmsted	7,067.50	602.81	208.45	-	7,461.86
Julia Taylor	Rolling Green	5,523.19	1,100.00	1,425.00	-	5,198.19
Meredith Mauro	Valerius	19,355.89	-	69.00	-	19,286.89
Dr. Greg Carenza	Webster	4,126.88	-	1,253.21	-	2,873.67
Dr. Greg Carenza	Elementary Band	6,545.23	2,241.04	1,899.96	-	6,886.31
District Wide	Web-Clickers	2,899.45	-	-	-	2,899.45
Loren DeKruffy	Middle School	15,838.31	3,342.22	3,484.05	-	15,696.48
Dr. Brian Coppess	High School	96,933.31	43,065.31	23,385.76	-	116,612.86
Dr. William Watson	Athletics	131,138.17	361,913.04	452,066.00	-	40,985.21
TOTAL - ALL ACTIVITIES		\$ 316,881.67	\$ 412,624.53	\$ 484,871.16	\$ -	\$ 244,635.04

Board Meeting Agenda

March 28th, 2016 - Special Report #30

1	10 - GENERAL		
2	ACCI-	admission donation for Psychology classe	\$ 175.00
3	ACE HARDWARE	Battery for Tool/625789	\$ 8.99
4	ACE HARDWARE	Electrical Supplies for HS Gym Repairs/6	\$ 29.22
5	ACE HARDWARE	Filter for Olmsted/625800	\$ 14.69
6	ACE HARDWARE	Hardware/625650	\$ 27.95
7	ACE HARDWARE	Hardware/625660	\$ 5.70
8	ACE HARDWARE	Hardware/625682	\$ 8.69
9	ACE HARDWARE	Hardware/625690	\$ 19.28
10	ACE HARDWARE	Hardware/625768	\$ 6.08
11	ACE HARDWARE	Hardware/625804	\$ 12.99
12	ACE HARDWARE	Hardware for Grounds/625781	\$ 8.34
13	ACE HARDWARE	LED Bulbs/625760	\$ 20.00
14	ACE HARDWARE	Plumbing Suplies/625755	\$ 20.99
15	ACE HARDWARE	Ratchet Wrenches for MS Walls/625799	\$ 19.68
16	ACE HARDWARE	Recip Saw Blades	\$ 50.97
17	ACE HARDWARE	Supplies for Grounds/625792	\$ 34.66
18	ADEL-DESOTO-MINBURN SCHOOLS	SpEd Tuition for ND Semester 1	\$ 4,885.20
19	ADVENTURE LIGHTING	Ballasts/055468	\$ 220.85
20	ADVENTURE LIGHTING	Ballasts and Bulbs for Re-Lamping Webste	\$ 533.33
21	ADVENTURE LIGHTING	Lamps and Ballasts/05565	\$ 176.00
22	ADVENTURE LIGHTING	Light Parts for MS Gyms Damaged by Vanda	\$ 71.38
23	ADVENTURE LIGHTING	Supplies to Re-Lamp Webster "Clouds"/055	\$ 2,283.10
24	AGPARTS-ASSETGENIE INC	60.SHEN7.006 - Acer Chromebook Top case	\$ 79.95
25	AGPARTS-ASSETGENIE INC	BA39-01262A - Samsung Chromebook display	\$ 44.85
26	AGPARTS-ASSETGENIE INC	KT.00303.011 - Acer Chromebook battery	\$ 113.85
27	AHLERS & COONEY, P.C.-	SERVICES	\$ 1,710.00
28	ALLEGRA (WAS THE PRINTING STATION)	brochures for new students	\$ 203.00
29	ALLEGRA (WAS THE PRINTING STATION)	Printing High School	\$ 525.14
30	ALLEGRA (WAS THE PRINTING STATION)	Printing High School	\$ 678.96
31	ALLEGRA (WAS THE PRINTING STATION)	Printing Jensen	\$ 161.95
32	ALLEGRA (WAS THE PRINTING STATION)	Printing Jensen	\$ 74.93
33	ALLEGRA (WAS THE PRINTING STATION)	Printing Karen Acres	\$ 85.08
34	ALLEGRA (WAS THE PRINTING STATION)	Printing Karen Acres	\$ 41.62
35	ALLEGRA (WAS THE PRINTING STATION)	Printing Middle School	\$ 660.93
36	ALLEGRA (WAS THE PRINTING STATION)	Printing Middle School	\$ 745.40
37	ALLEGRA (WAS THE PRINTING STATION)	Printing MS Spec ED	\$ 36.94
38	ALLEGRA (WAS THE PRINTING STATION)	Printing Olmsted	\$ 117.61
39	ALLEGRA (WAS THE PRINTING STATION)	Printing OLmsted	\$ 240.27
40	ALLEGRA (WAS THE PRINTING STATION)	Printing Rolling Green	\$ 48.83
41	ALLEGRA (WAS THE PRINTING STATION)	Printing Rolling Green	\$ 162.89
42	ALLEGRA (WAS THE PRINTING STATION)	Printing TAG	\$ 3.25
43	ALLEGRA (WAS THE PRINTING STATION)	Printing Valerius	\$ 130.85
44	ALLEGRA (WAS THE PRINTING STATION)	Printing Valerius	\$ 113.26
45	ALLEGRA (WAS THE PRINTING STATION)	Printing Webster	\$ 144.14
46	ALLEGRA (WAS THE PRINTING STATION)	Printing WEBster	\$ 208.83
47	ALLEGRA (WAS THE PRINTING STATION)	Printing MS SPec Ed	\$ 9.36
48	ALLEGRA (WAS THE PRINTING STATION)	SERVICES/SUPPLIES	\$ 787.55
49	AMAZON.COM CORPORATE CREDIT	0060557818 Neverwhere	\$ 339.90
50	AMAZON.COM CORPORATE CREDIT	0307887448 Reacy Player One	\$ 251.10
51	AMAZON.COM CORPORATE CREDIT	0553539892 Eres Mother	\$ 9.99
52	AMAZON.COM CORPORATE CREDIT	0679879242 the Golden Compass	\$ 215.70

53	AMAZON.COM CORPORATE CREDIT	0786838655 The lightening Thief	\$ 179.75
54	AMAZON.COM CORPORATE CREDIT	100 cup coffee maker	\$ 127.99
55	AMAZON.COM CORPORATE CREDIT	10 Double sided Dice	\$ 13.60
56	AMAZON.COM CORPORATE CREDIT	12x12 card stock	\$ 15.09
57	AMAZON.COM CORPORATE CREDIT	1606997718 Sea to Sea	\$ 149.90
58	AMAZON.COM CORPORATE CREDIT	1880507013 Huevos-verdes	\$ 5.92
59	AMAZON.COM CORPORATE CREDIT	24" butcher paper holder	\$ 25.99
60	AMAZON.COM CORPORATE CREDIT	24" butcher paper white	\$ 27.76
61	AMAZON.COM CORPORATE CREDIT	2"x10' Dry erase magnetic strip	\$ 15.99
62	AMAZON.COM CORPORATE CREDIT	50 Conversation Classes: 50 Set of Conve	\$ 14.97
63	AMAZON.COM CORPORATE CREDIT	512GB waterproof USB flash memory stick	\$ 58.77
64	AMAZON.COM CORPORATE CREDIT	9780439023528 HUNger Games	\$ 201.00
65	AMAZON.COM CORPORATE CREDIT	aaa performance alkaline batteries	\$ 21.98
66	AMAZON.COM CORPORATE CREDIT	aa performance alkaline batteries	\$ 24.18
67	AMAZON.COM CORPORATE CREDIT	Altura Photo AP UNV1 speedlite flash bun	\$ 159.96
68	AMAZON.COM CORPORATE CREDIT	Amazon (Imax)	\$ 19.98
69	AMAZON.COM CORPORATE CREDIT	Aroma 8 cup digital rice cooker	\$ 29.92
70	AMAZON.COM CORPORATE CREDIT	Aroma professional 20 cup digital rice c	\$ 53.82
71	AMAZON.COM CORPORATE CREDIT	Avery Easy Peel White Mailing Labels for	\$ 20.99
72	AMAZON.COM CORPORATE CREDIT	ball cart	\$ 419.90
73	AMAZON.COM CORPORATE CREDIT	Bean bag toss game	\$ 39.99
74	AMAZON.COM CORPORATE CREDIT	Best Practices at Tier 1-daily different	\$ 34.95
75	AMAZON.COM CORPORATE CREDIT	Better learning	\$ 107.65
76	AMAZON.COM CORPORATE CREDIT	Black expo markers 4 doz	\$ 26.25
77	AMAZON.COM CORPORATE CREDIT	Building Teachers' capacity for success-	\$ 17.52
78	AMAZON.COM CORPORATE CREDIT	Calendar	\$ 29.98
79	AMAZON.COM CORPORATE CREDIT	Camera Case evcase digital SLR DSLR	\$ 119.94
80	AMAZON.COM CORPORATE CREDIT	Chefland plastic disposable cups	\$ 13.79
81	AMAZON.COM CORPORATE CREDIT	Classroom plaques	\$ 250.00
82	AMAZON.COM CORPORATE CREDIT	Clothespins	\$ 6.99
83	AMAZON.COM CORPORATE CREDIT	Coaching Conversations- Transforming you	\$ 26.45
84	AMAZON.COM CORPORATE CREDIT	Cured	\$ 39.96
85	AMAZON.COM CORPORATE CREDIT	Darice plastic clay tool 7 piece set	\$ 19.16
86	AMAZON.COM CORPORATE CREDIT	Deluxe 57" camera tripod	\$ 169.90
87	AMAZON.COM CORPORATE CREDIT	Dycem 50-1501G Non Slip Materials Roll,	\$ 32.51
88	AMAZON.COM CORPORATE CREDIT	Eiko ECA photoflood lamp bulb	\$ 72.24
89	AMAZON.COM CORPORATE CREDIT	Elements of Grading- A guide to effectiv	\$ 34.95
90	AMAZON.COM CORPORATE CREDIT	Enders	\$ 39.96
91	AMAZON.COM CORPORATE CREDIT	Enhancing Professional Practice	\$ 88.65
92	AMAZON.COM CORPORATE CREDIT	Expo dry erase erasers	\$ 6.22
93	AMAZON.COM CORPORATE CREDIT	Fellowes wire step file organizer 8 tier	\$ 8.99
94	AMAZON.COM CORPORATE CREDIT	File folders	\$ 35.56
95	AMAZON.COM CORPORATE CREDIT	filters	\$ 66.60
96	AMAZON.COM CORPORATE CREDIT	Fisheye lens Macro for Nikon	\$ 54.57
97	AMAZON.COM CORPORATE CREDIT	Freight	\$ 11.99
98	AMAZON.COM CORPORATE CREDIT	Freight	\$ 8.94
99	AMAZON.COM CORPORATE CREDIT	Freight	\$ 12.00
100	AMAZON.COM CORPORATE CREDIT	Freight	\$ 6.06
101	AMAZON.COM CORPORATE CREDIT	Freight	\$ 15.00
102	AMAZON.COM CORPORATE CREDIT	Getting Excited About Data, Second editi	\$ 39.95
103	AMAZON.COM CORPORATE CREDIT	Gojo 957 orange pumice	\$ 7.46
104	AMAZON.COM CORPORATE CREDIT	Gr. 5 Social Studies teacher's manuals f	\$ 63.88

105	AMAZON.COM CORPORATE CREDIT	Instructional Strategies for Effective T	\$ 21.34
106	AMAZON.COM CORPORATE CREDIT	Legos	\$ 119.77
107	AMAZON.COM CORPORATE CREDIT	Lexar professional 633x 16GB	\$ 107.40
108	AMAZON.COM CORPORATE CREDIT	Library Card pockets	\$ 26.75
109	AMAZON.COM CORPORATE CREDIT	Library cards 3x5	\$ 18.44
110	AMAZON.COM CORPORATE CREDIT	Making Hope Happeb	\$ 83.22
111	AMAZON.COM CORPORATE CREDIT	Neenah Exact index 250 sheets	\$ 12.06
112	AMAZON.COM CORPORATE CREDIT	Neewer 300 W strobe flash lightr	\$ 81.97
113	AMAZON.COM CORPORATE CREDIT	Never Underestimate Your Teahcers- Instr	\$ 26.95
114	AMAZON.COM CORPORATE CREDIT	On Common Ground- The power of professio	\$ 25.26
115	AMAZON.COM CORPORATE CREDIT	Onyour Mark- Challenging the conventions	\$ 18.96
116	AMAZON.COM CORPORATE CREDIT	Order number #105-0857304-9096258 (PE eq	\$ 630.25
117	AMAZON.COM CORPORATE CREDIT	Pedometer	\$ 51.45
118	AMAZON.COM CORPORATE CREDIT	peel and stick shelf bin labels	\$ 32.64
119	AMAZON.COM CORPORATE CREDIT	Pentel energel RTX retractable liquid ge	\$ 15.99
120	AMAZON.COM CORPORATE CREDIT	Post it Self Adhesive Easel Pad 2 pack	\$ 34.99
121	AMAZON.COM CORPORATE CREDIT	Practive makes Perfect Basic Japanese	\$ 324.75
122	AMAZON.COM CORPORATE CREDIT	Practive Makes Perfect Complete German G	\$ 13.88
123	AMAZON.COM CORPORATE CREDIT	Practive makes perfect Intermediate Germ	\$ 15.70
124	AMAZON.COM CORPORATE CREDIT	Proficiency-Based assessment-process, no	\$ 29.70
125	AMAZON.COM CORPORATE CREDIT	Real World Algebra books	\$ 56.85
126	AMAZON.COM CORPORATE CREDIT	Reclaiming Youth at Risk- our hope for t	\$ 17.00
127	AMAZON.COM CORPORATE CREDIT	Response to Intervention and Precision T	\$ 23.83
128	AMAZON.COM CORPORATE CREDIT	Rubbermade commercial brute square with	\$ 33.78
129	AMAZON.COM CORPORATE CREDIT	Ryle PLMT16 digital handheld light meter	\$ 89.73
130	AMAZON.COM CORPORATE CREDIT	Safco Products 9402MO Wood/Corrugated Li	\$ 83.76
131	AMAZON.COM CORPORATE CREDIT	Satechi SP400 smart pointer electronic p	\$ 199.75
132	AMAZON.COM CORPORATE CREDIT	Science Vocabulary Animal groups Excitin	\$ 45.63
133	AMAZON.COM CORPORATE CREDIT	Science Vocabulary Readers Wild Weather	\$ 49.58
134	AMAZON.COM CORPORATE CREDIT	Seville Classics 4 shelf	\$ 179.80
135	AMAZON.COM CORPORATE CREDIT	Seville classics ultra Zinc 5 shelf	\$ 124.99
136	AMAZON.COM CORPORATE CREDIT	Sharpie ultra fine point markers	\$ 8.25
137	AMAZON.COM CORPORATE CREDIT	sheet protectors	\$ 35.96
138	AMAZON.COM CORPORATE CREDIT	SHIPPING	\$ 12.92
139	AMAZON.COM CORPORATE CREDIT	SHIPPING	\$ 4.75
140	AMAZON.COM CORPORATE CREDIT	Smead file folder, 1/3 cut tab	\$ 17.19
141	AMAZON.COM CORPORATE CREDIT	Spalding blu green Basketball	\$ 13.99
142	AMAZON.COM CORPORATE CREDIT	Starters	\$ 30.84
143	AMAZON.COM CORPORATE CREDIT	Studio PRO 450 Watt 2 photography lighti	\$ 119.24
144	AMAZON.COM CORPORATE CREDIT	Supervision That Improves Teaching and L	\$ 30.34
145	AMAZON.COM CORPORATE CREDIT	Teaching Students to Read Like Detective	\$ 20.58
146	AMAZON.COM CORPORATE CREDIT	The 100	\$ 24.36
147	AMAZON.COM CORPORATE CREDIT	The Art of Coaching- Effective strategie	\$ 23.93
148	AMAZON.COM CORPORATE CREDIT	The Energy Bus	\$ 84.42
149	AMAZON.COM CORPORATE CREDIT	The Genius Hour Guidebook: Fostering Pas	\$ 29.95
150	AMAZON.COM CORPORATE CREDIT	The Leadership and Learning Center-Book	\$ 26.54
151	AMAZON.COM CORPORATE CREDIT	The Limit	\$ 31.96
152	AMAZON.COM CORPORATE CREDIT	The most magnificent thing	\$ 13.15
153	AMAZON.COM CORPORATE CREDIT	The Reading Strategies Book- your everyt	\$ 41.54
154	AMAZON.COM CORPORATE CREDIT	The Skirt	\$ 29.95
155	AMAZON.COM CORPORATE CREDIT	Total participation techniques- Making e	\$ 18.23
156	AMAZON.COM CORPORATE CREDIT	Under Armor UA Trion Football	\$ 19.99

157	AMAZON.COM CORPORATE CREDIT	Undivided	\$ 38.68
158	AMAZON.COM CORPORATE CREDIT	Unwind	\$ 29.24
159	AMAZON.COM CORPORATE CREDIT	vis a vis markers	\$ 15.98
160	AMAZON.COM CORPORATE CREDIT	What do you do with an idea	\$ 11.52
161	AMAZON.COM CORPORATE CREDIT	What Great Principals do Differently- 18	\$ 27.70
162	AMAZON.COM CORPORATE CREDIT	Wilson Soccer ball	\$ 10.82
163	AMERICAN FLAGS EXPRESS INC	Poly-max American Flag 3'x5'	\$ 42.80
164	AMERICAN LIBRARY ASSOC	2016 National Library Week Set	\$ 77.01
165	ANDERSON, SAM	parking while at a conference	\$ 31.80
166	ANDERSON, SAM	Reimbursement for meals while at the PLC	\$ 62.08
167	ARDICK EQUIPMENT COMPANY INC	Sign For Valerius/7695	\$ 23.75
168	ARROW STAGE LINES-	CHARTER - HS JAZZ BAND TO CEDAR RAPIDS,	\$ 1,450.00
169	ARROW STAGE LINES-	CHARTER - HS SHOW CHOIR TO MASON CITY, I	\$ 2,550.00
170	ARROW STAGE LINES-	CHARTER - HS VOCAL TO SIOUX FALLS, SD 2.	\$ 1,450.00
171	ARROW STAGE LINES-	CHARTER - SHOW CHOIR TO MILLARD, NE 1.23	\$ 2,341.00
172	AVESIS THIRD PARTY ADM.	Adjustment	\$ 1,292.71
173	AVESIS THIRD PARTY ADM.	Withholding	\$ 2,489.13
174	BAETHKE, LIZ	baggage for Aarizona trip	\$ 50.00
175	BMO MASTERCARD	AMAZON-BOOKS-PROF DEVELOPMENT	\$ 145.48
176	BMO MASTERCARD	AMAZON-BUCKLE OBJECT SCHEDULE	\$ 10.98
177	BMO MASTERCARD	AMAZON-CHROMEBOOK FLIP-HS 504 STUDENT	\$ 281.42
178	BMO MASTERCARD	AMAZON-ERROR-CHECK TO REIMBURSE DIST	\$ 485.92
179	BMO MASTERCARD	AMAZON-FANNY PACK-ASSOCIATE	\$ 12.99
180	BMO MASTERCARD	AMAZON-IPAD MINI CASE-SPED	\$ 34.97
181	BMO MASTERCARD	AMAZON-ITEMS-SUPPORT READING/BEHAVIOR	\$ 88.00
182	BMO MASTERCARD	AMAZON-PAINTING BOOKS-SOCIAL SKILLS	\$ 14.99
183	BMO MASTERCARD	AMAZON-REPLACE ITEMS-SUPPORT READ/BEHAVE	\$ 11.46
184	BMO MASTERCARD	AMAZON-SPARE PARTS/DRIVES FOR LAPTOPS	\$ 203.97
185	BMO MASTERCARD	AMERICAN AIRLINES-AIRFARE-CARLILE	\$ 388.20
186	BMO MASTERCARD	APPLE-SOFTWARE-HS MAKERSPACE LAB	\$ 1,149.91
187	BMO MASTERCARD	ASCD-BOOKS-TLC	\$ 77.85
188	BMO MASTERCARD	BUREAU OF ED-CPI LEARNING LAB-STAFF	\$ 478.00
189	BMO MASTERCARD	CASEYS-REWARD INCENTIVE	\$ 13.38
190	BMO MASTERCARD	CDW-G-BACKUP SOFTWARE	\$ 2,170.00
191	BMO MASTERCARD	CDW-G-CHROMEBASES-OLM MC PILOT	\$ 1,567.62
192	BMO MASTERCARD	CDW-G-MICRO USB CABLES	\$ 33.00
193	BMO MASTERCARD	CDW-G-PRINTER-JEN	\$ 649.99
194	BMO MASTERCARD	CDW-G-PRINTER-VAL	\$ 649.99
195	BMO MASTERCARD	CDW-G-RAM UPGRADES-LAPTOPS	\$ 131.90
196	BMO MASTERCARD	COZY CAFE-CBI-OUTING	\$ 17.73
197	BMO MASTERCARD	DOLLAR TREE-COMP BOOKS-KG	\$ 23.00
198	BMO MASTERCARD	DOLLAR TREE-SUPPLIES-GROUP ADVISORY	\$ 29.00
199	BMO MASTERCARD	DS MARKETING-AP EURO BOOKS	\$ 466.70
200	BMO MASTERCARD	EVENTBRITE-WORKSHOP REG FEES-TLC	\$ 4,000.00
201	BMO MASTERCARD	HEARTLAND AEA-CPI TRAINING	\$ 225.00
202	BMO MASTERCARD	HOLIDAY INN-HOTEL-KC SYMPOSIUM	\$ 253.38
203	BMO MASTERCARD	HYVEE-CBI	\$ 13.71
204	BMO MASTERCARD	HYVEE-CBI COOKING	\$ 38.95
205	BMO MASTERCARD	HYVEE-SNACKS-LEARNING LAB	\$ 24.54
206	BMO MASTERCARD	HYVEE-SNACKS/REINFORCEMENT	\$ 56.76
207	BMO MASTERCARD	IA ASCD-REG-CARLILE-CURRICULUM ACADEMY	\$ 250.00
208	BMO MASTERCARD	IA ASCD-REG-COLE-CURRICULUM ACADEMY	\$ 250.00

209	BMO MASTERCARD	IA ASCD-REG-MEFFORD-CURRICULUM ACADEMY	\$ 250.00
210	BMO MASTERCARD	IA ASCD-REG-TRUITT-CURRICULUM ACADEMY	\$ 250.00
211	BMO MASTERCARD	IASBO-CLIFFORD REGISTRATION	\$ 178.00
212	BMO MASTERCARD	IASBO-LEES REGISTRATION	\$ 35.00
213	BMO MASTERCARD	ID ENHANCEMENTS-PROX CARDS	\$ 616.00
214	BMO MASTERCARD	IDENTICARD-CARD HOLDERS	\$ 663.34
215	BMO MASTERCARD	ISU CPM-CONFERENCE REGISTRATION	\$ 50.00
216	BMO MASTERCARD	LEARNING POST-ED SUPPLIES-SELF CONTAINED	\$ 72.84
217	BMO MASTERCARD	LENNOX-SALES TAX CREDIT	\$ (20.74)
218	BMO MASTERCARD	MCDONALDS-CBI	\$ 66.20
219	BMO MASTERCARD	MCDONALDS-CBI-OUTING	\$ 4.97
220	BMO MASTERCARD	MCGRAW HILL-MS MATH BOOKS-STUDENT	\$ 117.31
221	BMO MASTERCARD	MERLE HAY LANES-CBI	\$ 8.50
222	BMO MASTERCARD	MISTER CAR WASH-CLEAN VAN	\$ 29.67
223	BMO MASTERCARD	NETOP-RENEW VISION CLASSROOM-HS-PLTW LAB	\$ 150.00
224	BMO MASTERCARD	NETOP-RENEW VISION CLASSROOM-MS-PLTW LAB	\$ 150.00
225	BMO MASTERCARD	NEWEGG-MONITOR ARM MOUNT-S RICHMAN	\$ 126.98
226	BMO MASTERCARD	NOBBIES-TANGIBLE REWARDS	\$ 98.77
227	BMO MASTERCARD	OFFICE DEPOT-IPAD STAND COVERS	\$ 59.98
228	BMO MASTERCARD	ORIENTAL TRADING-KG PENCILS-ORIENTATION	\$ 47.97
229	BMO MASTERCARD	PACIFIC NW PUBLISHING-BOOKS	\$ 105.93
230	BMO MASTERCARD	PALMERS DELI-LUNCH-DENISE WOODY VISIT	\$ 20.48
231	BMO MASTERCARD	PAPA JOHNS-PIZZA-DRAMA CLUB PERFORMANCE	\$ 120.00
232	BMO MASTERCARD	PIZZA HUT-STUDENT REWARD	\$ 32.49
233	BMO MASTERCARD	REALLY GREAT READING-FLUENCY TIMERS	\$ 168.00
234	BMO MASTERCARD	RESPONSIVE CLASSROOM-BOOKS	\$ 683.00
235	BMO MASTERCARD	SCHOOL HEALTH-WIPES	\$ 164.37
236	BMO MASTERCARD	SCIENCE CENTER-PARKING-CONFERENCE	\$ 6.00
237	BMO MASTERCARD	SHERATON-HOTEL-KC SYMPOSIUM	\$ 404.30
238	BMO MASTERCARD	SOL CANTINA-DINNER-KC SYMPOSIUM	\$ 66.05
239	BMO MASTERCARD	SOLUTION TREE-REGISTRATION-CARLILE	\$ 669.00
240	BMO MASTERCARD	SPARK FUN-MULTIMETERS/FUSES	\$ 142.40
241	BMO MASTERCARD	SWEETWATER SOUND-SOFTWARE-HS	\$ 764.00
242	BMO MASTERCARD	TACO JOHNS-REWARD INCENTIVE	\$ 9.65
243	BMO MASTERCARD	TARGET-CHARGING CORD-IPADS	\$ 21.20
244	BMO MASTERCARD	TARGET-ELPA21 TESTING SUPPLIES	\$ 28.99
245	BMO MASTERCARD	TARGET-FOOD-BOARD MTG	\$ 37.79
246	BMO MASTERCARD	TARGET-INSTR SUPPLIES/MATERIALS	\$ 96.93
247	BMO MASTERCARD	TARGET-INSTRUCTIONAL MATERIALS	\$ 80.32
248	BMO MASTERCARD	TARGET-REWARDS-LEARNING LAB	\$ 221.08
249	BMO MASTERCARD	TARGET-STUDENT REINFORCEMENTS	\$ 86.75
250	BMO MASTERCARD	TARGET-STUDENT REWARD BINS	\$ 134.47
251	BMO MASTERCARD	TARGET-SUPPLIES/REINFORCEMENTS	\$ 120.11
252	BMO MASTERCARD	TRACTOR SUPPLY-FLOOR MATS-PE ROOM	\$ 759.81
253	BMO MASTERCARD	UPS STORE-SHIP CHROMEBOOK-REPAIRS	\$ 14.11
254	BMO MASTERCARD	URBANDALE SCHOOLS-CPR TRAINING	\$ 106.00
255	BMO MASTERCARD	USPS-CERT MAIL-PR/BENEFITS-EMPLOYEE	\$ 6.74
256	BMO MASTERCARD	WALGREENS-ALT ASSESSMENT MATERIAL	\$ 3.78
257	BMO MASTERCARD	WALGREENS-PICS-STUDENT RECOGNITION	\$ 18.67
258	BMO MASTERCARD	WALGREENS-SUPPLIES/REINFORCEMENTS	\$ 13.88
259	BMO MASTERCARD	WALGREENS-VDAY/INSTR MATERIALS	\$ 28.52
260	BMO MASTERCARD	WARRIOR LANES-CBI	\$ 75.60

261	BRUNS, SUSAN	MILEAGE	\$ 12.15
262	CADENCE EDUCATION INC (WAS PHOENIX)-	PARTNER PRESCHOOL-MAR '16	\$ 3,959.92
263	CAPITAL SANITARY SUPPLY	CREDIT/REPLACEMENT PRODUCT	\$ -
264	CAPITAL SANITARY SUPPLY	district laundry soap	\$ 90.69
265	CAPITAL SANITARY SUPPLY	district parts and kleenex for AO	\$ 385.50
266	CAPITAL SANITARY SUPPLY	high school	\$ 2,073.06
267	CAPITAL SANITARY SUPPLY	high school	\$ 1,018.20
268	CAPITAL SANITARY SUPPLY	jensen	\$ 445.66
269	CAPITAL SANITARY SUPPLY	Jensen	\$ 149.22
270	CAPITAL SANITARY SUPPLY	karen acres	\$ 191.54
271	CAPITAL SANITARY SUPPLY	karen acres	\$ 275.93
272	CAPITAL SANITARY SUPPLY	middle school order	\$ 724.40
273	CAPITAL SANITARY SUPPLY	olmsted	\$ 942.55
274	CAPITAL SANITARY SUPPLY	olmsted	\$ 651.38
275	CAPITAL SANITARY SUPPLY	Plates, knives, forks, spoons for buildi	\$ 313.34
276	CAPITAL SANITARY SUPPLY	rolling green	\$ 331.84
277	CAPITAL SANITARY SUPPLY	rolling green	\$ 413.84
278	CAPITAL SANITARY SUPPLY	SHIPPING	\$ 8.00
279	CAPITAL SANITARY SUPPLY	valerius	\$ 150.62
280	CAPITAL SANITARY SUPPLY	valerius	\$ 236.22
281	CAPITAL SANITARY SUPPLY	webster	\$ 615.81
282	CAPITAL SANITARY SUPPLY	webster	\$ 769.15
283	CARENZA, GREG	Reimbursement for parking/cab expenses (\$ 67.00
284	CARLISLE COMMUNITY SCHOOLS-	OE TLC Tuition 2nd QTR	\$ 156.34
285	CARLISLE COMMUNITY SCHOOLS-	OE Tuition 2nd QTR	\$ 3,183.00
286	CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT	L3 SpEd Tanager Residential AS	\$ 4,646.04
287	CENTIMARK ROOFING CORP-	Roof Repairs at UHS/Labor/8000749680	\$ 665.00
288	CENTIMARK ROOFING CORP-	Roof Repairs at UHS/Materials/8000749680	\$ 126.50
289	CENTIMARK ROOFING CORP-	Roof Repairs at UMS/Labor/8000749681	\$ 805.00
290	CENTIMARK ROOFING CORP-	Roof Repairs at UMS/Materials/800074968	\$ 288.00
291	CENTURYLINK	SERVICES	\$ 132.09
292	CENTURYLINK	SERVICES	\$ 868.94
293	CHEMSEARCH	Drain Cobra Program/2215480	\$ 144.00
294	CINTAS CORP	Mat Leasing Service/UMS/762436203	\$ 34.00
295	CINTAS CORP	Walk Off Mat Leasing/Jensen/762430973	\$ 36.15
296	CINTAS CORP	Walk Off Mat Leasing/Jensen/762433573	\$ 36.15
297	CINTAS CORP	Walk Off Mat Leasing/Jensen?762436201	\$ 36.15
298	CINTAS CORP	Walk Off Mat Leasing/KA/762433249	\$ 40.64
299	CINTAS CORP	Walk Off Mat Leasing/KA/762435867	\$ 40.64
300	CINTAS CORP	Walk Off Mat Leasing/Olmsted/762432052	\$ 60.25
301	CINTAS CORP	Walk Off Mat Leasing/Olmsted/762434644	\$ 60.25
302	CINTAS CORP	Walk Off Mat Leasing/Olmsted/762437279	\$ 60.25
303	CINTAS CORP	Walk Off Mat Leasing/RG/762431306	\$ 73.72
304	CINTAS CORP	Walk Off Mat Leasing/RG/762433900	\$ 73.72
305	CINTAS CORP	Walk Off Mat Leasing/RG/762436528	\$ 73.73
306	CINTAS CORP	Walk Off Mat Leasing/UHS/762430974	\$ 132.55
307	CINTAS CORP	Walk Off Mat Leasing/UHS/762433574	\$ 132.55
308	CINTAS CORP	Walk Off Mat Leasing/UHS/762436202	\$ 132.54
309	CINTAS CORP	Walk Off Mat Leasing/UMS/762430975	\$ 34.02
310	CINTAS CORP	Walk Off Mat Leasing/UMS/762433575	\$ 34.02
311	CINTAS CORP	Walk Off Mat Leasing/Valerius/762430865	\$ 36.15
312	CINTAS CORP	Walk Off Mat Leasing/Valerius/762433471	\$ 36.15

313	CINTAS CORP	Walk Off Mat Leasing/Valerius/762436094	\$ 36.15
314	CINTAS CORP	Walk Off Mat Leasing/WE/762430974	\$ 96.40
315	CINTAS CORP	Walk Off Mat Leasing/WE/762433473	\$ 96.40
316	CINTAS CORP	Walk Off Mat Leasing/WE/762436096	\$ 96.39
317	CITY SUPPLY CORPORATION	AO Smith Blower Prove Switch/S1566829.1	\$ 87.00
318	CITY SUPPLY CORPORATION	AO Smith Flame Prove Rod/S1566770.1	\$ 67.00
319	CITY SUPPLY CORPORATION	CO Cover/S1567439.1	\$ 12.24
320	CITY SUPPLY CORPORATION	Plumbing Supplies/S1566753.1	\$ 21.42
321	CIVIC CENTER	3rd grade tickets for 5/16 10am performa	\$ 49.00
322	CIVIC CENTER	4th grade tickets for 4/14 10am preforma	\$ 50.00
323	CIVIC CENTER	5th gradetickets for 4/14 10am performa	\$ 57.00
324	CIVIC CENTER	Adult Chaperones	\$ 10.00
325	CIVIC CENTER	Adult Chaperones	\$ 8.00
326	CIVIC CENTER	Adult Chaperones	\$ 10.00
327	CIVIC CENTER	Adult Chaperones	\$ 10.00
328	CIVIC CENTER	Adult Chaperones	\$ 8.00
329	CIVIC CENTER	Adult Chaperones	\$ 4.00
330	CIVIC CENTER	Adult Chaperones	\$ 8.00
331	CIVIC CENTER	San Jose Tickets	\$ 151.00
332	CIVIC CENTER	Student Admissions - Doktor Kaboom - Mon	\$ 100.00
333	CIVIC CENTER	Student Admissions - Goodnight Moon & th	\$ 100.00
334	CIVIC CENTER	Student Admissions - I Have a Dream - Th	\$ 82.00
335	CIVIC CENTER	Student Admissions - Love that Dog - Wed	\$ 84.00
336	CIVIC CENTER	Student Admissions - Room on A Broom - T	\$ 55.00
337	CIVIC CENTER	Student Admissions - Street Beat - Thurs	\$ 48.00
338	CIVIC CENTER	Student Admissions - The Cat in the Hat	\$ 100.00
339	CLAIMAID CONSULTING CORPORATION	SERVICES	\$ 1,512.06
340	CLARK, THOMAS	MILEAGE	\$ 4.86
341	CLASSROOM DIRECT.COM	Freight	\$ 9.95
342	CLASSROOM DIRECT.COM	Hot Dot pens	\$ 39.88
343	COLE, MICHELLE	Mileage driven for conference in Minnepo	\$ 302.40
344	COLLECTION SERVICE CENTER	Withholdings 02252016	\$ 91.00
345	COLLECTION SERVICE CENTER	Withholdings 03/10/2016	\$ 1,409.24
346	COMBUSTION CONTROL CO-	Repairs to UMS Water Heater in High Temp	\$ 685.00
347	COMBUSTION CONTROL CO-	Repairs to UMS Water Heater in High Temp	\$ 231.25
348	COMMUNICATION INNOVATORS INC	Invoice 79442 - Jensen Fiber Optic cable	\$ 696.00
349	CONTINUUM RETAIL ENERGY(WAS SEMINOLE)-	SERVICES	\$ 7,438.14
350	CONTINUUM RETAIL ENERGY(WAS SEMINOLE)-	SERVICES	\$ 7,817.50
351	CONTINUUM RETAIL ENERGY(WAS SEMINOLE)-	SERVICES	\$ 22,242.46
352	CONTRACTORS RENTAL CO	Small Skid Loader/342927	\$ 310.00
353	CONTRACT SPECIALTY L.C.	Ice Melt for District/038383	\$ 540.00
354	CONTRACT SPECIALTY L.C.	SHIPPING	\$ 8.00
355	CONTROLLED ACCESS-	Arms for Traffic Gates Broken By Innatte	\$ 590.00
356	CONTROLLED ACCESS-	Shipping	\$ 195.00
357	COPY SYSTEMS, INC	copies for February - maintenance for Ap	\$ 130.80
358	CULTUREALL-	Urbandale Professional Development 2/15/	\$ 150.00
359	DAVIS, DAN	parking while at a conference	\$ 49.33
360	DAVIS, DAN	Reimbursement for meals while at the PLC	\$ 51.01
361	DEMCO, INC.-	Kapco Easy Cover II Book cover	\$ 107.42
362	DEMCO, INC.-	See attached Bld ID: C81009 for supplies	\$ 447.52
363	DEMCO, INC.-	See cart ID#002327958 for order for Webs	\$ 212.72
364	DEMCO, INC.-	shipping	\$ 8.59

365	DEMCO, INC.-	supplies, see attached card id: 00230232	\$ 1,791.48
366	DES MOINES INDEPENDENT SCHOOLS	Hospital Billing GenEd	\$ 395.36
367	DES MOINES INDEPENDENT SCHOOLS	Hospital Billing GenEd	\$ 177.60
368	DES MOINES INDEPENDENT SCHOOLS	Hospital Billing SpEd - L1	\$ 880.15
369	DES MOINES INDEPENDENT SCHOOLS	Hospital Billing SpEd - L1	\$ 395.36
370	DES MOINES INDEPENDENT SCHOOLS	Oe Tuition 2nd Qtr	\$ 55,012.86
371	DES MOINES INDEPENDENT SCHOOLS	OE Tuition TLC 2nd QTR	\$ 2,936.58
372	DES MOINES INDEPENDENT SCHOOLS	TLC OE Tuition 1st QTR	\$ 2,806.30
373	DES MOINES INDUSTRIAL PRODUCTS	Hardware/91924	\$ 9.04
374	DES MOINES LOCK SERVICE	Keys/154699	\$ 6.00
375	DES MOINES LOCK SERVICE	Keys for MS Locker #95/154997	\$ 3.96
376	DES MOINES LOCK SERVICE	Keys for Olmsted Access Panel/154821	\$ 11.88
377	DES MOINES REGISTER	PUBLICATIONS	\$ 398.78
378	DIAMOND OIL COMPANY	SERVICES	\$ 6,055.45
379	DIAM PEST CONTROL-	SERVICES	\$ 1,560.00
380	DICK BLICK	Prismacolor Scholor Colored pencils	\$ 130.05
381	DICK BLICK-	Art supplies order Quote # QD20000	\$ 1,934.77
382	DICKINSON, MACKAMAN, TYLER,-	SERVICES	\$ 3,075.00
383	DRIVE TEK, LLC-	DRIVER'S ED	\$ 2,100.00
384	DURHAM SCHOOL SERVICES-	SERVICES	\$ 109,835.60
385	DURHAM SCHOOL SERVICES-	SERVICES	\$ 97.20
386	DURHAM SCHOOL SERVICES-	SERVICES	\$ 189.18
387	DURHAM SCHOOL SERVICES-	SERVICES-SE	\$ 403.26
388	DURHAM SCHOOL SERVICES-	Trip to Civic Center - Friday, January 8	\$ 189.18
389	EGAN SUPPLY CO.	CREDIT-PO 15006694	\$ (54.78)
390	EGAN SUPPLY CO.	district equipment burnisher and test st	\$ 1,584.40
391	EGAN SUPPLY CO.	egan supplies resilient floor finish for	\$ 1,182.20
392	EGAN SUPPLY CO.	high school	\$ 1,533.84
393	EGAN SUPPLY CO.	high school	\$ 1,250.11
394	EGAN SUPPLY CO.	jensen	\$ 158.42
395	EGAN SUPPLY CO.	jensen	\$ 372.91
396	EGAN SUPPLY CO.	karen acres	\$ 133.48
397	EGAN SUPPLY CO.	karen acres	\$ 125.21
398	EGAN SUPPLY CO.	middle school	\$ 766.50
399	EGAN SUPPLY CO.	middle school	\$ 679.05
400	EGAN SUPPLY CO.	olmsted	\$ 273.20
401	EGAN SUPPLY CO.	olmsted	\$ 310.30
402	EGAN SUPPLY CO.	rolling green	\$ 22.47
403	EGAN SUPPLY CO.	rolling green	\$ 400.61
404	EGAN SUPPLY CO.	rolling green	\$ 356.38
405	EGAN SUPPLY CO.	valerius	\$ 75.94
406	EGAN SUPPLY CO.	valerius	\$ 357.99
407	EGAN SUPPLY CO.	webster	\$ 317.56
408	EGAN SUPPLY CO.	webster	\$ 620.49
409	ELECTRICAL ENGINEERING & EQUIP	Emergency Light Controller for UHS South	\$ 980.00
410	ELECTRONIC ENGINEERING CO	batteries	\$ 76.00
411	ELECTRONIC ENGINEERING CO	charger	\$ 50.00
412	ELECTRONIC SOUND CO-	Repairs to Jensen Intercomm/12418	\$ 105.00
413	ELECTRONIC SOUND CO-	Repairs to KA intercom/12419	\$ 270.78
414	EMBARKIT, INC	Invoice 36935 - Replaced display on Reti	\$ 501.50
415	EMBARKIT, INC	Invoice 36975 - Bench fee for declined r	\$ 45.00
416	EMBARKIT, INC	Invoice 37028 - Replaced hard drive on i	\$ 95.00

417	ENGLUND, EMILY	Reimbursement for shelves for classroom	\$ 59.97
418	EXCEL MECHANICAL CO INC	Service Call MS PVI Water Heater/107500	\$ 204.00
419	EXCEL MECHANICAL CO INC	Service Call to Repair MS Water Heater/1	\$ 342.00
420	FERGUSON ENTERPRISES INC	Electric Module/2824247	\$ 153.63
421	FIRST CHOICE COFFEE SERVICES	Coffee	\$ 48.98
422	FIRST CHOICE COFFEE SERVICES	SERVICES/SUPPLIES	\$ 110.47
423	FLINN SCIENTIFIC-	#118581 5% discount and free shipping	\$ (16.65)
424	FLINN SCIENTIFIC-	AP7110 Ballistic Pendulum	\$ 54.80
425	FLINN SCIENTIFIC-	AP8240 Crucibles 15ml, box of 12	\$ 115.44
426	FLINN SCIENTIFIC-	AP8958 Syringe tips set of 10	\$ 4.92
427	FLINN SCIENTIFIC-	B0047 Bromthymol Blue Solution 500 ml	\$ 11.80
428	FLINN SCIENTIFIC-	GP5075 Stirring rods set of 10	\$ 7.80
429	FLINN SCIENTIFIC-	GP6025 test tubes	\$ 77.00
430	FLINN SCIENTIFIC-	shipping	\$ 15.59
431	FLINN SCIENTIFIC-	SO437 NaI 500g lab grade	\$ 115.95
432	FOLLETT SCHOOL SOLUTIONS-	Books - See quote ID 8624955 for order f	\$ 703.11
433	FOLLETT SCHOOL SOLUTIONS-	See attached for list of books for Jense	\$ 341.70
434	FOLLETT SCHOOL SOLUTIONS-	See quote ID 8608128 for order for Urban	\$ 667.10
435	FOLLETT SCHOOL SOLUTIONS-	See quote ID 8641481 for order	\$ 1,715.00
436	FORSELLES II PARTNERS-	MWLA Rent for 2015-2016 school year	\$ 6,692.00
437	GARLAND'S INC (PREV DUNN AND CO)	Casters for Repairs/5380109	\$ 20.50
438	GILL ATHLETICS	Track Block Repair Order with shipping	\$ 126.00
439	GOPHER SPORT	GA10-321 Blue hop-along bouncers large	\$ 69.90
440	GOPHER SPORT	GA20-264 Turtle bean bags	\$ 21.95
441	GOPHER SPORT	GA20-271 Gorilla Bean bags	\$ 25.95
442	GOPHER SPORT	GA42-049 Phenom Big Bats	\$ 27.90
443	GOPHER SPORT	GA43-506 26"Durghoop	\$ 64.95
444	GOPHER SPORT	GA47-741 36" dia blue	\$ 25.95
445	GOPHER SPORT	GA57-085 softscoot scooter	\$ 129.90
446	GOPHER SPORT	GY41-590 Gopher Coated foam dodgeballs	\$ 153.90
447	GOPHER SPORT	GY71-763 Gopher softscore coated foam b	\$ 99.95
448	GOPHER SPORT	Permanet Outdoor BB Net	\$ 49.98
449	GOPHER SPORT	Rainbow UltraPlay Utility Balls (Rubber)	\$ 250.14
450	GOPHER SPORT	shipping	\$ 62.29
451	GOPHER SPORT	SHIPPING	\$ 43.15
452	GOPHER SPORT	Shipping & Handling @ 17%	\$ 220.39
453	GOPHER SPORT	SoftScore Plus Coated Foam Footballs, Sc	\$ 389.97
454	GOPHER SPORT	Ultra Play Basketballs (Size 5 - Junior)	\$ 173.22
455	GOPHER SPORT	Ultra Play Basketballs (Size 7 - Officia	\$ 192.48
456	GOPHER SPORT	Ultra Play Soccer Balls (Size 4) - Rainb	\$ 76.98
457	GOPHER SPORT	Ultra Play Soccer Balls (Size 5) - Rainb	\$ 81.80
458	GOPHER SPORT	Ultra Play Volleyballs, Rainbow, Set of	\$ 81.80
459	GRAINGER INC-	Access Door for Olmsted Project/12556910	\$ 123.21
460	GRAINGER INC-	Door Video Station/9018903147	\$ 299.93
461	GRAINGER INC-	Hand Dryer/6314452967	\$ 512.10
462	GRAINGER INC-	Mirror for Special Ed Room/1254436742	\$ 66.15
463	GRAINGER INC-	Motor for Exhaust Fan/1256559723	\$ 70.70
464	GRAINGER INC-	Pulley Blocks for Basketball Hoop Riffin	\$ 278.10
465	GRAINGER INC-	Utility Knife/1254157890	\$ 14.85
466	GRAND VIEW UNIVERSITY	SERVICES	\$ 1,000.00
467	GRAPHIC EDGE, THE	JACKETS-CABIN FEVER-ORDER #967607	\$ 95.97
468	GRAPHIC EDGE, THE	SHIPPING	\$ 24.19

469	GRAPHIC EDGE, THE	TSHIRT-L/S-CABIN FEVER-ORDER #967606	\$ 10.89
470	GRAPHIC EDGE, THE	TSHIRTS-L/S-CABIN FEVER-ORDER #967606	\$ 27.78
471	GRAPHIC EDGE, THE	TSHIRT-S/S-CABIN FEVER-ORDER #967606	\$ 9.39
472	GRAPHIC EDGE, THE	TSHIRTS-S/S-CABIN FEVER-ORDER #967606	\$ 14.78
473	GREATER DES MOINES UNITED WAY	Withholding	\$ 158.00
474	GREATER IOWA CREDIT UNION	Withholdings 02192016	\$ 1,900.00
475	GREATER IOWA CREDIT UNION	Withholdings 02252016	\$ 83.60
476	GREATER IOWA CREDIT UNION	Withholdings 03/10/2016	\$ 1,983.60
477	GROUNDS KEEPER, THE (NEW)-	SERVICES	\$ 3,340.00
478	HALVORSON BUILDING SERVICES-	Bearing/Coupler/P823	\$ 156.08
479	HALVORSON BUILDING SERVICES-	UV Motor/P525	\$ 351.01
480	HAVRAN, LORI	Reimbursement for CPR/AED Class February	\$ 53.00
481	HEARTLAND AEA 11	Hall passes	\$ 105.38
482	HEARTLAND AEA 11	Lamination	\$ 2.10
483	HEARTLAND AEA 11	Printing of 200 Rolling Green Color Broc	\$ 27.60
484	HEARTLAND AEA 11	SERVICES/SUPPLIES	\$ 438.22
485	HEARTLAND AEA 11	SERVICES/SUPPLIES	\$ 22.80
486	HEARTLAND AEA 11	SERVICES/SUPPLIES	\$ 15.40
487	HEARTLAND AEA 11	SERVICES/SUPPLIES	\$ 20.58
488	HEARTLAND AEA 11	SERVICES/SUPPLIES	\$ 1.05
489	HEARTLAND AEA 11	SUPPLIES/SERVICES	\$ 4.55
490	HEARTLAND AEA 11	SUPPLIES/SERVICES	\$ 7.70
491	HEARTLAND AEA 11	SUPPLIES/SERVICES	\$ 67.45
492	HEINEN, JEREMY	Cab cost for 4 while at PLC in AZ	\$ 25.00
493	HEINEN, JEREMY	Meals	\$ 82.47
494	HERFF JONES	Diploma covers for 2016	\$ 3,716.71
495	HIGGINS PLAZA SERVICE-	Front End Repairs to 00-8831	\$ 839.50
496	HIGGINS PLAZA SERVICE-	Oil Change Delivery van	\$ 30.67
497	HIGGINS PLAZA SERVICE-	Repairs to Vehicle 06-1397/752	\$ 173.61
498	HILLTOP TIRE SERVICE	Tire Repairs to Equipment/0017073	\$ 111.68
499	HYVEE FOOD STORE-URBAN DALE	Breakfast for students with Dyann	\$ 64.85
500	HYVEE FOOD STORE-URBAN DALE	Cabin Fever Day Cake and cookies, lemona	\$ 291.84
501	HYVEE FOOD STORE-URBAN DALE	Cabin Fever Day Celebration - cakes, coo	\$ 291.84
502	HYVEE FOOD STORE-URBAN DALE	Cabin Fever Day Celebration Supplies - c	\$ 91.10
503	HYVEE FOOD STORE-URBAN DALE	CREDIT-DUPLICATE PYMT	\$ (291.84)
504	HYVEE FOOD STORE-URBAN DALE	Food for cooking lab	\$ 104.43
505	HYVEE FOOD STORE-URBAN DALE	FOod for Cutral Issues for 1st and 2nd	\$ 65.18
506	HYVEE FOOD STORE-URBAN DALE	Food for FCS	\$ 97.39
507	HYVEE FOOD STORE-URBAN DALE	Food for FCS	\$ 42.54
508	HYVEE FOOD STORE-URBAN DALE	Honey plastic jar	\$ 4.99
509	HYVEE FOOD STORE-URBAN DALE	items for Child growth	\$ 62.14
510	HYVEE FOOD STORE-URBAN DALE	items for Child Growth	\$ 41.87
511	HYVEE FOOD STORE-URBAN DALE	items for Child Growth	\$ 20.73
512	HYVEE FOOD STORE-URBAN DALE	items for Child Growth	\$ 33.59
513	HYVEE FOOD STORE-URBAN DALE	Items for Child Growth	\$ 21.00
514	HYVEE FOOD STORE-URBAN DALE	items for Child Growth classes	\$ 49.58
515	HYVEE FOOD STORE-URBAN DALE	items for Foods	\$ 26.74
516	HYVEE FOOD STORE-URBAN DALE	items for Foods	\$ 79.56
517	HYVEE FOOD STORE-URBAN DALE	items for Foods	\$ 64.02
518	HYVEE FOOD STORE-URBAN DALE	items for Foods	\$ 84.96
519	HYVEE FOOD STORE-URBAN DALE	items for Foods	\$ 37.54
520	HYVEE FOOD STORE-URBAN DALE	items for Foods	\$ 35.89

521	HYVEE FOOD STORE-URBAN DALE	items for Foods	\$ 20.83
522	HYVEE FOOD STORE-URBAN DALE	items for Foods	\$ 52.32
523	HYVEE FOOD STORE-URBAN DALE	items for Foods	\$ 50.20
524	HYVEE FOOD STORE-URBAN DALE	items for Foods	\$ 14.12
525	HYVEE FOOD STORE-URBAN DALE	items for Foods	\$ 61.39
526	HYVEE FOOD STORE-URBAN DALE	items for Foods classes	\$ 41.25
527	HYVEE FOOD STORE-URBAN DALE	items for Foods classes	\$ 42.90
528	HYVEE FOOD STORE-URBAN DALE	items for Science lab - baking soda, vin	\$ 19.12
529	HYVEE FOOD STORE-URBAN DALE	Lunch with students - Dyann	\$ 76.55
530	HYVEE FOOD STORE-URBAN DALE	Rewards for Classroom	\$ 30.25
531	HYVEE FOOD STORE-URBAN DALE	Ruppert - AS - yogurt, candy bars, apple	\$ 64.27
532	HYVEE FOOD STORE-URBAN DALE	Ruppert - Cascade, cheerios, spoons, jui	\$ 17.62
533	HYVEE FOOD STORE-URBAN DALE	Ruppert - Cooking Spray, cream of wheat,	\$ 21.42
534	HYVEE FOOD STORE-URBAN DALE	Ruppert - Gain, Orange Water	\$ 12.34
535	HYVEE FOOD STORE-URBAN DALE	Ruppert - Limeade frozen	\$ 1.57
536	HYVEE FOOD STORE-URBAN DALE	Ruppert - Mild Salsa, Hummus, Carrots &	\$ 19.81
537	HYVEE FOOD STORE-URBAN DALE	Ruppert - Milk chocolate, bush original	\$ 16.96
538	HYVEE FOOD STORE-URBAN DALE	Ruppert - Milk, eggs, sour cream, corn m	\$ 10.00
539	HYVEE FOOD STORE-URBAN DALE	Ruppert - noodles, applesauce, chicken n	\$ 10.37
540	HYVEE FOOD STORE-URBAN DALE	Ruppert - Snack Pack Family Pack	\$ 9.57
541	HYVEE FOOD STORE-URBAN DALE	Ruppert - Spice & Vanilla Extract	\$ 6.97
542	HYVEE FOOD STORE-URBAN DALE	Ruppert - Twisty Balloon, orange tangeri	\$ 14.48
543	IMAGING TECHNOLOGIES	Copier charge from 1/18/16 - 2/17/16	\$ 221.26
544	IMAGING TECHNOLOGIES	COPIER CHARGES	\$ 807.58
545	IMAGING TECHNOLOGIES	Copies	\$ 131.27
546	IMAGING TECHNOLOGIES	copy costs	\$ 75.26
547	IMAGING TECHNOLOGIES	Fees for the copiers	\$ 596.77
548	IMAGING TECHNOLOGIES	Copies for 01/24-02/23/16	\$ 151.97
549	IMAGING TECHNOLOGIES	Copy charges for 2/24-3/23/2016	\$ 177.69
550	INTECONNEX	Power Pack for RG Entry System	\$ 315.81
551	INTERSTATE ALL BATTERY CENTER	Batteries/1924602017635	\$ 205.40
552	INTERSTATE ALL BATTERY CENTER	Batteries for Emergency Lights in HS Gym	\$ 142.80
553	INTERSTATE ALL BATTERY CENTER	SLA 1105 Batteries for Fire Alarm/192460	\$ 63.98
554	IOWA ASCD	Angie Turner	\$ 270.00
555	IOWA ASCD	Ann Nichting	\$ 270.00
556	IOWA ASCD	Brenda Goodwin	\$ 270.00
557	IOWA ASCD	Brittnie Nyhus	\$ 270.00
558	IOWA ASCD	Damon Staker	\$ 270.00
559	IOWA ASCD	Deann Pair	\$ 270.00
560	IOWA ASCD	Iowa ASCD Leadership Academy - registrat	\$ 295.00
561	IOWA ASCD	Janean Hauser	\$ 270.00
562	IOWA ASCD	Karlie Keithahn	\$ 270.00
563	IOWA ASCD	Patty Coppess	\$ 270.00
564	IOWA ASCD	Petra Stout	\$ 270.00
565	IOWA ASCD	Registration for Loren DeKruyf	\$ 255.00
566	IOWA ASCD	Shelly Vanderleest	\$ 270.00
567	IOWA ASCD	Tracie Jorgensen	\$ 270.00
568	IOWA ASSOCIATION-SCHOOL BOARDS-	Background Checks February 2016	\$ 1,008.00
569	IOWA ASSOCIATION-SCHOOL BOARDS-	Registration Fee for Metro HR Profession	\$ 100.00
570	IOWA DECA	registration for DECA International 2016	\$ 766.00
571	IOWA DEPT. OF HUMAN SERVICES	CREDIT	\$ (854.54)
572	IOWA DEPT. OF HUMAN SERVICES	SERVICES	\$ 99,793.50

573	IOWA INTERNATIONAL CENTER-	Swahili Interpreter for 2/8/16	\$ 60.00
574	IOWA INTERNATIONAL CENTER-	Vietnamese Interpreter for 2/4/16	\$ 60.00
575	IOWA LIVING MAGAZINES	SERVICES	\$ 1,500.00
576	IOWA QUALITY CENTER, INC.-	Lunch Registration	\$ 100.00
577	IOWA QUALITY CENTER, INC.-	Speaker's Dinner Registration	\$ 50.00
578	IOWA QUALITY CENTER, INC.-	Table Registration	\$ 1,350.00
579	IOWA WATER MANAGEMENT-	Basket Strainer/IN14364	\$ 57.12
580	IOWA WATER MANAGEMENT-	Contracted Monthly Service 8-1-15 to 9IN	\$ 435.00
581	IOWA WATER MANAGEMENT-	Contracted Water Service/District/IN1465	\$ 435.00
582	IOWA WATER MANAGEMENT-	Contracted Water Service/HS/IN14844	\$ 400.00
583	IRON MOUNTAIN RECORDS MANAGEMENT-	SERVICES	\$ 29.85
584	ISFIS, INC	SERVICES	\$ 225.00
585	JIM SHIPLEY & ASSOCIATES-	Airfare, hotel, and rental car	\$ 988.10
586	JIM SHIPLEY & ASSOCIATES-	Classroom Performance Excellence Follow	\$ 4,114.28
587	JIM SHIPLEY & ASSOCIATES-	Monitoring and Supporting Classroom Impl	\$ 4,000.00
588	JIM SHIPLEY & ASSOCIATES-	QCI portion	\$ 4,114.27
589	JIM SHIPLEY & ASSOCIATES-	Training materials	\$ 263.26
590	JOHNSTON COMMUNITY SCHOOLS	14-15 COOP HS/MS BOYS GIRLS SWIM COSTS	\$ 6,242.78
591	JOHNSTON COMMUNITY SCHOOLS	OE Tuition 3rd Qtr -Johnston	\$ 94,375.95
592	JOHNSTON COMMUNITY SCHOOLS	OE Tuition ELL 3rd Qtr -Johnston	\$ 350.33
593	JOHNSTON COMMUNITY SCHOOLS	OE Tuition TLC 3rd Qtr -Johnston	\$ 5,081.05
594	JOHNSTONE SUPPLY	Supplies for Maintenance/3063816	\$ 45.48
595	JUICEBOX INTERACTIVE-	SERVICES	\$ 1,408.75
596	JW PEPPER & SONS, INC.	2-pt Bridge Over Troubled Water Arr. by	\$ 82.39
597	JW PEPPER & SONS, INC.	2-pt For Good Arr. by Roger Emerson	\$ 95.07
598	JW PEPPER & SONS, INC.	A Place for You 2 part Joseph Martin	\$ 25.00
599	JW PEPPER & SONS, INC.	Circle of Our Song 2 part Gilpin	\$ 21.45
600	JW PEPPER & SONS, INC.	Dona Nobis Pacem 2-pt Arr. by Wheeler	\$ 22.54
601	JW PEPPER & SONS, INC.	That Dixieland Sound 3 part Besig and Pr	\$ 27.00
602	JW PEPPER & SONS, INC.	Shipping	\$ 10.00
603	KARAIDOS, SHAWN	MILEAGE	\$ 72.58
604	KAVAZOVIC, ALMA	MILEAGE	\$ 140.18
605	KINUM INC-	SERVICES	\$ 5,500.00
606	KONICA MINOLTA	copy machine bill for 11/1/2015-1/31/201	\$ 397.91
607	KRUIDENIER, DYANN	Field trip parking at the Science Center	\$ 8.00
608	KRUIDENIER, JENNIFER	MILEAGE	\$ 14.69
609	LAERDAL MEDICAL CORPORATION	Estimated S & H	\$ 11.89
610	LAERDAL MEDICAL CORPORATION	Manikin Face Shields (rolls of 36)	\$ 528.00
611	LAKESHORE LEARNING MATERIALS	Blue Book Bin	\$ 29.94
612	LAKESHORE LEARNING MATERIALS	Book Bin	\$ 29.94
613	LAKESHORE LEARNING MATERIALS	freight	\$ 22.46
614	LAKESHORE LEARNING MATERIALS	Green book bin	\$ 29.94
615	LAKESHORE LEARNING MATERIALS	Magna Tiles - Master Set	\$ 129.99
616	LAKESHORE LEARNING MATERIALS	Manipulative Library 2	\$ 169.00
617	LAKESHORE LEARNING MATERIALS	Red book bin	\$ 29.94
618	LAKESHORE LEARNING MATERIALS	Shipping & Handling @ 15%	\$ 50.85
619	LAKESHORE LEARNING MATERIALS	Waterway Pipe Builders - Master Set	\$ 39.99
620	LAKESHORE LEARNING MATERIALS	Yellow book bin	\$ 29.94
621	LANGFORD INTERNATIONAL, INC	S & H	\$ 16.20
622	LANGFORD INTERNATIONAL, INC	Tool Time for Education Version 15.0	\$ 162.00
623	LANGUAGETECH, INC.-	Interpreting Services for 11/11/15	\$ 27.50
624	LIENEMANN, CHRISTINA	Reimbursement for CPR taken February 201	\$ 53.00

625	LINN COUNTY SHERIFF	Withholdings 02252016	\$ 272.74
626	LINN COUNTY SHERIFF	Withholdings 03/10/2016	\$ 189.25
627	L & L INSULATIONS	Insulation for storm drain re-pipe at OI	\$ 400.78
628	MAIL SERVICES, LLC-	SERVICES	\$ 924.98
629	MARCIA BRENNER ASSOCIATES-	SERVICES	\$ 375.00
630	MCGRAW HILL EDUCATION-	Number Worlds Level D, Student Materials	\$ 229.51
631	MCGRAW HILL EDUCATION-	Quote Number KNELS-01262016-004	\$ 2,696.10
632	MCGRAW HILL EDUCATION-	See attached order for Algebra 1, Geomet	\$ 109,476.45
633	MEDIACOM	SERVICES	\$ 1,300.00
634	MEFFORD, STEVEN	Reimbursement for meals while at Power S	\$ 152.17
635	MEFFORD, STEVEN	Shuttle	\$ 37.00
636	MENARDS	Ant Traps/36893	\$ 6.74
637	MENARDS	Electrical Supplies/36810	\$ 19.86
638	MENARDS	Grounds Supplies/36854	\$ 27.64
639	MENARDS	Grounds Supplies/37985	\$ 68.91
640	MENARDS	Grounds Supplies/38090	\$ 10.00
641	MENARDS	Hardware/35019	\$ 11.30
642	MENARDS	Hardware/35211	\$ 9.29
643	MENARDS	Hardware/35296	\$ 33.65
644	MENARDS	Hardware/37245	\$ 3.53
645	MENARDS	Hardware/37790	\$ 10.68
646	MENARDS	Hardware and Casters for Traveling Locke	\$ 46.84
647	MENARDS	Hardware for Traveling Lockers/36492	\$ 1.68
648	MENARDS	Hinges/37188	\$ 5.62
649	MENARDS	Light Bulbs Needed For Valerius/36698	\$ 63.84
650	MENARDS	Lumber for Project/37806	\$ 3.96
651	MENARDS	Lumber For Project/37982	\$ 3.96
652	MENARDS	Maintenance Office Items/32391	\$ 32.05
653	MENARDS	metal shelves	\$ 179.97
654	MENARDS	Supplies	\$ 32.73
655	MENARDS	Painting Supplies for MS/36276	\$ 89.13
656	MENARDS	Paint Supplies/38557	\$ 14.27
657	MENARDS	Paint Supplies Safety/38458	\$ 34.43
658	MENARDS	Plumbing Parts/35307	\$ 22.45
659	MENARDS	Plumbing Supplies/35005	\$ 71.45
660	MENARDS	Plumbing Supplies/35944	\$ 9.48
661	MENARDS	Plumbing Supplies for HS Shower Repair/3	\$ 33.77
662	MENARDS	Plumbing Supplies for Olmsted Project/38	\$ 20.76
663	MENARDS	Register Grille/37074	\$ 3.29
664	MENARDS	Small Parts Storage/35524	\$ 23.97
665	MENARDS	Stop Sign Wheels/37155	\$ 23.80
666	MENARDS	Underlayment that is repurposed as Dryst	\$ 44.99
667	MENARDS	Wire/37666	\$ 3.49
668	METHODIST OCCUPATIONAL HEALTH -	SERVICES	\$ 261.00
669	METRO WEST LEARNING CENTER-	Consulting Services for AS - Invoice #1	\$ 4,262.50
670	METRO WEST LEARNING CENTER-	Consulting Services for AS - Invoice #19	\$ 4,180.00
671	METRO WEST LEARNING CENTER-	Consulting Services for TS - Invoice #19	\$ 285.00
672	METRO WEST LEARNING CENTER-	Consulting Services for TW - Invoice #19	\$ 475.00
673	METRO WEST LEARNING CENTER-	Consulting Services Invoice #19957 for T	\$ 7,072.50
674	METRO WEST LEARNING CENTER-	CPI Training - Invoice#19673	\$ 623.59
675	METRO WEST LEARNING CENTER-	CPI Training - Invoice #20028	\$ 250.00
676	MIDAMERICAN ENERGY-	A/O	\$ 252.32

677	MIDAMERICAN ENERGY-	A/O	\$ 230.53
678	MIDAMERICAN ENERGY-	HIGH SCHOOL	\$ 148.17
679	MIDAMERICAN ENERGY-	HIGH SCHOOL	\$ 13,922.20
680	MIDAMERICAN ENERGY-	JENSEN	\$ 870.60
681	MIDAMERICAN ENERGY-	JENSEN	\$ 1,255.38
682	MIDAMERICAN ENERGY-	KAREN ACRES	\$ 791.39
683	MIDAMERICAN ENERGY-	KAREN ACRES	\$ 1,815.05
684	MIDAMERICAN ENERGY-	METRO WEST	\$ 281.09
685	MIDAMERICAN ENERGY-	METRO WEST	\$ 333.81
686	MIDAMERICAN ENERGY-	MIDDLE SCHOOL	\$ 5,279.07
687	MIDAMERICAN ENERGY-	OLMSTED	\$ 1,865.90
688	MIDAMERICAN ENERGY-	OLMSTED	\$ 2,467.04
689	MIDAMERICAN ENERGY-	ROLLING GREEN	\$ 1,271.60
690	MIDAMERICAN ENERGY-	ROLLING GREEN	\$ 1,720.50
691	MIDAMERICAN ENERGY-	VALERIUS	\$ 620.22
692	MIDAMERICAN ENERGY-	VALERIUS	\$ 1,635.35
693	MIDAMERICAN ENERGY-	WEBSTER	\$ 3,437.10
694	MINNESOTA CENTER FOR READING RESEARCH	PRESS Assessment Manual, 2nd Edition	\$ 40.00
695	MINNESOTA CENTER FOR READING RESEARCH	Press Intervention and Assessment Manual	\$ 1,425.00
696	MINNESOTA CENTER FOR READING RESEARCH	PRESS Intervention Manual, 2nd Edition	\$ 150.00
697	MINNESOTA CENTER FOR READING RESEARCH	S & H	\$ 15.00
698	MINNESOTA CENTER FOR READING RESEARCH	shipping and handling	\$ 25.00
699	MONSON, DAPHNE	Reibursement for registration fees	\$ 56.00
700	MOSS EDUCATIONAL/INDUSTRIAL TRAINING	BOROSILICATE GLASS for Urbandale High Sc	\$ 24.99
701	MOVIE LICENSING USA	License High School	\$ 407.00
702	MOVIE LICENSING USA	License Jensen	\$ 330.00
703	MOVIE LICENSING USA	License Karen Acres	\$ 330.00
704	MOVIE LICENSING USA	License Middle School	\$ 381.00
705	MOVIE LICENSING USA	License Olmsted	\$ 356.00
706	MOVIE LICENSING USA	License Rolling Green	\$ 330.00
707	MOVIE LICENSING USA	License Valerius	\$ 330.00
708	MOVIE LICENSING USA	License WEbster	\$ 330.00
709	MULCH MART	8 Tons of Pea Gravel For Olmsted Playgro	\$ 340.00
710	MULCH MART	8 Tons of Pea Gravel For RG Playground	\$ 340.00
711	MULCH MART	8 Tons of Pea Gravel For Valerius Playgr	\$ 340.00
712	MULCH MART	Truck Charge for 3 loads	\$ 150.00
713	MUNICIPAL SUPPLY INC	Repair Kit for MS Fire Hydrant/475883	\$ 205.00
714	MUNICIPAL SUPPLY INC	Water lid for MS Hydrant damaged by plow	\$ 77.00
715	MUSICIAN'S FRIEND	Luna Guitar Safari- Supreme Acoustic Gui	\$ 597.00
716	NAPA GENUINE PARTS	Battery for Equipment/812996	\$ 34.99
717	NAPA GENUINE PARTS	FHP Belts/813342	\$ 19.16
718	NAPA GENUINE PARTS	FHP Belts for Webster AHU-6/826852	\$ 14.58
719	NAPA GENUINE PARTS	Filters/810562	\$ 44.22
720	NAPA GENUINE PARTS	Filters for Equipment/812707	\$ 83.15
721	NAPA GENUINE PARTS	Oil Dry For Paint Disposal/813724	\$ 16.58
722	NAPA GENUINE PARTS	Preventative Maintenance Parts/811239	\$ 106.88
723	NAPA GENUINE PARTS	Preventative Maintenance Supplies/810998	\$ 102.68
724	NAPA GENUINE PARTS	Wiper Blades/Wash/808175	\$ 27.83
725	NATIONAL GEOGRAPHIC LEARNING	Academic Vocabulary Toolkit 1- Classroom	\$ 681.25
726	NATIONAL GEOGRAPHIC LEARNING	SHIPPING	\$ 68.13
727	OFFICE DEPOT-(USE FOR ALL)	1/2" Binding Combs	\$ 18.88
728	OFFICE DEPOT-(USE FOR ALL)	12 Outlet Surge suppressor	\$ 227.45

729	OFFICE DEPOT-(USE FOR ALL)	12"x18" Construction Paper - Black	\$ 22.90
730	OFFICE DEPOT-(USE FOR ALL)	12"x18" Construction Paper - Yellow	\$ 22.90
731	OFFICE DEPOT-(USE FOR ALL)	1"x2 5/8" Address Labels	\$ 43.86
732	OFFICE DEPOT-(USE FOR ALL)	air freshener	\$ 9.84
733	OFFICE DEPOT-(USE FOR ALL)	Avery Clear Heavyweight Sheet Protectors	\$ 39.09
734	OFFICE DEPOT-(USE FOR ALL)	BIC Wite-Out Correction Tape	\$ 22.80
735	OFFICE DEPOT-(USE FOR ALL)	board cleaner bottle	\$ 2.24
736	OFFICE DEPOT-(USE FOR ALL)	Bottle of cleaner	\$ 18.12
737	OFFICE DEPOT-(USE FOR ALL)	Carter's Felt Stamp Pads, Black, Size 2	\$ 27.45
738	OFFICE DEPOT-(USE FOR ALL)	chair for Hejdi Zulic 301437	\$ 116.79
739	OFFICE DEPOT-(USE FOR ALL)	Crayola Classic Colors, Pack of 8	\$ 22.68
740	OFFICE DEPOT-(USE FOR ALL)	CREDIT	\$ (23.85)
741	OFFICE DEPOT-(USE FOR ALL)	Energizer D Batteries, Box of 12	\$ 9.23
742	OFFICE DEPOT-(USE FOR ALL)	Expo Dry Erase Soft Pile Eraser	\$ 21.60
743	OFFICE DEPOT-(USE FOR ALL)	Funnel	\$ 7.69
744	OFFICE DEPOT-(USE FOR ALL)	GE 3-Outlet Extension Cord, 15', Gray	\$ 10.39
745	OFFICE DEPOT-(USE FOR ALL)	GE 3-Outlet Extension Cord, 8', Gray	\$ 14.38
746	OFFICE DEPOT-(USE FOR ALL)	GE Extension Cord, 6', white	\$ 8.37
747	OFFICE DEPOT-(USE FOR ALL)	Heat Laminating Pouches (100)	\$ 70.58
748	OFFICE DEPOT-(USE FOR ALL)	Office Depot Brand Invisable Tape - 3/4"	\$ 15.12
749	OFFICE DEPOT-(USE FOR ALL)	Office Depot Brand Security Envelopes #1	\$ 10.66
750	OFFICE DEPOT-(USE FOR ALL)	Office Depot Brand Leatherette Twin Pocke	\$ 14.46
751	OFFICE DEPOT-(USE FOR ALL)	OIC Binder Clips - Medium - Box of 12	\$ 8.50
752	OFFICE DEPOT-(USE FOR ALL)	OIC Binder Clips - Mini - Box of 12	\$ 2.60
753	OFFICE DEPOT-(USE FOR ALL)	OIC Binder Clips - Small - Box of 12	\$ 3.50
754	OFFICE DEPOT-(USE FOR ALL)	PaperMate Liquid Correction Fluid, Pack	\$ 3.33
755	OFFICE DEPOT-(USE FOR ALL)	Permanent Markers, Assorted, Pk. of 12	\$ 16.98
756	OFFICE DEPOT-(USE FOR ALL)	Post-It 3x3 Super Stick Notes, Rio De Ja	\$ 12.17
757	OFFICE DEPOT-(USE FOR ALL)	Post-It 3x3 Super Sticky Notes, pk. of 1	\$ 9.84
758	OFFICE DEPOT-(USE FOR ALL)	Post it Flags - 200 Yellow	\$ 6.22
759	OFFICE DEPOT-(USE FOR ALL)	Riverside Groundwood 100% Recycled Const	\$ 17.88
760	OFFICE DEPOT-(USE FOR ALL)	Round Color Coding Labels - 3/4" Diamete	\$ 6.18
761	OFFICE DEPOT-(USE FOR ALL)	Scotch Blue Painter's Tape	\$ 15.32
762	OFFICE DEPOT-(USE FOR ALL)	Scotch Multi-purpose Duct Tape, Silver	\$ 7.12
763	OFFICE DEPOT-(USE FOR ALL)	Sharpie King size permanent Markers - As	\$ 5.26
764	OFFICE DEPOT-(USE FOR ALL)	SHIPPING	\$ 20.60
765	OFFICE DEPOT-(USE FOR ALL)	shipping labels	\$ 22.59
766	OFFICE DEPOT-(USE FOR ALL)	Shipping Tape	\$ 6.38
767	OFFICE DEPOT-(USE FOR ALL)	Staple Cartridges	\$ 21.98
768	OFFICE DEPOT-(USE FOR ALL)	Staple Remover	\$ 5.22
769	OFFICE DEPOT-(USE FOR ALL)	Staples	\$ 13.24
770	OFFICE DEPOT-(USE FOR ALL)	Supplies	\$ 181.38
771	OFFICE DEPOT-(USE FOR ALL)	Vertical File Sorter	\$ 15.71
772	OFFICE DEPOT-(USE FOR ALL)	vis a vis	\$ 43.72
773	OFFICE DEPOT-(USE FOR ALL)	Wireless Mouse	\$ 27.64
774	O'KEEFE ELEVATOR COMPANY, INC	Contracted Elevator Maintenance/00437739	\$ 451.07
775	ON SITE DESTRUCTION SVCS OF IA-	2/24/16 Shredding	\$ 25.00
776	ORIENTAL TRADING	IN48/4970 rainbow craft sand assortment	\$ 21.99
777	ORIENTAL TRADING	IN 50/78 Colored lens sunglasses	\$ 71.90
778	ORIGINAL WORKS YOURS, INC.	Art projects for k - 5	\$ 302.75
779	OTIS ELEVATOR CO-	Service Contract Charges for Otis Elevat	\$ 4,722.84
780	PAINT PUMP PROS	Repair Parts/41066	\$ 147.75

781	PAY-LESS/EXCEL	Big Foot doorstep	\$ 17.18
782	PAY-LESS/EXCEL	Counter height stool swivel	\$ 148.09
783	PAY-LESS/EXCEL	Desktop hanging file rack	\$ 17.35
784	PAY-LESS/EXCEL	Dry erase tray	\$ 21.46
785	PAY-LESS/EXCEL	Expo Dry Erase Markers	\$ 41.18
786	PAY-LESS/EXCEL	Masking tape	\$ 59.76
787	PAY-LESS/EXCEL	Pencils	\$ 28.90
788	PAY-LESS/EXCEL	pens- ink joy	\$ 28.98
789	PAY-LESS/EXCEL	Round ring binder 1"	\$ 14.78
790	PAY-LESS/EXCEL	Round ring binder 1 1/2"	\$ 15.58
791	PAY-LESS/EXCEL	Safco counter height stools	\$ 635.46
792	PAY-LESS/EXCEL	Scotch Tape	\$ 52.79
793	PAY-LESS/EXCEL	Sharp calculator	\$ 95.88
794	PAY-LESS/EXCEL	Staples	\$ 8.94
795	PAY-LESS/EXCEL	Tot staplers- blue	\$ 31.14
796	PAY-LESS/EXCEL	Tru-Ray Const. Paper	\$ 27.56
797	PAY-LESS/EXCEL	Wirebound notebooks	\$ 31.08
798	PITTSBURGH PAINTS	Paint for MS Boiler Room/982803052271	\$ 32.00
799	PLANBASE INC-	SERVICES	\$ 125.00
800	PLUMB SUPPLY COMPANY	Deep Sink Faucet/3764417	\$ 112.61
801	PLUMB SUPPLY COMPANY	Plumbing Supplies/3755780	\$ 5.85
802	POLK COUNTY SHERIFF'S OFFICE	Withholdings 02252016	\$ 243.98
803	POLK COUNTY SHERIFF'S OFFICE	Withholdings 03/10/2016	\$ 270.82
804	PRUFROCK PRESS, INC.	Changing Tomorrow: Leadership for High-A	\$ 24.95
805	PRUFROCK PRESS, INC.	Shipping	\$ 7.95
806	QUILL CORPORATION-	720700 CT case of paper	\$ 32.90
807	QUILL CORPORATION-	720700 CT cases of paper	\$ 65.80
808	QUILL CORPORATION-	8 1/2 x 11 Copier paper	\$ 49.99
809	QUILL CORPORATION-	901-11265Q Chair mat	\$ 149.95
810	QUILL CORPORATION-	901-7C191228 9x12 envelopes	\$ 5.41
811	QUILL CORPORATION-	901-82318 white card stock	\$ 11.99
812	QUILL CORPORATION-	Brother TN420 toner cartridge	\$ 79.18
813	QUILL CORPORATION-	Bulletin Boards	\$ 479.84
814	QUILL CORPORATION-	chairs	\$ 499.95
815	QUILL CORPORATION-	Drum	\$ 127.59
816	QUILL CORPORATION-	pencils 901-13882	\$ 8.80
817	QUILL CORPORATION-	SUPPLIES/CREDIT	\$ 164.99
818	QUILL CORPORATION-	Toner	\$ 84.46
819	QUILL CORPORATION-	Transparent spinners set of 5	\$ 9.59
820	QUILL CORPORATION-	various office/education supplies	\$ 182.13
821	RAY CENTER	Culture of Excellence and Ethics Assessm	\$ 300.00
822	REALLY GOOD STUFF	Freight	\$ 8.95
823	REALLY GOOD STUFF	Self adhesive Corner Helper-Language	\$ 14.70
824	REALLY GOOD STUFF	Self adhesive- Corner math helper	\$ 14.70
825	REALLY GOOD STUFF	Self adhesive name plate	\$ 9.99
826	REAMS SPRINKLER SUPPLY	ADJ PRICE	\$ 0.01
827	REAMS SPRINKLER SUPPLY	Pipe for Sprinkler Repairs/ S1294327	\$ 24.90
828	RELIASTAR LIFE INSURANCE CO.	Adjustment - Life	\$ (114.46)
829	RELIASTAR LIFE INSURANCE CO.	Adjustment- LTD	\$ 109.48
830	RELIASTAR LIFE INSURANCE CO.	Withholding - Life	\$ 1,312.11
831	RELIASTAR LIFE INSURANCE CO.	Withholding - LTD	\$ 2,339.99
832	RELIASTAR LIFE INSURANCE CO.	Withholding - Vol. Life	\$ 2,947.65

833	RICOH USA INC (WAS IKON OFFICE)	Masters	\$ 270.36
834	RICOH USA INC (WAS IKON OFFICE)	Tubes of ink	\$ 113.70
835	RIFTON EQUIPMENT	Replacement Batteries for R700 SoloLift	\$ 172.50
836	R & R REALTY GROUP	LEASE A/O-APR '16	\$ 5,864.08
837	RYAN PAUL BUCK PRODUCTIONS-	SERVICES	\$ 4,000.00
838	RYONET CORPORATION	Aluminum squeegee rack	\$ 55.96
839	RYONET CORPORATION	Roller Frame	\$ 73.99
840	RYONET CORPORATION	SHIPPING	\$ 9.99
841	SAI (SCHOOL ADMINISTRATORS OF IOWA)	Lindie Truitt	\$ 105.00
842	SAI (SCHOOL ADMINISTRATORS OF IOWA)	Michelle Cole	\$ 105.00
843	SAI (SCHOOL ADMINISTRATORS OF IOWA)	Steve Mefford	\$ 105.00
844	SAYDEL CONSOLIDATED SCHOOL DIST-	OE TLC 2nd Qtr	\$ 156.34
845	SAYDEL CONSOLIDATED SCHOOL DIST-	OE Tuition 2nd Qtr	\$ 3,183.00
846	SCHLUETER, KERI	MILEAGE	\$ 187.38
847	SCHMIDT, CONRAD-	SERVICES	\$ 200.00
848	SCHOLASTIC INC	10 Tue Tales American Heros Pack	\$ 8.00
849	SCHOLASTIC INC	Abe Lincoln His Wit and Wisdom from A-Z	\$ 4.00
850	SCHOLASTIC INC	A Dog Called Homeless	\$ 28.00
851	SCHOLASTIC INC	Brave Like My Brother	\$ 4.00
852	SCHOLASTIC INC	Bud Not Buddy 6 pack	\$ 20.00
853	SCHOLASTIC INC	Diary Of A Minecraft Zombie	\$ 4.00
854	SCHOLASTIC INC	Ellie's Story A Dog Purpose Novel	\$ 21.00
855	SCHOLASTIC INC	I Survived The Hindenburg Disaster	\$ 3.00
856	SCHOLASTIC INC	Jack The True Story Of Jack And The Bean	\$ 4.00
857	SCHOLASTIC INC	My Name is Truth The Life Of Sojourner T	\$ 5.00
858	SCHOLASTIC INC	National Geographic Kids Prehistoric Mam	\$ 3.00
859	SCHOLASTIC INC	National Geographic Kids Rosa Parks	\$ 3.00
860	SCHOLASTIC INC	National Geographic Kids Sacagawea	\$ 3.00
861	SCHOLASTIC INC	Old Wolf	\$ 28.00
862	SCHOLASTIC INC	On a Beam of Light: A story of Albert Ei	\$ 5.00
863	SCHOLASTIC INC	Owl Moon	\$ 24.00
864	SCHOLASTIC INC	Parts of speech	\$ 2.00
865	SCHOLASTIC INC	Race The Wild 3 pack	\$ 9.00
866	SCHOLASTIC INC	Real Life Monsters Pack	\$ 16.00
867	SCHOLASTIC INC	Sheila Turnage Pack	\$ 7.00
868	SCHOLASTIC INC	Stone Fox	\$ 1.00
869	SCHOLASTIC INC	SuperHero Biography Pack	\$ 7.00
870	SCHOLASTIC INC	The Mouse And The Motorcycle	\$ 24.00
871	SCHOLASTIC INC	Visual Explorers Predetors	\$ 4.00
872	SCHOLASTIC INC	Who is Jane Goodall	\$ 5.00
873	SCHOOL HEALTH	13% Discount - IEC Vendor Bid #2745312	\$ (18.62)
874	SCHOOL HEALTH	3/4" Flex Fabric, 100/box	\$ 94.80
875	SCHOOL HEALTH	3 in. Cotton Tipped Applicators - 100/Pk	\$ 5.30
876	SCHOOL HEALTH	Supplies	\$ 9.06
877	SCHOOL HEALTH	Battery Lithium YEL AED G3 Powerheart	\$ 340.07
878	SCHOOL HEALTH	Battery Lithium YEL AED G3 Powerheart	\$ 340.07
879	SCHOOL HEALTH	Cups, Clear Plastic 3.5 oz.	\$ 71.93
880	SCHOOL HEALTH	Gauze sponge 4x4, 200/pkg.	\$ 44.76
881	SCHOOL HEALTH	School Health Brand Fingertip Ba dages -	\$ 36.75
882	SCHOOL HEALTH	School Health Brand Junior Bandages - 3/	\$ 12.75
883	SCHOOL HEALTH	School Health Eye Glass Repair Kit	\$ 4.32
884	SCHOOL HEALTH	School Health Instant Hand Sanitizer - 6	\$ 50.55

885	SCHOOL HEALTH	SH Gloves, Vinyl, Medium, 100/box	\$ 39.78
886	SCHOOL HEALTH	Splinter Forceps - 3 1/2"	\$ 2.12
887	SCHOOL HEALTH	Vinyl Powder Free Disposable Gloves - Me	\$ 68.30
888	SCHOOL HEALTH	Zipper Seal-Top Reclosable Bags - 4"X6"	\$ 43.40
889	SCHOOL NURSE SUPPLY, INC.-	Cellulose Sponges	\$ 14.32
890	SCHOOL NURSE SUPPLY, INC.-	Clorox Wipes	\$ 13.90
891	SCHOOL NURSE SUPPLY, INC.-	flushable wipes	\$ 5.90
892	SCHOOL NURSE SUPPLY, INC.-	Latex Gloves	\$ 15.98
893	SCHOOL NURSE SUPPLY, INC.-	plastic cups	\$ 22.14
894	SCHOOL NURSE SUPPLY, INC.-	shipping	\$ 9.25
895	SCHOOL NURSE SUPPLY, INC.-	Ziplock snack bags	\$ 15.56
896	SCHOOL SPECIALTY INC	Beads Pony Bright Hues - Pack of 1000	\$ 7.14
897	SCHOOL SPECIALTY INC	Beads - Pony Metallic - pack of 500	\$ 8.82
898	SCHOOL SPECIALTY INC	Beads wood med sz asst shps/clrs - pack	\$ 6.49
899	SCHOOL SPECIALTY INC	Buttopn Collage - 1 pound container	\$ 11.68
900	SCHOOL SPECIALTY INC	Lamingating Film, 27"x500'	\$ 301.56
901	SCHOOL SPECIALTY INC	Xacto KS Pencil Sharpener	\$ 67.44
902	SCHOOL SPECIALTY INC	X-acto Replacement Cutter Carrier	\$ 63.75
903	SCHULTZ, NANCY	Reimbursement for registration fees for	\$ 56.00
904	SHAPE AMERICA-	Registration for Corey Brown to attend c	\$ 490.00
905	SMITH'S SEWER SERVICE INC-	Clear Drain at HS Gym/316776	\$ 75.00
906	SMITH'S SEWER SERVICE INC-	Drain Service at Olmsted/315842	\$ 80.00
907	SOENKE-QUIST, DENA-	SERVICES	\$ 7,475.00
908	SOLUTION TREE	Abby Sonner registration for the PLC in	\$ 649.00
909	SOLUTION TREE	Amanda Drescher registration for the PLC	\$ 649.00
910	SOLUTION TREE	Angie Turner	\$ 649.00
911	SOLUTION TREE	Ben Luther	\$ 649.00
912	SOLUTION TREE	Brittany Nyhus	\$ 649.00
913	SOLUTION TREE	Cami Havicek	\$ 649.00
914	SOLUTION TREE	Carmen Crump	\$ 649.00
915	SOLUTION TREE	Charla Norris	\$ 649.00
916	SOLUTION TREE	Chris Christensen	\$ 649.00
917	SOLUTION TREE	Danielle Kenworthy	\$ 649.00
918	SOLUTION TREE	Katie Birdwell	\$ 649.00
919	SOLUTION TREE	Leah Cole registration for the PLC in DS	\$ 649.00
920	SOLUTION TREE	LeAnn Lines	\$ 649.00
921	SOLUTION TREE	M Hockenberry registration for the PLC i	\$ 649.00
922	SOLUTION TREE	Michelle Johnson	\$ 649.00
923	SOLUTION TREE	Nancy Schultz	\$ 649.00
924	SOLUTION TREE	Natalie Miller	\$ 649.00
925	SOLUTION TREE	Registration for the PLC at Work Institu	\$ 649.00
926	SOLUTION TREE	Registration for the PLC at Work Institu	\$ 649.00
927	SOLUTION TREE	Registration for Tim Carver fot eh PLC i	\$ 649.00
928	SOLUTION TREE	Tim TeBrink	\$ 649.00
929	SONNER, ABBY	MILEAGE	\$ 52.92
930	STALEY, NIKKI	MILEAGE	\$ 105.30
931	STORAGE AND DESIGN GROUP	Model 1630 Combination Locks for Lockers	\$ 375.00
932	STORAGE AND DESIGN GROUP	SHIPPING	\$ 15.00
933	STORAGEMART #1050	RENT UNIT 161-APR '16	\$ 82.96
934	STORAGEMART #1050	RENT UNIT 161-MAR '16	\$ 82.96
935	ST PIUS X	PARTNER PRESCHOOL-MAR '16	\$ 5,482.97
936	SUPPLYWORKS (PREV AMSAN)	district hand soap	\$ 62.94

937	SUPPLYWORKS (PREV AMSAN)	hand soap for district	\$ 1,346.19
938	SWEET HONEY, INC-	Code Required Grease Interceptor Service	\$ 1,065.00
939	SWEET HONEY, INC-	Code Required Grease Trap Service/21643	\$ 285.00
940	THERMAL SERVICES-	Service Call HS RTAHU C-1/2178	\$ 420.00
941	THERMAL SERVICES-	Service Call HS RTAHU L-1/1981	\$ 255.00
942	TONER PLACE, THE	Toner	\$ 336.25
943	TONER PLACE, THE	Toner	\$ 629.00
944	TONER PLACE, THE	Toner	\$ 68.25
945	TONER PLACE, THE	Toner	\$ 76.00
946	TONER PLACE, THE	Toner	\$ 85.50
947	TONER PLACE, THE	Toner	\$ 92.00
948	TONER PLACE, THE	Toner	\$ 83.75
949	TONER PLACE, THE	Toner	\$ 251.25
950	TONER PLACE, THE	Toner	\$ 309.00
951	TYCO SIMPLEXGRINNELL- (WAS ADT)-	CREDIT/SUPPLIES	\$ (702.05)
952	TYCO SIMPLEXGRINNELL- (WAS ADT)-	Fire Alarm Service Call at WE/ 82292603/	\$ 473.00
953	TYCO SIMPLEXGRINNELL- (WAS ADT)-	Fire Alarm Service Call at WE/ 82292603/	\$ 204.94
954	TYCO SIMPLEXGRINNELL- (WAS ADT)-	Service Call/82249897	\$ 473.00
955	UE LOCAL 893	Withholdings 02252016	\$ 207.00
956	UE LOCAL 893	Withholdings 03/10/2016	\$ 241.50
957	UI COLLEGE OF ENGINEERING-PLTW	Registration for Damon Staker to attend	\$ 50.00
958	UNITYPOINT DES MOINES (WAS IOWA HEALTH)-	Heartsaver CPR AED Completion Card	\$ 31.00
959	UNITYPOINT DES MOINES (WAS IOWA HEALTH)-	Heartsaver First Aid CPR AED Completion	\$ 6.20
960	UNITYPOINT DES MOINES (WAS IOWA HEALTH)-	Shipping	\$ 2.50
961	URBAN DALE, CITY OF	SERVICES	\$ 33.63
962	URBAN DALE EDUCATION ASSOCIATION	Withholdings 02192016	\$ 10,601.70
963	URBAN DALE EDUCATION ASSOCIATION	Withholdings 03/10/2016	\$ 10,601.70
964	URBAN DALE HOT LUNCH	100 cookies	\$ 50.00
965	URBAN DALE HOT LUNCH	Bottled Water for Cabin Fever Day	\$ 51.00
966	URBAN DALE HOT LUNCH	Cabin Fever Day Celebration - Bottle Wat	\$ 414.75
967	URBAN DALE HOT LUNCH	Flour	\$ 29.20
968	URBAN DALE WATER UTILITY	WATER/SEWER	\$ 295.05
969	URBAN DALE WATER UTILITY	WATER/SEWER	\$ 317.10
970	URBAN DALE WATER UTILITY	WATER/SEWER	\$ 588.60
971	URBAN DALE WATER UTILITY	WATER/SEWER	\$ 355.60
972	URBAN DALE WATER UTILITY	WATER/SEWER	\$ 265.38
973	URBAN DALE WATER UTILITY	WATER/SEWER	\$ 741.40
974	URBAN DALE WATER UTILITY	WATER/SEWER	\$ 921.69
975	URBAN DALE WATER UTILITY	WATER/SEWER	\$ 2,485.58
976	U.S. CELLULAR	CREDIT	\$ (475.87)
977	U.S. CELLULAR	SERVICES	\$ 11,953.60
978	U.S. DEPARTMENT OF EDUCATION	Withholdings 02192016	\$ 476.46
979	U.S. DEPARTMENT OF EDUCATION	Withholdings 03/10/2016	\$ 476.46
980	US SCHOOL SUPPLY	Brain Erasers	\$ 8.25
981	US SCHOOL SUPPLY	Candy Highlighters - 36 / Unit	\$ 13.75
982	US SCHOOL SUPPLY	Chocolate Bar Notepads - 36 / Unit	\$ 11.75
983	US SCHOOL SUPPLY	Designer 50 Pencils - 50/Unit	\$ 6.70
984	US SCHOOL SUPPLY	Donut Scented Erasers - 36 / Unit	\$ 10.95
985	US SCHOOL SUPPLY	Ice Cream Scented Mini Highlighters - 10	\$ 42.50
986	US SCHOOL SUPPLY	Jaws Pencil Sharpener - 24 / Unit	\$ 9.95
987	US SCHOOL SUPPLY	Koala Pencil Pal - 36 / Unit	\$ 25.70
988	US SCHOOL SUPPLY	Magnetic Locker Mirror - 12 / Unit	\$ 16.75

989	US SCHOOL SUPPLY	Owl Pencil Sharpener - 24 / Unit	\$ 13.95
990	US SCHOOL SUPPLY	Pencil Grip Assortment - 192 / Unit	\$ 18.95
991	US SCHOOL SUPPLY	Plush Leopard Print Memo Pad - 36 / Unit	\$ 11.65
992	UTILITY REBATE CONSULTANTS, INC.	SERVICES	\$ 36.37
993	VAN WALL EQUIP (PREV GREAT AM OUTDOOR)	Parts for John Deere Equipment/233588	\$ 25.96
994	VAN WALL EQUIP (PREV GREAT AM OUTDOOR)	Pawl/231574	\$ 10.38
995	VIERLING, KELLY D'ANN	Withholdings 02192016	\$ 636.24
996	VIERLING, KELLY D'ANN	Withholdings 03/10/2016	\$ 636.24
997	VILLAGE BLACKSMITH-	Fabricate Frame for Traveling Locker/137	\$ 50.00
998	VILLAGE BLACKSMITH-	Fabricate String Roller for Marking Feil	\$ 30.00
999	VILLAGE BLACKSMITH-	Snow Plow Cutter Blade/13764	\$ 75.00
1000	WARDS NATURAL SCIENCE-	360035 blood typing refill kit	\$ 28.75
1001	WARDS NATURAL SCIENCE-	360971 Energy Systems and its sources	\$ 29.95
1002	WARDS NATURAL SCIENCE-	362045 Air pollution Atmospher in crisi	\$ 162.00
1003	WARDS NATURAL SCIENCE-	863056 Water quality assessment labs	\$ 39.99
1004	WARDS NATURAL SCIENCE-	900152 Bacteria forms	\$ 19.50
1005	WARDS NATURAL SCIENCE-	940022 Air pollution slides	\$ 46.92
1006	WARDS NATURAL SCIENCE-	949111 Letter "e" slides	\$ 48.60
1007	WARDS NATURAL SCIENCE-	950116 disease causing bacteria set	\$ 110.75
1008	WARDS NATURAL SCIENCE-	950229 Environmental problems slides	\$ 126.35
1009	WARDS NATURAL SCIENCE-	HAZARDOUS CHARGE	\$ 25.50
1010	WARDS NATURAL SCIENCE-	IA Consortium discount 2016 15% discoun	\$ (66.84)
1011	WASTE CONNECTIONS OF DM	SERVICES	\$ 106.09
1012	WASTE MANAGEMENT OF IOWA	SERVICES	\$ 8,386.14
1013	WATERLOO COMM SCHOOL DISTRICT	Tuitionfor SG	\$ 9,429.86
1014	WEIDENHAMMER SYSTEMS CORP.	1095-c Envelopes	\$ 18.88
1015	WELLMARK	Claims Processing Fee	\$ 350.00
1016	WELLS FARGO CORPORATE CARD	ADD'L	\$ 670.80
1017	WELLS FARGO CORPORATE CARD	Bleach, cotton wipes, Isopropyl Alcohol,	\$ 53.20
1018	WELLS FARGO CORPORATE CARD	Books purchased from Barnes & Noble - Me	\$ 47.76
1019	WELLS FARGO CORPORATE CARD	Business Cards for J Mitchell & M Lane	\$ 35.79
1020	WELLS FARGO CORPORATE CARD	charges for food and shuttle for Beathke	\$ 119.07
1021	WELLS FARGO CORPORATE CARD	CREDIT	\$ (169.74)
1022	WELLS FARGO CORPORATE CARD	CREDIT	\$ (2.71)
1023	WELLS FARGO CORPORATE CARD	Flights for Lance McConnell and Kori Mag	\$ (226.32)
1024	WELLS FARGO CORPORATE CARD	Food and lodging for Baehke and Jazques	\$ 911.01
1025	WELLS FARGO CORPORATE CARD	Hotel costs for 4 teachers going to the	\$ 1,621.02
1026	WELLS FARGO CORPORATE CARD	Hotel costs for Facilitators of Curricul	\$ 864.10
1027	WELLS FARGO CORPORATE CARD	Hotel costs for Jeremy Heinen and Sam An	\$ 810.51
1028	WELLS FARGO CORPORATE CARD	Hotel stay in Phoenix, AZ Feb. 2-4, 2016	\$ 1,621.02
1029	WELLS FARGO CORPORATE CARD	meals and parking for TLC members while	\$ 259.07
1030	WELLS FARGO CORPORATE CARD	Reimbursement for meals and travel for t	\$ 9.77
1031	WELLS FARGO CORPORATE CARD	Roundtrip Shuttle for 5 to/from airport	\$ 160.80
1032	WELLS FARGO CORPORATE CARD	SERVICES	\$ 5.49
1033	WELLS FARGO CORPORATE CARD	TESOL Conference Lodging - 1 Person, 2 N	\$ 233.20
1034	WELLS FARGO CORPORATE CARD	TESOL Conference Lodging - 2 People, 2 N	\$ 233.20
1035	WELLS FARGO CORPORATE CARD	TESOL Conference Lodging - 2 People, 3 N	\$ 563.80
1036	WELLS FARGO CORPORATE CARD	TLC TRAVEL EXPENSES	\$ 267.14
1037	WELLS FARGO CORPORATE CARD	TQ portion	\$ 56.87
1038	WELLS FARGO CORPORATE CARD	TQ TRAVEL EXPENSES	\$ 233.24
1039	WELLS FARGO CORPORATE CARD	Wash Delivery Van	\$ 11.00
1040	WELLS FARGO CORPORATE CARD	Wash Van	\$ 11.00

1041	WEST DES MOINES HISTORICAL SOCIETY	Field trip-students/Chris	\$ 40.00
1042	WEX BANK (WAS FLEET SVCS/WRIGHT EXP)	SERVICES	\$ 1,219.21
1043	WIESER EDUCATIONAL	AGS Economics Textbooks	\$ 154.97
1044	WIESER EDUCATIONAL	AGS Economics Textbooks	\$ 154.98
1045	WIESER EDUCATIONAL	AGS Economics Textbooks (set of 10)	\$ 305.00
1046	WIESER EDUCATIONAL	AGS Economics Textbooks (set of 10)	\$ 305.00
1047	WIESER EDUCATIONAL	S&H	\$ 46.01
1048	WIESER EDUCATIONAL	S&H	\$ 45.99
1049	WILLYARD, MONTY	Meals	\$ 41.77
1050	WILLYARD, MONTY	parking while at a conference	\$ 52.00
1051	WILLYARD, MONTY	Reimbursement for cab while at the PLC i	\$ 20.88
1052	WINDSTAR LINES-	CHARTER - BOYS TRACK TO CEDAR FALLS 3.8.	\$ 970.00
1053	WINDSTAR LINES-	CHARTER - SHOW CHOIR TO CEDAR RAPIDS 3.5	\$ 3,485.00
1054	WINDSTAR LINES-	CHARTER - WRESTLING & CHEER TO FORT DODG	\$ 1,336.00
1055	WINDSTREAM-	SERVICES	\$ 4,931.25
1056	WOLTERS KLUWER LAW & BUSINESS	SUPPLIES	\$ 525.00
1057	WOODMAN INC-	Sevice Calls for UHS/UMS/PM98BB	\$ 195.50
1058	WOODWARD-GRANGER COMM. SCHOOLS	Gen Ed Tuition	\$ 3,169.05
1059	WOODWARD-GRANGER COMM. SCHOOLS	GenEd Tuition for KZ & EW	\$ 2,058.81
1060	WOODWARD-GRANGER COMM. SCHOOLS	Tuition for KZ	\$ 1,433.82
1061	ZWICK, HEIDI	MILEAGE	\$ 27.11
1062	10 - GENERAL	** Fund Total **	\$ 944,962.43
1063			
1064	21 - STUDENT ACTIVITY		
1065	AMAZON.COM CORPORATE CREDIT	INDOOR/OUTDOOR SOCCER GOALS	\$ 149.98
1066	AMAZON.COM CORPORATE CREDIT	INDOOR/OUTDOOR SOCCER GOALS	\$ 150.00
1067	BACHHUBER, RAMI	reimbursement for items for rose sale	\$ 20.00
1068	BMO MASTERCARD	ACE HARDWARE-INSTRUMENT REPAIR-PIANO	\$ 7.80
1069	BMO MASTERCARD	COUNTRY INN-HOTEL-URB SINGERS-NCACDA	\$ 1,598.00
1070	BMO MASTERCARD	HILTON GARDEN INN-JAZZ FEST JUDGE-HOTEL	\$ 244.16
1071	BMO MASTERCARD	HOLIDAY INN-CLINICIAN HOTEL	\$ 167.95
1072	BMO MASTERCARD	JOHNSTON TAILORS-CHOIR ALTERATIONS	\$ 48.00
1073	BMO MASTERCARD	JW PEPPER-MUSIC	\$ 183.99
1074	BMO MASTERCARD	OFFICE DEPOT-INVITATIONAL SUPPLIES	\$ 24.99
1075	BMO MASTERCARD	PAYPAL-BCP-DJ FOR DANCE	\$ 650.00
1076	BMO MASTERCARD	STAPLES-OFFICE SUPPLIES	\$ 12.00
1077	BMO MASTERCARD	STAPLES-PAPER/OFFICE SUPPLIES	\$ 73.99
1078	BMO MASTERCARD	STEVE WIESS MUSIC-PERCUSSION EQUIP	\$ 57.90
1079	BMO MASTERCARD	TARGET-RING POPS-ALL SCHOOL VDAY TREATS	\$ 309.38
1080	BMO MASTERCARD	US SCHOOL SUPPLY-SCHOOL STORE ITEMS	\$ 183.65
1081	BMO MASTERCARD	WEST MUSIC-PERCUSSION EQUIP	\$ 31.95
1082	BRECHT, LEE-	OFFICIAL - MS BBB 2.15.16	\$ 80.00
1083	BROWN, DAMON-	Show Choir Clinician: 2/11/16	\$ 300.00
1084	CARREL, TRAVIS-	OFFICIAL - VAR BBB 2.16.16	\$ 75.00
1085	CIML	Bowling Medals	\$ 108.00
1086	CIVIC CENTER	adult ticket 1/8/16 @ 10am	\$ 4.00
1087	CIVIC CENTER	student ticket 1/8/16 @ 10am	\$ 24.00
1088	CONTEMPORARY SERVICES CORP	BBB Event Support	\$ 296.64
1089	CONTEMPORARY SERVICES CORP	CROWD MANAGEMENT - SHOW CHOIR 2.12.16 (I	\$ 657.16
1090	CONTEMPORARY SERVICES CORP	CROWD MANAGEMENT - SHOW CHOIR 2.13.16 (I	\$ 1,339.53
1091	CRANDELL, MARY-	Solo Contest Judge	\$ 100.00
1092	CROWSON PIANO SERVICE-	Yamaha C3X Tuning	\$ 90.00

1093	CROWSON PIANO SERVICE-	Yamaha U1 Tuning	\$ 90.00
1094	DANNENFELDT, AMY-(EMPLOYEE)	3/5/16 UMS band solo contest accompanist	\$ 150.00
1095	DECKER SPORTING GOODS	D1 Pro Baseballs - Dozen	\$ 1,728.00
1096	DECKER SPORTING GOODS	SHIPPING	\$ 57.00
1097	DECKER SPORTING GOODS	Spalding TF Pro HS Game Ball	\$ 144.00
1098	DOERHOFF, ROB-	OFFICIAL - MS BBB 2.19.16	\$ 80.00
1099	DRAKE UNIVERSITY BELL CENTER	Elementary Shuttle Relay for Webster Ele	\$ 15.00
1100	DRAKE UNIVERSITY BELL CENTER	Entry fee for Olmsted at Drake Relays on	\$ 15.00
1101	DREAMS UNLIMITED-	DJ Services	\$ 285.00
1102	DREIER, DEREK	Percussion Clinic Series	\$ 200.00
1103	DURHAM SCHOOL SERVICES-	SERVICES	\$ 82.14
1104	EASON, TYLER-	OFFICIAL - VAR BBB 2.16.16	\$ 75.00
1105	ENTERPRISE RENT-A-CAR	State Wrestling Van Rental	\$ 126.58
1106	FIELD, JESSICA	itmes for Best Buddies	\$ 7.00
1107	FLOWERAMA	ROSES - JAYWALKERS SENIOR NIGHT 2.16.16	\$ 8.97
1108	GARMOE, RAY (TONY)-	Solo Contest Judge	\$ 100.00
1109	GOODWIN TUCKER GROUP-	INVOICE #1145597 - REPAIR ICE MACHINE IN	\$ 951.99
1110	GREEN, WENDY-	judging fee	\$ 100.00
1111	GRIFFEL, WILLIAM-	Show Choir Clinician: 2/11/16	\$ 300.00
1112	HAIGHT, WENDLYN-	Show Choir Invitational Judge	\$ 200.00
1113	HAIGHT, WENDLYN-	Show Choir Invitational Judge: 2/12/16	\$ 250.00
1114	HAMMEN, JOSEPH-	FEBRUARY 2016 ANNOUNCING FOR ACTIVITIES	\$ 150.00
1115	HARRIS, ANNIE (RUTH)-	3/5/16 UMS band solo contest accompanist	\$ 300.00
1116	HART, STEPHANIE	Postage	\$ 134.00
1117	HAYS, LYNN-	Curricular Choir Accompanist: February H	\$ 731.50
1118	HAYS, LYNN-	Curricular Choir Accompanist: January Ho	\$ 841.50
1119	HILTON GARDEN INN	Hotel Breakfast Voucher: Damon Brown	\$ 18.98
1120	HILTON GARDEN INN	Hotel Breakfast Voucher: Kym Chambers	\$ 10.95
1121	HILTON GARDEN INN	Hotel Breakfast Voucher: Sjaan Trowbridg	\$ 11.61
1122	HILTON GARDEN INN	Show Choir Invitational Judge Hotel Room	\$ 1,220.80
1123	HOEG, ROBERT-	OFFICIAL - MS BBB 2.15.16	\$ 80.00
1124	HOLZ, FRANK-	OFFICIAL - MS BBB 2.15.16	\$ 80.00
1125	HOLZ, FRANK-	OFFICIAL - MS BBB 2.19.16	\$ 80.00
1126	IMAGING TECHNOLOGIES	COPIER CHARGES	\$ 371.28
1127	IOWA GIRLS HS ATHLETIC UNION	GBB Regional	\$ 498.00
1128	IOWA GIRLS HS ATHLETIC UNION	State Qual Bowling Gate	\$ 294.00
1129	IOWA HS MUSIC ASSOCIATION	State Large Group Choral Festival Regist	\$ 340.00
1130	IOWA HS SPEECH ASSOCIATION	IHSSA Large Group Registration: total \$2	\$ 256.00
1131	IOWA HS SPEECH ASSOCIATION	State Speech Registration	\$ 121.00
1132	JW PEPPER & SONS, INC.	2-pt Bridge Over Troubled Water Arr. by	\$ 93.11
1133	JW PEPPER & SONS, INC.	2-pt For Good Arr. by Roger Emerson	\$ 107.43
1134	JW PEPPER & SONS, INC.	Dona Nobis Pacem 2-pt Arr. by Wheeler	\$ 25.46
1135	JW PEPPER & SONS, INC.	Shipping/handling	\$ 10.99
1136	JW PEPPER & SONS, INC.	Star Wars: The Force Awakens arr. Sweene	\$ 65.00
1137	JW PEPPER & SONS, INC.	Music	\$ 9.99
1138	KELLAR, STEPHEN-	judging fee, March 5th UMS band solo con	\$ 100.00
1139	KRAMER, JARED-	OFFICIAL - 9/10 BBB 2.16.16	\$ 75.00
1140	KRUGER, BLAKE-	OFFICIAL - MS BBB 2.16.16	\$ 80.00
1141	KRUMM, DANIEL-	Cabin Fever Presenter	\$ 100.00
1142	LIGHT THIS PRODUCTIONS-	Pops Concerts: Audio Tech Labor	\$ 600.00
1143	LIGHT THIS PRODUCTIONS-	Pops Concerts: Sennheiser Mic Rental	\$ 500.00
1144	LIGHT THIS PRODUCTIONS-	Pops Concerts: Yamaha QL1 Digital Consol	\$ 200.00

1145	LIGHT THIS PRODUCTIONS-	Show Choir Invitational: Audio Tech Labo	\$ 800.00
1146	LIGHT THIS PRODUCTIONS-	Show Choir Invitational: Meyer M1D Front	\$ 160.00
1147	LIGHT THIS PRODUCTIONS-	Show Choir Invitational: QSC Powered Spe	\$ 30.00
1148	LIGHT THIS PRODUCTIONS-	Show Choir Invitational: Sennheiser Wire	\$ 250.00
1149	LIGHT THIS PRODUCTIONS-	Show Choir Invitational: Yamaha QL1 Digi	\$ 100.00
1150	MENARDS	IN STORE PURCHASE - INVOICE 35949 (EYEBO	\$ 68.76
1151	MENARDS	WD 40 CANISTERS / 38283	\$ 18.16
1152	MOHR, DONNA-	3/5/16 UMS band solo contest accompanist	\$ 280.00
1153	NAGEL, JOEL-	Jazz Band Clinician 2/25	\$ 100.00
1154	NANTULYA, KEVIN-	OFFICIAL - VAR BBB 2.16.16	\$ 75.00
1155	NOAH, SCOTT-	OFFICIAL - 9/10 BBB 2.16.16	\$ 75.00
1156	O'BRIEN, DARREN-	OFFICIAL - MS BBB 2.16.16	\$ 80.00
1157	PAC VAN INC-	CREDIT	\$ (26.68)
1158	PAC VAN INC-	STORAGE UNIT AT MIDDLE SCHOOL 10.12.15 T	\$ 83.00
1159	PEPPMEIER, DENNIS-	OFFICIAL - MS BBB 2.15.16	\$ 80.00
1160	PEPPMEIER, DENNIS-	OFFICIAL - MS BBB 2.19.16	\$ 80.00
1161	PORTA PHONE CO INC-	COMSTAR MAINTENANCE/RECONDITIONING	\$ 624.00
1162	RICHARDS, TODD-	OFFICIAL - 9/10 BBB 2.16.16	\$ 75.00
1163	RIEMAN MUSIC INC	2 Pianos tuned: Kawaii Grand; Kawaii Upr	\$ 240.00
1164	RIEMAN MUSIC INC	BAri Sax Repair	\$ 27.00
1165	RIEMAN MUSIC INC	First Repertoire Pieces for Oboe w/ CD	\$ 19.79
1166	RIEMAN MUSIC INC	Oboe Reed	\$ 11.68
1167	RIEMAN MUSIC INC	Recital Pieces for Mallets	\$ 15.26
1168	RIEMAN MUSIC INC	Repair neck on Yamaha Tenor Sax 55736A	\$ 39.00
1169	SCHMITZ, JONATHON-(EMPLOYEE)	Mileage for Coaching Visit	\$ 398.52
1170	SCHULTZ, NANCY	judges' meals for UMS band solo contest,	\$ 35.32
1171	SEEMANN, MALORIE	MILEAGE	\$ 210.17
1172	SHANLEY, STEVEN-	Guest Clinician	\$ 175.00
1173	SHIELDS, CHARLES-	OFFICIAL - MS BBB 2.16.16	\$ 80.00
1174	SHIELDS, CHARLES-	OFFICIAL - MS BBB 2.19.16	\$ 80.00
1175	SNYDER, ROBERT-	OFFICIAL - MS BBB 2.16.16	\$ 80.00
1176	STEVE WEISS MUSIC	DCG-CSP10 Dream 10" Splash Cymbal	\$ 67.00
1177	STEVE WEISS MUSIC	MEI-CH-HPEG Meinl Peg Chimes	\$ 34.99
1178	STEVE WEISS MUSIC	Shipping	\$ 13.95
1179	STEVE WEISS MUSIC	YAM-CS665A Yamaha Light-Weight Double Br	\$ 59.95
1180	TEMPLE, JEFFREY-	Show Choir Accompanist: January/February	\$ 2,046.00
1181	TIEDE, JENNIFER-	Jazz Band II clinician 2-25	\$ 100.00
1182	TODD, STEPHEN-	Show Choir Invitational Judge	\$ 500.00
1183	UMTHUN, BRETT-	Solo Contest Judge	\$ 100.00
1184	UNITYPOINT DES MOINES (WAS IOWA HEALTH)-	Winter ATC	\$ 2,640.00
1185	URBAN DALE, CITY OF	POLICE - BASKETBALL 2.5.16 (INVOICE 2016	\$ 148.42
1186	URBAN DALE, CITY OF	POLICE - BASKETBALL 2.5.16 (INVOICE 2016	\$ 16.39
1187	URBAN DALE, CITY OF	POLICE - BASKETBALL 2.5.16 (INVOICE 2016	\$ 25.06
1188	URBAN DALE, CITY OF	POLICE - BASKETBALL 2.5.16 (INVOICE 2016	\$ 16.38
1189	URBAN DALE, CITY OF	POLICE - BOYS BASKETBALL 2.16.16 (INVOIC	\$ 109.19
1190	URBAN DALE, CITY OF	POLICE - BOYS BASKETBALL 2.16.16 (INVOIC	\$ 72.80
1191	URBAN DALE, CITY OF	POLICE - GIRLS BASKETBALL 2.17.16 (INVOI	\$ 72.80
1192	URBAN DALE, CITY OF	POLICE - GIRLS BASKETBALL 2.17.16 (INVOI	\$ 48.53
1193	URBAN DALE, CITY OF	POLICE - SHOW CHOIR 2.12.16 & 2.13.16 (I	\$ 672.28
1194	URBAN DALE, CITY OF	POLICE - SHOW CHOIR 2.12.16 & 2.13.16 (I	\$ 74.21
1195	URBAN DALE, CITY OF	POLICE - SHOW CHOIR 2.12.16 & 2.13.16 (I	\$ 113.50
1196	URBAN DALE, CITY OF	POLICE - SHOW CHOIR 2.12.16 & 2.13.16 (I	\$ 74.21

1197	URBANDALE, CITY OF	POLICE - WRESTLING 2.4.16 (INVOICE 2016-	\$ 113.50
1198	URBANDALE, CITY OF	POLICE - WRESTLING 2.4.16 (INVOICE 2016-	\$ 12.53
1199	URBANDALE, CITY OF	POLICE - WRESTLING 2.4.16 (INVOICE 2016-	\$ 19.16
1200	URBANDALE, CITY OF	POLICE - WRESTLING 2.4.16 (INVOICE 2016-	\$ 12.53
1201	URBANDALE COMMUNITY SCHOOLS	#1 of 4 payments to reimburse PPEL for F	\$ 4,019.95
1202	URBANDALE GOLF & COUNTRY CLUB-	Girls Golf Spring Use	\$ 500.00
1203	US SCHOOL SUPPLY	.7 mm Mechanical Lead Refill	\$ 19.70
1204	US SCHOOL SUPPLY	Basketball Games	\$ 21.90
1205	US SCHOOL SUPPLY	Paw Print Stampers	\$ 12.50
1206	US SCHOOL SUPPLY	Pencil Grip Assortment	\$ 18.95
1207	US SCHOOL SUPPLY	Phone Erasers	\$ 40.65
1208	US SCHOOL SUPPLY	Puzzle Cube Eraser	\$ 25.50
1209	US SCHOOL SUPPLY	Sports Ball Yo-Yos	\$ 21.85
1210	US SCHOOL SUPPLY	Thumbs Up Erasers	\$ 7.25
1211	US SCHOOL SUPPLY	Unicorn Erasers	\$ 15.95
1212	WALCK, PAMELA-	3/5/16 UMS band solo contest accompanist	\$ 280.00
1213	WAUKEE HIGH SCHOOL-BOYS BASKETBALL CAMP	BBB Team Camp	\$ 700.00
1214	WEST DES MOINES COMMUNITY SCHOOL	ENTRY FEE - JV CONFERENCE BOWLING 1.27.1	\$ 50.00
1215	WILLIAMS, JENNIFER-	Solo Contest Judge	\$ 100.00
1216	WOLFE, PEGGY-	judging fee	\$ 100.00
1217	WOLFE, RICHARD-	judging fees	\$ 100.00
1218	WOODWORKER'S SUPPLY INC	102-773 7/64 snappy countersink bit	\$ 35.68
1219	WOODWORKER'S SUPPLY INC	102-788 3/8 titanium coated forstner bit	\$ 6.97
1220	WOODWORKER'S SUPPLY INC	102-797 3/4 titanium coated forstner bi	\$ 7.90
1221	WOODWORKER'S SUPPLY INC	128-858 1/4x3/4x2 1/2 - 1/4"shank singl	\$ 12.12
1222	WOODWORKER'S SUPPLY INC	137-858 #8x1 1/2 flat sq 2 screws	\$ 5.30
1223	WOODWORKER'S SUPPLY INC	138-713 #8x1 1/4 flat sq 2 screws black	\$ 19.31
1224	WOODWORKER'S SUPPLY INC	144-329 #7x 1 1/2 RWH sq 2 pocket screw	\$ 33.92
1225	WOODWORKER'S SUPPLY INC	146-057 #8x3/4 truss sq 2 hardware scre	\$ 4.86
1226	WOODWORKER'S SUPPLY INC	893-485 table top fasteners	\$ 35.33
1227	WOODWORKER'S SUPPLY INC	939-602 2 1/4 bi-metal hole saw	\$ 12.55
1228	WOODWORKER'S SUPPLY INC	DISCOUNT	\$ (3.10)
1229	WOODWORKER'S SUPPLY INC	shipping	\$ 18.95
1230	21 - STUDENT ACTIVITY	** Fund Total **	\$ 37,211.70
1231			
1232	22 - MANAGEMENT LEVY		
1233	AVESIS THIRD PARTY ADM.	Retirees	\$ 153.61
1234	22 - MANAGEMENT LEVY	** Fund Total **	\$ 153.61
1235			
1236	33 - SALES TAX FUND		
1237	BMO MASTERCARD	POLK CO-RECORDER FEE-MS WETLAND	\$ 53.93
1238	COMMUNICATION INNOVATORS INC	Temporary Phone Lines at KA/79227	\$ 658.75
1239	DLR GROUP INC-	SERVICES	\$ 4,935.33
1240	LARSON & LARSON CONSTRUCTION	SERVICES PAY APP # 5	\$ 157,236.48
1241	SOIL TEK-	SWPPP Billing KA January 2016/72227	\$ 250.00
1242	TERRACON CONSULTANTS INC-	Specialty Services at KA Construction 1/	\$ 350.50
1243	33 - SALES TAX FUND	** Fund Total **	\$ 163,484.99
1244			
1245	36 - PHY PLANT & EQ LEVY		
1246	COMMUNICATION INNOVATORS INC	Invoice 79481 - Move AO Phone system cab	\$ 569.80
1247	36 - PHY PLANT & EQ LEVY	** Fund Total **	\$ 569.80
1248			

1249	61 - SCHOOL NUTRITION		
1250	AMERICAN BOTTLING CO (WAS DR PEPPER)	Bottled Water and Teas	\$ 712.32
1251	AMERICAN BOTTLING CO (WAS DR PEPPER)	BOTTLED WATER	\$ 430.08
1252	ANDERSON ERICKSON DAIRY	Dairy Products	\$ 14,113.90
1253	BMO MASTERCARD	OFFICE DEPOT-OFFICE SUPPLIES	\$ 207.17
1254	BMO MASTERCARD	RIVERWALK VISTA-HOTEL-ANNUAL CONFERENCE	\$ 203.15
1255	BMO MASTERCARD	TRUE VALUE HARDWARE-OFFICE SUPPLIES	\$ 27.23
1256	BMO MASTERCARD	UNITED AIRLINES-FLIGHT-ANNUAL CONFERENCE	\$ 403.20
1257	BMO MASTERCARD	WALGREENS-OFFICE SUPPLIES	\$ 25.72
1258	CONKLIN, CATHY	MILEAGE	\$ 47.52
1259	GOODWIN TUCKER GROUP-	Cleaning tablets for the Combi ovens	\$ 80.10
1260	GOODWIN TUCKER GROUP-	REPAIR OF COMBI AT MS	\$ 315.44
1261	HOBART CORPORATION	REPAIR OF HS DISHMACHINE	\$ 123.73
1262	KECK, INC	Commodity order 16E	\$ 2,757.84
1263	LOFFREDO FRESH PRODUCE CO.	Produce	\$ 3,492.24
1264	LOFFREDO FRESH PRODUCE CO.	Produce	\$ 4,713.02
1265	MARTIN BROTHERS DISTRIBUTING	Chemical	\$ 1,151.23
1266	MARTIN BROTHERS DISTRIBUTING	Chemical	\$ 462.47
1267	MARTIN BROTHERS DISTRIBUTING	Food products	\$ 34,738.42
1268	MARTIN BROTHERS DISTRIBUTING	Paper Product	\$ 1,542.04
1269	MARTIN BROTHERS DISTRIBUTING	Food	\$ 25,520.47
1270	MARTIN BROTHERS DISTRIBUTING	Paper Product	\$ 1,254.42
1271	NAPA GENUINE PARTS	Oil for transport Truck	\$ 23.94
1272	RBI DISTRIBUTING	BOTTLED SPARKLING WATER	\$ 1,162.50
1273	ROTELLA'S ITALIAN BAKERY	Bread	\$ 947.56
1274	ROTELLA'S ITALIAN BAKERY	BREAD ITEMS	\$ 1,460.36
1275	SERV-PAK PRODUCTS, INC.	Cold Bags for sealing machine	\$ 549.00
1276	SINK PAPER & PACKAGING	Paper products	\$ 545.92
1277	SINK PAPER & PACKAGING	Paper Products	\$ 108.12
1278	SNAI	Registration for three staff members	\$ 75.00
1279	HENNING, HEATH	REFUND	\$ 28.70
1280	61 - SCHOOL NUTRITION	** Fund Total **	\$ 97,222.81
1281			
1282	62 - CHILD CARE		
1283	ALLEGRA (WAS THE PRINTING STATION)	Printing Adventuretime	\$ 153.91
1284	ALLEGRA (WAS THE PRINTING STATION)	Printing Adventuretime	\$ 84.87
1285	BMO MASTERCARD	AMAZON-STAFF DEVELOPMENT SUPPLIES	\$ 15.00
1286	BMO MASTERCARD	BLANK PARK ZOO-ADDL SPEAKER-SPRING BREA	\$ 90.00
1287	BMO MASTERCARD	DISCOUNT SCHOOL SUPPLY-SHEETS	\$ 238.76
1288	BMO MASTERCARD	WARRIOR LANES-FIELD TRIP	\$ 332.10
1289	COPY SYSTEMS, INC	Contract Coverage 1/20/16-2/19/16	\$ 118.66
1290	MOVIE LICENSING USA	License Adventuretime	\$ 3.00
1291	OFFICE DEPOT-(USE FOR ALL)	Supplies	\$ 203.97
1292	PAUL, DEBORAH RUTH-	Presentation on March 11th. We will nee	\$ 300.00
1293	SAM'S CLUB	Snacks and Supplies	\$ 889.19
1294	SAM'S CLUB	Snacks and Supplies	\$ 52.56
1295	62 - CHILD CARE	** Fund Total **	\$ 2,482.02
1296			
1297	65 - COMMUNITY EDUCATION		
1298	APPLEGATE, DAVE-	Basketball Official	\$ 100.00
1299	APPLEGATE, DAVE-	Basketball Official	\$ 100.00
1300	BMO MASTERCARD	HP-COMPUTER	\$ 1,618.31

1301	BOB'S CUSTOM TROPHIES	Community Ed Trophy Fill Ins and Plating	\$ 501.00
1302	BOCK, SUSAN	Club VB Team Host Payment	\$ 48.00
1303	BROCKWAY, DI	Refund	\$ 100.00
1304	CROWLEY III, JIM	Club VB Team Host Payment	\$ 48.00
1305	DAY, STEPHEN-	Band Lessons	\$ 492.00
1306	DURHAM SCHOOL SERVICES-	SERVICES	\$ 62.23
1307	FAREWAY STORES	Snacks for Intercession	\$ 10.17
1308	FORDYCE, SHANDA-	Band Lessons	\$ 180.00
1309	FRYE, DENNIS-	Basketball Official	\$ 100.00
1310	HOBBS, ALEESHA-	Kids in the Kitchen	\$ 297.50
1311	IOWA REGIONAL VOLLEYBALL	Junior Regionals Entry - 2	\$ 1,940.00
1312	KEITA, ALIOU-	Basketball Official	\$ 100.00
1313	KRAMER, JARED-	Basketball Official	\$ 100.00
1314	KRAMER, JARED-	Basketball Official	\$ 100.00
1315	KRUMM, DANIEL-	Band Lessons	\$ 288.00
1316	LIVERINGHOUSE, DARLENE-	Club VB Team Host Fee	\$ 48.00
1317	MAD SCIENCE OF IOWA-	Mad Science Class	\$ 163.20
1318	MITCHELL, RANDY-	Basketball Official	\$ 100.00
1319	MORENO, MIKE	Reimbursement for USA Wrestling Card	\$ 39.75
1320	MUSIC THEATRE INTERNATIONAL	9348071 - Contract - Disney's Beauty and	\$ 6,740.00
1321	PETERS, PATRICIA	Club VB Team Host Fee	\$ 48.00
1322	RICHARDS, MATTHEW-	Basketball Official	\$ 100.00
1323	RICHARDS, MATTHEW-	Basketball Official	\$ 100.00
1324	RICHARDS, MATTHEW-	Basketball Official	\$ 100.00
1325	RICHARDS, MATTHEW-	Basketball Official on 2/27 and 2/28	\$ 200.00
1326	SAVAGE, TODD-	Basketball Official	\$ 100.00
1327	SHELLMYER, SKYLER-	Basketball Official	\$ 100.00
1328	SHELLMYER, SKYLER-	Basketball Official	\$ 100.00
1329	SHELLMYER, SKYLER-	Basketball Official	\$ 100.00
1330	SHELLMYER, SKYLER-	Basketball Official	\$ 100.00
1331	SYLVAN LEARNING CENTER-	Bot Labs	\$ 255.00
1332	SYLVAN LEARNING CENTER-	Bot Labs Payment	\$ 85.00
1333	SYLVAN LEARNING CENTER-	Coding	\$ 191.25
1334	THOMSON, JACQUELINE GWEN-	Vocal Lessons	\$ 782.00
1335	VANSCOY, MARCUS RICHARD-	Team J-Hawk Wrestling Coordinator	\$ 750.00
1336	VORE, JASON PHILLIP-	Basketball Official	\$ 100.00
1337	VORE, JASON PHILLIP-	Basketball Official	\$ 100.00
1338	WILLIAMS, DIANE-	Buying / Selling Home	\$ 12.75
1339	WITT, JEANNE-	Band Lessons	\$ 84.00
1340	ZMOLEK, JEREMY	Club VB Reimbursement	\$ 48.00
1341	65 - COMMUNITY EDUCATION	** Fund Total **	\$ 16,732.16
1342			
1343	91 - AGENCY		
1344	BMO MASTERCARD	BEST BUY-ITUNES CARDS/NANO CASE/NANO	\$ 369.98
1345	BMO MASTERCARD	PAPA JOHNS-PIZZA-DRAMA CLUB PERFORMANCE	\$ 63.49
1346	BMO MASTERCARD	SCHOLASTIC-FUN NIGHT SUPPLIES-ELL GRANT	\$ 40.84
1347	CIVIC CENTER	I Have a Dream - 88 tickets @ \$1.00 each	\$ 88.00
1348	CIVIC CENTER	Love that Dog - 172 tickets @ \$1.00 each	\$ 172.00
1349	CIVIC CENTER	San Jose Taiko - 236 tickets @ \$1.00 eac	\$ 236.00
1350	DAVISON, HEATHER	Food Bowls	\$ 416.15

1351	DAVISON, HEATHER	Silent auction artwork	\$ 189.87
1352	DEFENDERS OF WILDLIFE-	Donation from Olmsted ELP Class	\$ 70.63
1353	DURHAM SCHOOL SERVICES-	SERVICES	\$ 67.21
1354	ESSEX, JODI	Prizes	\$ 203.74
1355	GRAY, MELISSA	110 Copies for Game Drive	\$ 13.99
1356	HEARTLAND AEA 11	Payment for Growth Mindset Course offere	\$ 50.00
1357	HEARTLAND AEA 11	Registration for Growth Mindset course J	\$ 400.00
1358	HEARTLAND AEA 11	SUPPLIES/SERVICES	\$ 6.80
1359	HOOVER, KATIE	Bags with fun night logo	\$ 470.00
1360	HVVEE FOOD STORE-URBAN DALE	Chorus concert thank-you	\$ 20.00
1361	HVVEE FOOD STORE-URBAN DALE	Feb Teacher Appreciation	\$ 78.28
1362	HVVEE FOOD STORE-URBAN DALE	Flowers for Alice	\$ 19.00
1363	HVVEE FOOD STORE-URBAN DALE	Flowers for Christine	\$ 39.00
1364	HVVEE FOOD STORE-URBAN DALE	Food for teacher on conference nights, 3	\$ 19.59
1365	HVVEE FOOD STORE-URBAN DALE	Ice cream for birthdays	\$ 17.68
1366	HVVEE FOOD STORE-URBAN DALE	supplies for February event	\$ 96.08
1367	IA DEPT OF CULTURAL AFFAIRS	History Alive - Rolling Green Elementary	\$ 160.00
1368	IA DEPT OF CULTURAL AFFAIRS	History Alive-Rolling Green Elementary(4	\$ 225.00
1369	IOWA MARKET	Meals for 54 @ \$5.25 per person for 5th	\$ 283.50
1370	ISU INSECT ZOO	Insect Zoo visit February 16, 2016	\$ 107.03
1371	JUNIOR ACHIEVEMENT OF CENTRAL IOWA, INC-	Admission to Biz Town for 5th grade fiel	\$ 735.00
1372	JUNIOR ACHIEVEMENT OF CENTRAL IOWA, INC-	JABiztown - Rolling Green Books & Admiss	\$ 465.00
1373	KIDS IN HARMONY-	ELL Music Therapy	\$ 240.00
1374	LEARNING POST, THE	Danielle Kenworthy Supplies - Invoice #'	\$ 42.87
1375	LEARNING POST, THE	Jennifer Snapp Supplies - Invoice #'s 50	\$ 76.75
1376	LEARNING POST, THE	Mallory Hackfort Supplies - Invoice # 62	\$ 127.10
1377	LEARNING POST, THE	Tiffany Vasquez-Dewein Supplies - Invoic	\$ 74.70
1378	MEARS, SUE	Calculators	\$ 100.00
1379	REGAL PLASTICS	29x29 School Frame with insert	\$ 1,142.25
1380	REGAL PLASTICS	Handling Fee	\$ 7.50
1381	ROBERTS, JANA	REIMBURSEMENT-PO 15006164	\$ 33.81
1382	SAM'S CLUB	Items for Olmsted Family Dance Party on	\$ 38.84
1383	SCHOLASTIC BOOK FAIR	Invoice # W3498203BF Spring Book Fair	\$ 1,370.36
1384	SCHOLASTIC BOOK FAIRS	Rolling Green Elementary Book Fair	\$ 908.58
1385	SCHOLASTIC BOOK FAIRS	Scholastic book fair during conferences	\$ 1,275.66
1386	SCHOLASTIC COLLECTIONS/PAPERBACKS-	#80 Zoo Borns. . . The World	\$ 120.00
1387	SCIENCE CENTER, THE	Science Center Admission for 3rd Grade	\$ 76.00
1388	SPRINGBROOK CONSERVATION CENTER	Facility fee for 5th grade field trip to	\$ 270.00
1389	STICE, ROSEMARY	Reimbursement for food for teachers' mea	\$ 59.98
1390	URBAN DALE HOT LUNCH	Juice Boxes and Cookies	\$ 400.41
1391	WALLJASPER, STEPHANIE	Reimbursement for items purchased from C	\$ 23.04
1392	WELLS FARGO	Cash box for 6th grade party concessions	\$ 300.00
1393	WELLS FARGO	Cash Drawer for Book Fair: 10 -\$5, 25 -\$	\$ 100.00
1394	WELLS FARGO	Cash Drawer for Kingergarten Night - 20	\$ 100.00
1395	91 - AGENCY	** Fund Total **	\$ 12,011.71
1396			
1397		** District Total **	\$ 1,274,831.23
1398			
1399			

