

Dear Parent,

Homework is a valuable aid in helping a student make the most of his/her learning in school. I assign homework because it is useful in reinforcing what has been learned in class, prepares for upcoming lessons, teaches responsibility and helps students develop positive study habits.

Homework will be assigned every **Monday, Tuesday, Thursday and Friday**. The student will write each assignment in their homework notebook. Assignments should take no longer than thirty minutes to complete each night beyond reading and studying for the facts. This also does not include studying for tests and working on special projects.

The following are the homework rules for all fourth graders:

- 1. Plan a daily homework time.**
- 2. Take home everything you need.**
- 3. Choose a quiet study place.**
- 4. Read and follow all directions.**
- 5. Do you work neatly and carefully.**
- 6. Ask for help if you need it, but do the work yourself.**
- 7. Keep you homework in a special place.**
- 8. Return your homework on time.**

Parents are the key to making homework a positive experience for their children. Therefore, I ask that parents make homework a top priority and please contact me if they notice a problem.

Homework that is not returned to school will be completed at recess. If students are missing assignments twice consecutively, I will ask that parents begin checking and signing completed homework. If students still choose not to complete their homework, they choose to receive a grade reduction on the assignment. If there is a legitimate reason why a student is not able to finish homework, please send me a quick note on the day the homework is due stating the reason it was not completed.

Thank you for your cooperation. Please give me a call if you have any questions.

Sincerely,

Jana Jones Haack