



## URBANDALE COMMUNITY SCHOOL DISTRICT APPLICATION FOR ENROLLMENT OF FOREIGN EXCHANGE STUDENT

Because of the cultural advantage to District students and in order to promote the cause of international understanding, the District will accept, on a tuition-free basis, a limited number of foreign exchange students. Arrangements for these students must be approved in advance by the building principal and by the superintendent. The students must be sponsored by responsible community organizations which meet the requirements of the United States State Department and must live with families who reside in the Urbandale Community School District. Any organization intending to sponsor a foreign exchange student shall make arrangements with the District prior to the time the student enters the United States. The foreign exchange student may attend District schools for one school year only. [UCSD Board Policy No. 506]

The following documentation must be submitted to the District **by August 1st** preceding the academic year the students is to attend Urbandale Schools:

1. Completed application
  2. Immunization documentation
  3. Academic transcripts
  4. Insurance coverage
  5. Proper Visa
  6. Name of host family residing within the Urbandale Community School District
- Urbandale Community School District will accept four students per academic school year.
  - Foreign exchange students are not given senior status, nor awarded Urbandale High School diplomas.
  - Foreign exchange students are expected to enroll in courses which expose them to American culture (i.e., U.S. History, U.S. Government, Survey of American Literature).
  - Foreign exchange students are expected to pay the same fees as other Urbandale High School students.
  - Foreign exchange students will follow the same rules and meet the same extracurricular eligibility standards as other Urbandale High School students.
  - The sponsoring organization is responsible for arranging changes in residence, if such situations arise. The new host home must be within the Urbandale School District's boundaries.

Updated 12/16/24



## APPLICATION FOR ENROLLMENT OF FOREIGN EXCHANGE STUDENT

Student's Name \_\_\_\_\_  
Last First Middle

Country \_\_\_\_\_ Birthdate \_\_\_\_\_

EL Level (beginner, immediate or advanced) \_\_\_\_\_

Host Family's Name \_\_\_\_\_  
Last First

Host Family's Address \_\_\_\_\_

Host Family's Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Sponsoring Organization \_\_\_\_\_

Local Representative \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Email \_\_\_\_\_

\_\_\_\_\_  
Signature of Person Completing Form  
(Representative of Sponsoring Organization)

\_\_\_\_\_  
Date

Return application by **August 1** to: Stephanie Davis  
Director of Student Services  
Urbandale Community School District  
11152 Aurora Avenue  
Urbandale, IA 50322  
Email: [daviss@urbandaleschools.com](mailto:daviss@urbandaleschools.com)

### For Office Use Only

\_\_\_\_\_ Completed application  
\_\_\_\_\_ Immunization documentation  
\_\_\_\_\_ Academic transcripts

\_\_\_\_\_ Insurance Coverage  
\_\_\_\_\_ Proper Visa  
\_\_\_\_\_ Host Family

Administrative Approval: \_\_\_\_\_ Date: \_\_\_\_\_

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MISSION: Teaching All – Reaching All • VISION: Urbandale will be a school district that brings learning to life for everyone.

Updated 12/2024